



**M: Course Objectives / Learning Outcomes:**

At the end of the course, the successful student will be able to:

1. describe the relationship of the Stage Manager within the organizational team
2. describe the duties and responsibilities of the Stage Manager for theatrical events
3. describe some of the techniques employed by the Stage Manager during pre-production, run and post-production periods
4. describe professionalism and work ethic appropriate to tasks and situations
5. find information in the Canadian Theatre Agreement
6. develop a prompt script

**N: Course Content:**

- |    |                       |  |
|----|-----------------------|--|
| 1. | Pre-Production:       | <ul style="list-style-type: none"> <li>-paperwork and forms</li> <li>-schedules</li> <li>-prompt script</li> <li>-audition procedures</li> <li>-professional attitude</li> </ul>   |
| 2. | Rehearsals:           | <ul style="list-style-type: none"> <li>-blocking notation</li> <li>-french scenes</li> <li>-prompting</li> <li>-calls and postings</li> <li>-reports</li> <li>-Canadian Theatre Agreement, CAEA, PACT</li> <li>-production meetings</li> </ul> |
| 3. | Technical Rehearsals: | <ul style="list-style-type: none"> <li>-dry technical</li> <li>-cue to cue</li> <li>-dress rehearsal</li> </ul>  |
| 4. | Running the Show:     | <ul style="list-style-type: none"> <li>-cue calls</li> <li>-backstage supervision and etiquette</li> <li>-show reports</li> <li>-call sheets</li> <li>-cast morale</li> </ul>  |

**O: Methods of Instruction:**

Students will receive 3 hours of lecture/demonstration per week that includes independent and group work.

**P: Textbooks and Materials to be Purchased by Students:**

A list of recommended textbooks and materials is provided on the Instructor's Course Outline, which is available to students at the beginning of each semester. eg: Morgan, Winston. *Stage Managing the Arts in Canada*. Toronto: Scholarly Book Services Inc.

**Q: Means of Assessment:**

Students are expected to be self-motivated and to demonstrate professionalism, which includes active participation, good attendance, punctuality, effective collaboration, and the ability to meet deadlines.

|                                     |          |
|-------------------------------------|----------|
| Professionalism: 5 indicators X 10% | 50%      |
| In-class Quiz                       | 10%      |
| Production Prompt Script            | 40%      |
| <br>Total                           | <br>100% |

**R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR**

Yes.

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Course Designer(s): Drew Young, Ross Nichol

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Education Council / Curriculum Committee Representative

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Dean / Director: Dr. David G. Duke

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Acting Registrar: Brenda Walton

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