

A. Division: **Education** Effective Date: **January 2010**

B. Department / **Commerce & Business Admin. /** Revision ☐ New Course ☒
 Program Area: **Office Administration**
 If Revision, Section(s)
 Revised:
 Date of Previous Revision:
 Date of Current Revision:

C: **OADM 1453** **D:** **Medical Terminology III** **E:** **1**

Subject & Course No.	Descriptive Title	Semester Credits
F: Calendar Description: This is a BCCampus on-line provincial course. In Medical Terminology III, students complete a study of the construction of medical terms including root words, suffixes and prefixes relating to pharmacology and the specialities of oncology, radiology and nuclear medicine and psychiatry.		
G: Allocation of Contact Hours to Type of Instruction / Learning Settings Primary Methods of Instructional Delivery and/or Learning Settings: Online learning Number of Contact Hours: (per week / semester for each descriptor) 6 hours per week Number of Weeks per Semester: 5 Weeks X 6 Hours per Week = 30 Hours	H: Course Prerequisites: (OADM 1104 and OADM 1107) or equivalent, and OADM 1452	
	I: Course Corequisites: Nil	
	J: Course for which this Course is a Prerequisite: OADM 1457	
	K: Maximum Class Size: 24	
L: PLEASE INDICATE: <div style="display: flex; align-items: center;"> <input type="checkbox"/> Non-Credit <input checked="" type="checkbox"/> College Credit Non-Transfer <input type="checkbox"/> College Credit Transfer: </div> SEE BC TRANSFER GUIDE FOR TRANSFER DETAILS (www.bctransferguide.ca)		

M: Course Objectives / Learning Outcomes:

Upon completion of this course, you will have reliably demonstrated the ability to:

1. Identify and describe terms, pronounce, spell and give meanings for medical terms relating to the specialties of:
 - Oncology
 - Radiology and Nuclear Medicine
 - Pharmacology
 - Psychiatry
2. Define and spell correctly the common disorders, diagnostic tests, classifications and abbreviations pertaining to the above specialties.

N: Course Content:

For each unit the following course content relating to each specialty will be covered:

1. Description/overview of the specialty
2. Common combining forms, prefixes, suffixes
3. Pronunciation of medical words
4. Use of component parts to build medical words
5. Classifications of tumours used in oncology
6. Common diagnostic techniques used in radiology and nuclear medicine
7. Classifications of pharmaceuticals
8. Terms and treatment related to psychiatric conditions
9. Analysis of various medical reports

O: Methods of Instruction:

Communications between instructor and students will be conducted online using the course email, bulletin board and chat utilities. The instructor will guide the students through a series of learning objectives using motivation and online instruction. The assigned readings, together with the reinforcement exercises, are the principal learning activities. Additional materials and resources are available online.

P: Textbooks and Materials to be Purchased by Students:

Language of Medicine, latest edition, Chabner, Davi-Ellen, W.B. Saunders Company.

Medical Language Instant Translator, latest edition, Chabner, Davi-Ellen, W.B. Saunders Company.

Dorland's Illustrated Medical Dictionary, latest edition, Dorland, Saunders Elsevier.

Recommended Text / Materials

Supplementary material online

Q: Means of Assessment:

There is an online test at the end of each unit of study as well as a comprehensive final exam. Graded assignments include proofreading exercises and Internet research.

Quizzes (each specialty)	50%
Spelling	15%
Final Exam	<u>35%</u>
	<u>100%</u>

Note: The letter grade assigned will be determined by the college at which you are registered.

R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR

The course is open to PLAR by:

1. Portfolio presentation and/or
2. Challenge exam.

Course Designer: **Wayne Ratcliffe**

Education Council / Curriculum Committee Representative

Dean / Director: **Robert Buller**

Acting Registrar: **Brenda Walton**