



EFFECTIVE: SEPTEMBER 2004

CURRICULUM GUIDELINES

A. Division: Educational Services Date: September 2004

B. Department / Program Area: Student Development

New Course ☐ Revision ☒ X

If Revision, Section(s) Revised: C, H, I

Date Last Revised: May 2003

C: LWTP 0104 **D:** Light Warehouse Training Program
Lift Truck Theory and Practice **E:** 3

Subject & Course No.	Descriptive Title	Semester Credits
F: Calendar Description: This course will teach the theory and practice of the operation of a sit down counterbalance lift truck and will lead, on successful completion, to an Operators Certificate. Students will spend time in the classroom learning the theory of lift truck operation and the stringent safety rules that apply, and will then have hands on practice on a lift truck before assessment by a qualified instructor.		
G: Allocation of Contact Hours to Type of Instruction / Learning Settings Primary Methods of Instructional Delivery and/or Learning Settings: Classroom 50% Practical 50% Number of Contact Hours: (per week / semester for each descriptor) 70-90 Depending on disabling condition Number of Weeks per Semester: 15	H: Course Prerequisites: LWTP 0101, and LWTP 0102, and LWTP 0103,	
	I: Course Corequisites: LWTP 0103, and LWTP 0105	
	J: Course for which this Course is a Prerequisite	
	K: Maximum Class Size: 16	
L: PLEASE INDICATE: <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input type="checkbox"/> Non-Credit <input checked="" type="checkbox"/> College Credit Non-Transfer <input type="checkbox"/> College Credit Transfer: </div> <div style="margin-left: 100px;"> Requested <input type="checkbox"/> Granted <input type="checkbox"/> </div> </div> <p style="text-align: center;">SEE BC TRANSFER GUIDE FOR TRANSFER DETAILS (www.bccat.bc.ca)</p>		

M:	<p>Course Objectives / Learning Outcomes</p> <p>The student will learn the theory and practice of the safe operation of the sit down counterbalance fork lift truck and will on successful completion be awarded an Operators Certificate.</p>
N:	<p>Course Content:</p> <ol style="list-style-type: none"> 1. The theory of forklift truck driving. 2. Practice hours as required and final evaluation of the student's ability to operate the lift truck in a safe and efficient manner.
O:	<p>Methods of Instruction</p> <p>Classroom instruction Overhead material Written handouts and manuals Videos Pre and post testing On site hands on practice</p>
P:	<p>Textbooks and Materials to be Purchased by Students</p> <p>Nil. Topic relevant material will be provided in handout form throughout the course</p> <p>Counterbalance Lift Truck Operator's Workbook.(2000) Ives Publications Ltd to be provided as part of the course materials</p>
Q:	<p>Means of Assessment</p> <p>The theory of lift truck driving will be assessed by means of continuous classroom evaluation and testing.</p> <p>The practice of lift truck driving will be assessed by observing the hands-on driving of the student. Observation and final evaluation will be done by a qualified lift truck trainer.</p>
R:	<p>Prior Learning Assessment and Recognition: specify whether course is open for PLAR</p> <p>N/A</p>

 Course Designer(s)

 Education Council / Curriculum Committee Representative

 Dean / Director

 Registrar