



A: Division: ACADEMIC DATE: 94.09.06

B: Department: English and Communications New Course: _____

Revision of Course
information form: x

DATED: 87.11

C: ENGLISH 124 D: Writing Skills Review E: 3
Subject & Course No. Descriptive Title Semester Credit

F: Calendar Description:

This course will refresh the student's ability to write paragraphs and short, explanatory essays in preparation for more advanced English courses. It will include exercises on structure and mechanics, and instruction in the principles of composition.

Summary of Revision:

(Enter date & section)

1987.01.20

Sections D, F, N, O, P, Q, and R

94.09.06

Sections D, F, and O

H: Course Prerequisites:

None

G: Type of Instruction: Hours Per Week/

Lecture	<u>2</u>	Hrs.
Laboratory	_____	Hrs.
Seminar	_____	Hrs.
Clinical Experience	_____	Hrs.
Field Experience	_____	Hrs.
Practicum	_____	Hrs.
Shop	_____	Hrs.
Studio	_____	Hrs.
Student Directed Learning	_____	Hrs.
Other Tutorial/Workshop	<u>2</u>	Hrs.

TOTAL 4 HOURS

I: Course Corequisites:

None

J: Course for which this course is a pre-requisite:

None

K: Maximum Class Size:

15

L: College Credit Transfer _____

College Credit Non-Transfer x

M: Transfer Credit:

Requested _____

Granted _____

Specify Course Equivalents or Unassigned Credit as Appropriate

U.B.C.

S.F.U.

U. Vic.

OTHER:

[Signature]
COURSE DESIGNERS

[Signature]
DIRECTOR/CHAIRPERSON

[Signature]
DIVISIONAL DEAN

[Signature]
REGISTRAR

N: Textbooks and materials to be purchased by students
(Use Bibliographic Form):

Sample reading list:

Fawcett and Sandberg, Evergreen: A Guide to Writing

Complete Form with Entries Under the Following Headings: O. Course Objectives;
P. Course Content; Q. Method of Instruction; R. Course Evaluation

O. COURSE OBJECTIVES

Students will learn to:

- 1) write clearly and in a grammatically correct and organized manner;
- 2) apply principles of unity, coherence, and emphasis in paragraph and essay construction;
- 3) learn to write unified and economical sentences with effective emphasis, transition, coordination, and subordination;
- 4) use different patterns in writing, such as comparison and contrast, description, narration, and process development; and
- 5) plan, analyze, revise, and proofread their own writing.

P. COURSE CONTENT

- 1) An assigned body of reading
- 2) Reading and assessing peer papers
- 3) Exercises
- 4) A minimum of seven writing assignments
- 5) General principles of exposition

Q. METHOD OF INSTRUCTION

- 1) Workshop/tutorial
- 2) Lecture

R. COURSE EVALUATION

At least seven evaluations, two of which are short essays valued at no more than 60% of the course grade. The final grade will be either Mastery (Mas) or No Credit Granted (NCG). To gain Mastery the student must 1) demonstrate an ability to write an essay that is clear in its development, logical in its paragraphs and in its sentences, and free of serious, mechanical errors and 2) complete and correct all assignments to the satisfaction of the instructor.

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