

M: Course Objectives / Learning OutcomesOverall Objective

Extend fluency and confidence in reading and writing for a range of personal, educational, and/or employment purposes.

Specific Objectives

1. Read and understand short authentic material on relevant and practical topics to obtain and record information, learn about ideas and issues and expand vocabulary
2. Use strategies to learn academic material
3. Write reflectively
4. Plan, write, revise and edit paragraph-length pieces of writing that meet specific communication needs within a practical and relevant context.
5. Listen and speak to prepare for, support and extend reading and writing skills
6. Monitor and apply strategies to improve accuracy in grammar, sentence structure and word choice to a specified level of accuracy
7. Participate effectively in a college classroom.
8. Assess progress

N: Course ContentReading Skills

1. To follow the ideas and information in readings
 - i) Follow written assignment instructions
 - ii) Use pre-reading techniques to prepare for a reading task
 - ii) Recognize topic, main ideas, key details
 - v) Follow sequence of information and ideas
 - vi) Scan for specific information
 - vi) Identify and distinguish between facts and opinions
 - vii) Describe events and characters in short stories
2. To determine meanings of unfamiliar words in course materials
 - i) Use an English-English dictionary
 - ii) Use prefixes to determine meanings and suffixes to identify grammatical uses
 - iii) Use simple context clues such as definitions, synonyms and punctuation
3. To find materials in the library
 - i) Use the library resources to locate assigned materials
4. To use study skills
 - i) Take notes: mark and label text to make margin notes
 - ii) Explain visual text material
 - iii) Prepare for tests: T/F, completion, matching, multiple choice, and short answer
 - iv) Learn content from text/class materials

Writing Skills

1. To write informally
 - i) Write reflectively about personal experience and readings
 - ii) Write messages and simple letters
 - iii) Outline main ideas in own words
2. To write paragraphs using the following strategies:
 - i) generate ideas from personal experience and readings
 - ii) select and narrow topics
 - iii) create paragraph frameworks
 - iv) write topic sentences
 - v) develop unified, specific support
 - vi) create coherence using logical order and transitions
 - vii) revise with peer and instructor feedback
 - viii) follow format instructions
 - ix) edit and proofread

Accuracy

1. For explicit instruction and evaluation

- i) Correctly forms and uses verb tense and time markers to describe, to explain and to narrate (simple present, simple past, present continuous, simple future)
- ii) Demonstrates and applies knowledge of basic parts of speech and basic sentence parts for editing
- iii) Correctly forms simple sentences, compound sentences (using “and, but, or, so”) and complex sentences (using “because, before, after, when, who which, that”)

2. Items to work on as need arises

- i) Correctly forms and uses modal verb forms for polite questions, requests, permission and ability
- ii) Corrects number errors on plural nouns and verb phrase errors (helping verb/main verb/forms)
- iii) Correctly uses frequently-used time and place prepositions
- iv) Consistently and correctly spells irregular past verbs and applies word-ending spelling rules for tenses (s, ed, ing)
- v) Consistently and correctly applies capitalization rules to sentences, proper nouns and titles

Classroom Skills

1. Takes responsibility for the following:

- i) attendance and punctuality
- ii) class work and assignments
- iii) participation and teamwork

O: Methods of Instruction

Whole and small group instruction will be combined with individual assistance and student-directed learning. Students will receive assistance with reading difficulties that arise from lack of familiarity with the structure, lexicon and cultural content of the reading passages, and the instructor will facilitate, observe and evaluate students' participation in classroom activities. Students will participate in the setting of goals by identifying their communicative and language development needs, and in the selection of learning activities

P: Textbooks and Materials to be Purchased by Students

Students may be required to purchase a textbook to be determined by the instructor

Q: Means of Assessment

1. Complete assigned skill-development tasks
2. Prepare reading reports on assigned articles
3. Write compositions that meet instructor specified criteria for content, organization, language use, accuracy and format. These assignments could include the following:
 - journals that describe personal experience and respond to ideas and information in readings
 - simple messages and letters that meet specific needs of daily life; e.g. resumes, cover letters, email
 - brief, informal pieces of writing that respond to ideas in readings
 - brief, informal pieces of writing that describe and respond to events and characters in a story
4. Write paragraphs of narration, description and explanation, personal experience or respond to ideas and information in readings. Paragraphs should meet instructor specified criteria for content, organization, language use, accuracy and format. At least one must be word-processed
5. In an in-class environment, plan, organize and write at least one paragraph that meets instructor specified criteria for content, organization, language use and accuracy, and format.

<p>6. Complete quizzes, both skill and content-based. 7. Maintain a journal to self-monitor progress in skills, language use and learning strategies. 8. Complete at least one self-assessment of learning strategies, progress and classroom skills to be discussed with the instructor.</p>
<p>R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR</p> <p>No</p>

Course Designer(s)

Education Council / Curriculum Committee
Representative

Dean / Director

Registrar