



## EFFECTIVE: SEPTEMBER 2012 CURRICULUM GUIDELINES

A. Division: **Academic** Effective Date: **September 2012**

B. Department / Program Area: **Faculty of Child, Family and Community Studies/  
Classroom and Community Support Department  
Employment Support Specialty** Revision:  New Course

If Revision, Section(s) Revised:  
Date of Previous Revision:  
Date of Current Revision: **March 2011**

C: **DACS 5132** D: **Application of Employment Supports** E: **3**

Subject & Course No. Descriptive Title Semester Credits

F: Calendar Description:  
  
**This upper level undergraduate course examines the range and application of employment supports and services for people with disabilities and individuals who experience significant barriers. This course focuses on the use of the evidence-based employment supports methods practices and supports. Topics include developing vocational plans, job analysis/carving, cultural competency, and assessment and evaluation tools.**

<p>G: Allocation of Contact Hours to Type of Instruction / Learning Settings</p> <p>Primary Methods of Instructional Delivery and/or Learning Settings:</p> <p><b>Online</b></p> <p>Number of Contact Hours: (per semester for each descriptor)</p> <p><b>60</b></p> <p>Number of Weeks per Semester:</p> <p><b>Flexible delivery ranging over 2 to 15 weeks</b></p>	<p>H: Course Prerequisites:</p> <p><b>With permission of instructor</b></p> <p>I: Course Corequisites:</p> <p><b>None</b></p> <p>J: Course for which this Course is a Prerequisite</p> <p><b>None</b></p> <p>K: Maximum Class Size:</p> <p><b>30</b></p>
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L: PLEASE INDICATE:

	Non-Credit
	College Credit Non-Transfer
<b>X</b>	College Credit Transfer

SEE BC TRANSFER GUIDE FOR TRANSFER DETAILS ([www.bctransferguide.ca](http://www.bctransferguide.ca))

M: Course Objectives / Learning Outcomes

**Upon successful completion of this course, the student will be able to:**

- 1. Demonstrate a comprehensive understanding of the essential components of a vocational plan, including developing a customer profile and customizing employment.**
- 2. Evaluate vocational/employment assessment and tools.**
- 3. Demonstrate a comprehensive understanding of effective data gathering teaching and learning work place strategies in the workplace**
- 4. Identify features of high quality long-term supports that include job maintenance and long term follow-up.**

N: Course Content:

- **Overview of career path and vocational planning including:**
  - **Developing a client/consumer profile**
  - **Understanding the role of a multi-disciplinary team**
  - **Understanding the diverse workplace**
  - **Features of workplace success**

**Develop a conceptual understanding of the assessments and evaluation tools used in employment supports services:**

- **Utilizing and understanding various assessments (eg. IEPs, Psycho-ed reports etc.)**
- **Explain the process steps in referral, funding and obtaining various assessments**
- **Examine a variety of vocational diagnostic tools**
- **Explore ethical considerations of application of assessments**
- **Explain the challenges and opportunities regarding accessing services**

**Overview of the features of person-centred planning including:**

- **Customized employment**
- **Job carving**
- **Job analysis**
- **Niche employment**
- **Natural supports**
- **Teaching and learning workplace strategies**
- **Essential employability skills**
- **Understanding the role of diversity in the workplace**
- **Data gathering tools etc.**
- **The diverse workplace**

**Review the elements of on-going supports:**

- **Understand the function of job maintenance, follow-up and long term supports**
- **Explain the components of case management**
- **Explore critical issues in maintaining success on the job including employee evaluation, conflict management, re-training etc.**

O: Methods of Instruction

- **Lecture**
- **Case study**
- **Presentations**
- **Guest speakers**
- **Video/DVD**

P: Textbooks and Materials to be Purchased by Students

**TBA**

Q: Means of Assessment:

**This course will conform to Douglas College policy regarding the number and weighting of evaluations. Typical means of evaluation would include a combination of:**

- **Research paper**
- **Presentation**
- **Literature reviews**
- **Case Study/critiques**

R: Prior Learning Assessment and Recognition

**This course is open to PLAR.**

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Course Designer(s): **Wendy Parry**

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Education Council / Curriculum Committee Representative

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Dean: **Jan K. Carrie**

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Registrar