



EFFECTIVE: SEPTEMBER 2004

CURRICULUM GUIDELINES

A: Division: **Educational Services** Effective Date: September 2004

B: Department/
Program Area: **Student Development**

New Course ☐

Revision ☒

If Revision, Section(s) Revised: C, I

Date of Previous Revision: March 16, 2001

Date of Current Revision: September 2004

C: **CSCT 0150**

D:

Community Practicum

E: **3**

Subject & Course No.	Descriptive Title	Semester Credits									
<p>F: Calendar Description: This course is designed to provide students with a realistic work opportunity in a community practicum. The intent of the course is for students to transfer skills learned in the classroom and lab to the work environment. Students are placed at a practicum in a supervised and supportive atmosphere in the customer service or retail field.</p>											
<p>G: Allocation of Contact Hours to Types of Instruction/Learning Settings</p> <p>Primary Methods of Instructional Delivery and/or Learning Settings:</p> <p>Community Practicum</p> <p>Number of Contact Hours: (per week / semester for each descriptor)</p> <p>70 - 90 (depending on disabling condition)</p> <p>Number of Weeks per Semester:</p> <p style="text-align: center;">15</p>	<p>H: Course Prerequisites:</p> <p style="text-align: center;">Acceptance into CSCT program</p>										
	<p>I. Course Corequisites:</p> <p style="text-align: center;">CSCT 0140</p>										
	<p>J. Course for which this Course is a Prerequisite:</p>										
	<p>K. Maximum Class Size:</p> <p style="text-align: center;">12 - 15 depending on barriers or disabling condition</p>										
<p>L: PLEASE INDICATE:</p> <table style="width: 100%;"> <tr> <td style="width: 5%;"><input type="checkbox"/></td> <td style="width: 15%;">Non-Credit</td> <td style="width: 80%;"></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>College Credit Non-Transfer</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>College Credit Transfer:</td> <td> <div style="display: flex; justify-content: space-between;"> Requested <input type="checkbox"/> Granted <input type="checkbox"/> </div> </td> </tr> </table>			<input type="checkbox"/>	Non-Credit		<input checked="" type="checkbox"/>	College Credit Non-Transfer		<input type="checkbox"/>	College Credit Transfer:	<div style="display: flex; justify-content: space-between;"> Requested <input type="checkbox"/> Granted <input type="checkbox"/> </div>
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<p>SEE BC TRANSFER GUIDE FOR TRANSFER DETAILS (www.bccat.bc.ca)</p>											

<p>M: Course Objectives/Learning Outcomes</p> <ol style="list-style-type: none"> 1. To gain realistic work exposure in a retail or customer service practicum setting 2. To demonstrate appropriate interpersonal skills in relating to supervisor and co-workers 3. To develop an awareness of the employers expectations in relation to the workplace 4. To establish basic knowledge of labour information necessary to retain employment
<p>N: Course Content</p> <ul style="list-style-type: none"> -Student observation of the workplace -Mature workplace communication skills -Time management skills -Problem solving workplace issues -Following instructions -Differences between full and part-time employment -Employment standards in the workplace
<p>O: Methods of Instruction</p> <p>Students will be monitored in their practicum placement by faculty and staff. Feedback will be elicited from the practicum supervisor and shared with the student, verbally and in writing. Following the practicum placement the student will meet with the instructor for an evaluation.</p>
<p>P: Textbooks and Materials to be Purchased by Students</p>
<p>Q: Means of Assessment</p> <p>A mastery model of on-going evaluation will be used. A student will have completed the course when:</p> <ul style="list-style-type: none"> -Student has actively participated in the work practicum -Student has demonstrated appropriate work habits -Student has been actively involved in feedback sessions, written and verbal evaluation process -Student has maintained regular attendance and practicum expectations from the supervisor
<p>R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR</p>

Course Designer(s)

Education Council/Curriculum Committee Representative

Dean/Director

Registrar

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