



DOUGLAS COLLEGE



# U-Pass BC Program Exemption Request Form

Fall Semester 2021

| Personal Information (To be completed by student)  |  |                   |  |
|--|--|-------------------|--|
| Last Name:   | _____  | First Name:       | _____  |
| Address:   | _____  | City:             | _____  |
| Postal Code:   | _____  | Telephone #:      | _____  |
| Email:   | _____  | Student #:        | _____  |
| <p>U-Pass BC is a mandatory program. Students meeting one of the following provisions <i>may</i> be granted an exemption. Please check <b>one</b> provision and attach the required documentation. This exemption form is valid for the <b>Fall 2021</b> Semester only.</p>  |  |                   |  |
| Acceptable Exemptions (Please check the applicable.)   |  |                   |  |
| <input type="checkbox"/>   | <p>I hold a valid nontransferable U-Pass BC on Compass Card from another post-secondary institution within Metro Vancouver. Please attach a photocopy of the <b>back</b> of your Compass Card <i>and</i> the <b>front</b> of your student ID card from the other post-secondary institution. U-Pass BC on Compass Cards will be verified with Translink.</p> |                   |  |
| <input type="checkbox"/>   | <p>I hold another valid nontransferable Translink pass (i.e. government, employee pass). Please attach a photocopy (<b>front and back</b>) of your Compass Card. These will be verified with Translink.</p>  |                   |  |
| Student Signature:   | _____  | Date:             | _____  |
| <p><b>Note:</b> If you have a documented physical or psychological condition that prevents you from using public transit, please complete the U-Pass BC Medical Exemption Form.</p>  |  |                   |  |
| Important Information  |  |                   |  |
| <ul style="list-style-type: none"> <li>• <b>The deadline to submit is Tuesday, September 21, 2021.</b> Exemption forms submitted after the deadline will not be processed. <b>Do not request your U-Pass on Compass Card if you plan on submitting an exemption form.</b></li> <li>• Incomplete applications will not be processed. This form must be completed and documentation attached as necessary. <b>All documents must be easily legible or they will not be processed.</b></li> <li>• Students will only be contacted if further clarification is required. Please check your fee assessment for status.</li> <li>• If you are entitled to a refund, a cheque will be issued by mail. Please ensure that your address is updated on MyAccount. <b>Once your U-Pass BC has been requested on Compass Card, refunds will not be issued for the current month or previous months.</b></li> <li>• For more information regarding U-Pass, please visit <a href="http://www.douglascollege.ca/upass">www.douglascollege.ca/upass</a></li> </ul> |  |                   |  |
| Mail:  | Douglas, College, Finance Department<br>U-Pass BC Program, PO Box 2503<br>New Westminster, BC V3L 5B2  | Scan and Emailed: | upassbc@douglascollege.ca  |
|  |  | Drop-off:         | New Westminster: Registrar's Office Drop Box<br>Coquitlam: Registrar's Office Drop Box |

The information on this form is collected solely for the purpose of delivering the services of the U-Pass Program and to grant program exemption as requested. All documentation is kept in confidence in accordance with the Freedom of Information and Protection of Privacy Act.