

# EssentialSKILLS

The foundation for work, learning & life

**“Essential Skills are the skills needed for work, learning and life. They provide the foundation for learning all other skills and enable people to evolve with their jobs and adapt to workplace change.”**

*Human Resources and Skills Development Canada*

## Essential Skills at the Training Group

The Training Group at Douglas College is a leader in Essential Skills with extensive experience in the areas of research, assessment, skills enhancement, workplace and practitioner training.

## Work Experience Study

The Work Experience Study is the final requirement for students wishing to complete the Essential Skills Practitioner Training (ESPT) Certificate Program.

This independent study module requires learners to apply the concepts taught through previous courses in 30 hours of work experience (paid or volunteer).

A reflection assignment must be completed within 3 months from date of registration.

### Pre-requisites:

ESKL 1000 (01), 1100 (04), 1200 (01) 1300 (01), and 2300 (01)

### Essential Skills Practitioner Training (ESPT) Certificate Program

Completion of the courses below lead to an Essential Skills Practitioner Certificate

- Introduction to Essential Skills ESKL 1000 (or 1001)
- Methodology and Task Analysis ESKL 2300 (or 2301)
- Essential Skills Assessments, Interpretation and Application ESKL 1100 (or 1104)
- Developing Your Essential Skills Portfolio ESKL 1200 (or 1201)
- Bridging the Gap – Enhancing Essential Skills ESKL 1300 (or 1301)
- Essential Skills Work Experience Study ESKL 2400

### Who is this Program for?

Career practitioners, Employment Counsellors, Human Resource Professionals, Educators, Literacy Practitioners, Workplace Trainers.

### Course Details:

Duration:	Open Learning Course
Dates:	Register anytime between April 1 – August 31
Cost:	\$265 Includes registration fee, course assignment
Payment:	Payment can be made either by Visa or Master Card

### To Register:

Register on-line only: <https://www.douglascollege.ca/programs-courses/continuing-education/register>

Course: ESKL 2400 040

Course Reference Number: 21261

### For more information:

Telephone: (604) 777-6152

Fax: (604)777-6151

e-mail: [essentialskills@douglascollege.ca](mailto:essentialskills@douglascollege.ca)

### Cancellation:

A 100% refund less \$15 admin fee is provided up to 10 days from date of registration.

No refunds provided after this date

Please request refunds via telephone or in-person

## Your partner in training solutions

The Training Group at Douglas College specializes in responsive career and workplace training solutions. We design and implement specialized programs for the specific needs of individuals, employers, industry groups and government agencies.