





Skills for Success / Essential Skills Tools and Resources





SKILLS	SECTOR/ OCCUPATION	RESOURCE DESCRIPTION	HYPERLINK	ORGANIZATION
ALL		Links to Assessments and Training Tools	https://www.canada.ca/en/services/jobs/training/initiatives/skills-success/tools.html	
Numeracy Document Use Reading		Essential Skills Indicator	https://www.canada.ca/en/employment-social-development/programs/essential-skills/tools/online-indicator.html	
Numeracy		Real World Math – Comprehensive 40 hour course with free certificate	https://learn.saylor.org/course/view.php?id=38	
Numeracy		Practice/Lessons	https://www.khanacademy.org/	Khan Academy
Numeracy		Practice/Lessons	https://edu.gcfglobal.org/en/topics/math/	GCFLearn Free - Math
Reading		Lesson Plans Resources Guides	http://www.arbforadults.ca/	Alberta Reading Benchmarks for adults
Reading		Curriculum Lesson Plans • Free collections of fiction and nonfiction are sorted by grade levels and topics. • Guiding questions and assessment questions are available.	https://www.commonlit.org/en/library	Commonlit
Reading		Practice/Lessons Quizzes • English Maven is American content, but some intermediate reading materials are appropriate for general interest.	https://www.englishmaven.org/Pages/Reading%20Comprehension.htm	English Maven
Reading		Practice/Lessons • PDF Reading comprehension, sentence correction, punctuation.	https://englishforeveryone.org/	English for Everyone
Reading		Practice/Lessons • Read a variety of current events from around the world on a number of topics. • Each text is graded for specific levels and is accompanied with various exercises to test and improve reading comprehension. Beginner to Advanced.	https://breakingnewsenglish.com/	Breaking News English
Reading		Practice/Lessons • Reading Exercises	https://continuingstudies.uvic.ca/elc/studyzone	University of Victoria -Study Zone
Reading		Practice/Lessons • Provides material ranging from beginner to advance level readers.	https://learnenglish.britishcouncil.org/skills/reading	British Council Learning English • Provides material ranging from beginner to advance level readers.

Reading		Curriculum Healthcare Workers • 175 reading materials are intended for intermediate readers. • A countdown timer is available for each reading section.	https://www.reading4healthcareworkers.com/	Occupation Specific Reading
Writing		Practice/Lessons General Writing High Level 2+ • Writing and Editing: Word Choice and Word Order (approximately 18 hours)	https://www.coursera.org/learn/writing-editing-words	Coursera.org
Writing		Practice/Lessons General Writing High Level 2+ • Writing and Editing: Structure and Organization (approximately 15 hours)	https://www.coursera.org/learn/writing-editing-structure	Coursera.org
Writing		Practice/Lessons Business Writing High Level 1 and Level 2 + • 13 hours to complete and provides basic building blocks to develop writing skills.	https://www.coursera.org/learn/writing-for-business	Coursera.org
Writing		Practice/Lessons Professional Writing High Level 2+ • In this course, you will learn how to analyze your audience so that you can write prose which is both clear and persuasive. • You will practice writing common business documents, such as emails, memos, proposals, and presentations. You will also learn how to effectively edit the documents for maximum impact. • The site offers free course completion certificate if they sign up as a student and complete assessments. Registration is easy and participants can sign up for other courses as well.	https://learn.saylor.org/course/view.php?id=56	Saylor.org
Writing		Practice/Lessons	https://www.linkedin.com/learning/grammar-foundations/welcome?u=2105105	LinkedIn Learning Level 1 Grammar Foundations 2h 11m
Writing		Practice/Lessons	https://www.linkedin.com/learning/advanced-grammar	LinkedIn Learning Level 2+ Advanced Grammar 2h 8m
Writing		Tutorial	https://www.niu.edu/writingtutorial/grammar/index.shtml	NORTHERN ILLINOIS UNIVERSITY-Effective Writing Practices Level 2+
Writing		Practice/Lessons All levels • Focus on common mistakes in grammar.	https://chompchomp.com/menu.htm	Grammar Bytes

Writing		Practice/Lessons • A classic but most comprehensive grammar site with quizzes.	http://guidetogrammar.org/grammar/index.htm	Guide to Grammar and Writing
Writing		Practice/Lessons Level 1+	https://elt.oup.com/student/practicegrammar/?cc=ca&selLanguage=en	Oxford Practice Grammar
Writing		Practice/Lessons University of Victoria -Study Zone ESL Focused Level 1+ Grammar: • Each grammar topic contains lessons and exercises so add it as a part of the self-directed activities and ask the participants to record the topics they have successfully	https://continuingstudies.uvic.ca/elc/studyzone	University of Victoria - Study Zone
Writing		Practice/Lessons • Quizzes, tests, exercises and puzzles to help ESL learners.	http://www.5minuteenglish.com/grammar.htm	5 Minute English
Writing		Practice/Lessons	http://a4esl.org/	Activities for ESL students
Writing		Practice/Lessons English Grammar Tests • 5 minute English • Collection of a variety of grammatical topics in quiz format.	https://www.learnenglishfeelgood.com/esl-english-grammar-exercises.html	Learn English Feel Good
Writing		Lesson Plans Curriculum Level 2+	https://owl.purdue.edu/owl/purdue_owl.html	Purdue Online Writing Lab
Writing		Tutorial • Grammar and punctuation references with self assessments	https://www.niu.edu/writingtutorial/organization/index.shtml	NORTHERN ILLINOIS UNIVERSITY- Effective Writing Practices Tutorial
Writing		Better Business Writing in English • The Coursera course will take about 14 hours to complete. • Reviewing materials are free. Facilitator should be providing feedback on their work.	https://www.coursera.org/learn/business-writing-english	Coursera.org
Writing		Free Guides •PDF downloadable booklets as well as a grammar quiz section is available.	http://www.plainenglish.co.uk/free-guides.html	Plain English Campaign
			https://fimesip.ca	First Nations, Inuit and Métis Essential Skills Inventory Project
			https://fsc-ccf.ca/wp-content/uploads/2020/06/IndigenousSkillsTraining-PPF-JUNE2020-EN1.pdf	Skills Next – Mapping the Landscape: Indigenous Skills Training and Jobs in Canada
			https://www2.gnb.ca/content/gnb/en/services/services_renderer.200971.Workplace_Essential_Skills_Program_(WES).html	New Brunswick Canada, Workplace Essential Skills Program

			https://www.skillscanadanb.com/essential-skills	Skills Competencies Canada, Essential Skills
			https://www.skillsns.ca/get-involved/accessibility/	Skills Canada Nova Scotia- Accessibility
			https://skillscanadanl.ca/programs-events/essential-skills/	Skills Canada Newfoundland and Labrador
			https://essentialskillsquebec.com	Essential Skills Quebec
			https://www.learnquebec.ca/qlwg-skills-for-life	Learn Quebec
			https://www.theworkingcentre.org/essential-skills/228	The Working Centre, Ontario
			https://www.skillscanadasask.com/index.php?option=com_content&view=article&id=303&Itemid=596	Skills for Success, Skills Canada, Saskatchewan
			https://alis.alberta.ca/tools-and-resources/resources-for-employers/workplace-essential-skills/	Alberta alis
			https://www.gov.nu.ca/family-services/information/getting-ready-employment-and-training-great	Nunavut Getting Ready for Employment and Training (G.R.E.A.T.)
			https://www.skillsyukon.com/programs	Skills Competencies Canada, Yukon
			https://www.viu.ca/programs/academic-career-preparation/workplace-essential-skills-and-training	Workplace Essential Skills and Training
			https://www.srdc.org/policy-areas/adult-learning/literacy-and-essential-skills.aspx	SRDC-SRSA Social Research and Demonstration Corporation
			https://www.nwtliteracy.ca/sites/default/files/resources/es_aw_it_nsg_v2.pdf	Essential Skills at Work in the North, Study Guide

<p>Oral Communication Document Use Digital Technology Working with others Reading Writing Numeracy</p>	<p>General</p>	<p>Reference Learning Tools Essential Skills Tip Sheets Passport Portfolio A Guide for Employees and Learners Vocabulary Building Workbook Oral Communications Essentials - A Modular Workshop Trades Math Workbook</p>	<p>https://www.canada.ca/en/employment-social-development/programs/essential-skills/tools.html</p>	<p> Employment and Social Development Canada Emploi et Développement social Canada</p> <p>https://www.canada.ca/en/employment-social-</p>
<p>Numeracy</p>	<p>General (from New Zealand)</p>	<p>Curriculum</p>	<p>http://www.skillsyouneed.com/numeracy-skills.html</p>	<p>Skills You Need</p>
<p>Oral Communication</p>	<p>Facilitators</p>	<p>Reference Lesson Plans</p>	<p>http://www.edu.gov.on.ca/eng/studentsuccess/thinkliteracy/files/Or_al.pdf</p>	<p> Ontario MINISTRY OF EDUCATION</p>
<p>Writing</p>	<p>Facilitators</p>	<p>Reference</p>	<p>http://www.writeforward.ca/</p>	<p> writeforward <i>It's all about the conversation!</i></p>
<p>ALL</p>	<p>Apprentices</p>	<p>Skills for Success - Assessment and training tools</p>	<p>https://www.canada.ca/en/services/jobs/training/initiatives/skills-success/tools.html</p>	<p> Employment and Social Development Canada Emploi et Développement social Canada</p>
<p>ALL</p>	<p>Apprentices</p>	<p>Essential Skills Self-assessment for the trades</p>	<p>https://www.canada.ca/en/services/jobs/training/initiatives/skills-success/tools/self-assessment-trades.html</p>	<p> Employment and Social Development Canada Emploi et Développement social Canada</p>
<p>ALL</p>	<p>Accounting</p>	<p>Facilitator's Guide Overview and Orientation</p>	<p>http://atwork.settlement.org/downloads/atwork/stic/ac_fac_guide_full.pdf</p>	<p> OCASI Ontario Council of Agencies Serving Immigrants</p>
<p>ALL</p>	<p>Engineering</p>	<p>Facilitator's Guide Overview and Orientation</p>	<p>http://atwork.settlement.org/downloads/atwork/stic/eg_fac_guide_full.pdf</p>	<p> OCASI Ontario Council of Agencies Serving Immigrants</p>

ALL	Healthcare	Facilitator's Guide Overview and Orientation	http://atwork.settlement.org/downloads/atwork/stic/he_fac_guide_full.pdf	
			https://workplace-education-manitoba.thinkific.com/	
ALL	Deaf Workers	Essential Skills for Work, Learning and Life	http://essentialskillsdeafliteracy.ca/resources	
Document Use Math Reading	60 trade related occupations	Essential Skills Assessment	https://ita2.essentialskillsgroup.com	
			https://www.skillplan.ca	
	General		ESI: 1 - http://vimeo.com/14220366 ESI: 2 - http://vimeo.com/14222996 ESI: 3 - http://vimeo.com/14223542	To order the DVD:
	Choose from 14 General Occupations		https://www.language.ca/resources/expertise/essential-skills/	