



Strong Start: Course Planning – PDD/PBD

Winter 2021

ACADEMICS

COMMUNITY

CAREER

HEALTH & WELLNESS

IMMIGRATION



Poll

- Which semester are you in at Douglas?



Poll

- What program you are taking at Douglas College?

Agenda

- Enrolment status requirement for PBD/PDD students
- Course planning – five steps
- Adding a 2nd PDD
- Transfer credits
- Resources

Full-Time & Scheduled Break

- Each institution defines full-time studies and scheduled breaks in compliance with IRCC.
- For immigration purpose, 9 credits/semester is considered full-time.
- PDD Students are advised to study all three semesters consecutively.
- **PBD students may take summer semesters off, or be part-time in summer semesters.**

<https://www.douglascollege.ca/international-students/current-international-students/working-international-student>



Important Change to the Registration System!

- First semester course registration is automatic provided by the international office

BUT...

- You are responsible for your own course registration for all future semesters.
- Registration slots are assigned based on GPA.

<https://www.douglascollege.ca/current-students/register-programscourses/international-students/registration-priority-faq>

Step 1: Find out when your registration is

- MyAccount > Registration > Check Registration Date & Time > Select Term and Continue

You should register as soon as your registration opens on this date & time shown on your MyAccount!

Registration Date	Registration Time
Mar 15, 2021	01:00 pm

Make sure you have all green check marks!

- ✓ You have no Holds which prevent registration.
- ✓ Your Academic Standing is Good Standing but with permission to register.
- ✓ Your Student Status permits registration.



Step 2: Know your program requirements

- Program Catalogue – Program page
<https://www.douglascollege.ca/programs-courses/catalogue/programs>

Program guideline

- The 1st semester of the current program decides the curriculum guideline you need to follow
- [myPath](#)

Program requirements

- Notice
- Residency requirements
- Program GPA, course grades
- Required courses/electives
- Practicum requirements
- Notes

Program progress

- Courses completed
- Courses in progress
- Courses/requirements to complete



MyPath Overview

Student ID: 300103167 × Name: Student, Sample TS Credential: Arts - Associate Degree (ASARTS)

[Advanced search](#)

Level: Undergraduate Program Option: Undeclared Major Specialization/Concentration: Associate of Arts - Geography

Faculty: Humanities and Social Sciences Academic Standing: Good Standing

Academic What-If

Format: Student View ▼ Degree progress: Cumulative GPA: 4.00

In-progress classes Preregistered classes Process

Audit date 2/23/2021 9:32 AM

[Collapse all](#) ^

Associate Degree in Arts INCOMPLETE ^

Credits required: 60 Credits applied: 16 Catalogue Term: Summer 2021 Program GPA: 0.00

Step 3: Choose your courses

- Course Catalogue - <https://www.douglascollege.ca/programs-courses/catalogue/courses>
- Think about the following when choosing courses





Prerequisites

- ACCT 3310 in PDD Accounting

(ACCT 1210 OR ACCT 1235 with a minimum grade of C OR currently active in the PDD Accounting program)

AND

(ENGL 1130 OR CMNS 1115 with a minimum grade of C OR currently active in any PDD/PBD program)

ACCT 1222 highly recommended.

Prerequisites

- CSIS 2260

REQUISITES

PREREQUISITES

Pre-Calculus 11 (C or better) or Foundations of Math 11 (C or better) or MATU 0410 (C or better) or approved substitute OR currently active in:

PDD Emerging Technology

PBD Computer and Information Systems



Course Offering

Course Information



BUSN 4640 - 3 Credits - Project Mgmt Methods

In this course, students learn about a range of project management methodologies including Agile, Projects in Controlled Environments version 2 (PRINCE2) and others. Students will study Agile methods including Scrum, XP, Lean and Kanban, sprints, just-in-time requirements definition, priority-setting and delivery of incremental results. The course will explore a range of approaches that may be emerging or may apply to specific contexts such as specific parts of the world or in industries with unique conditions. Students who successfully complete this course will cover topics needed to successfully write the Project Management Institute's Agile Certified Practitioner (PMI-ACP) exam.

Prerequisites:

BUSN 3600 with a minimum grade of C- or COBA 3200 with a minimum grade of C-

Attributes:

UT UPLV UFEE BUSN

Sections:

Term	CRN	Section	Seats open	Meeting times
Summer 2021	23848	050	35 (out of 35)	Th 06:30pm - 09:20pm
Fall 2021	35613	001	35 (out of 35)	W 03:30pm - 06:20pm
202210	16150	050	35 (out of 35)	To be announced

Step 3: Choose elective courses

- Specific faculty requirements?
- Specific subject requirement?
- Certain level requirements?
- UT requirements?
- UT: a course that can transfer to at least one of the research universities in BC: UBCV, UBCO, UNBC, UVIC, SFU
- Check the information on [BC Transfer Guide](#)

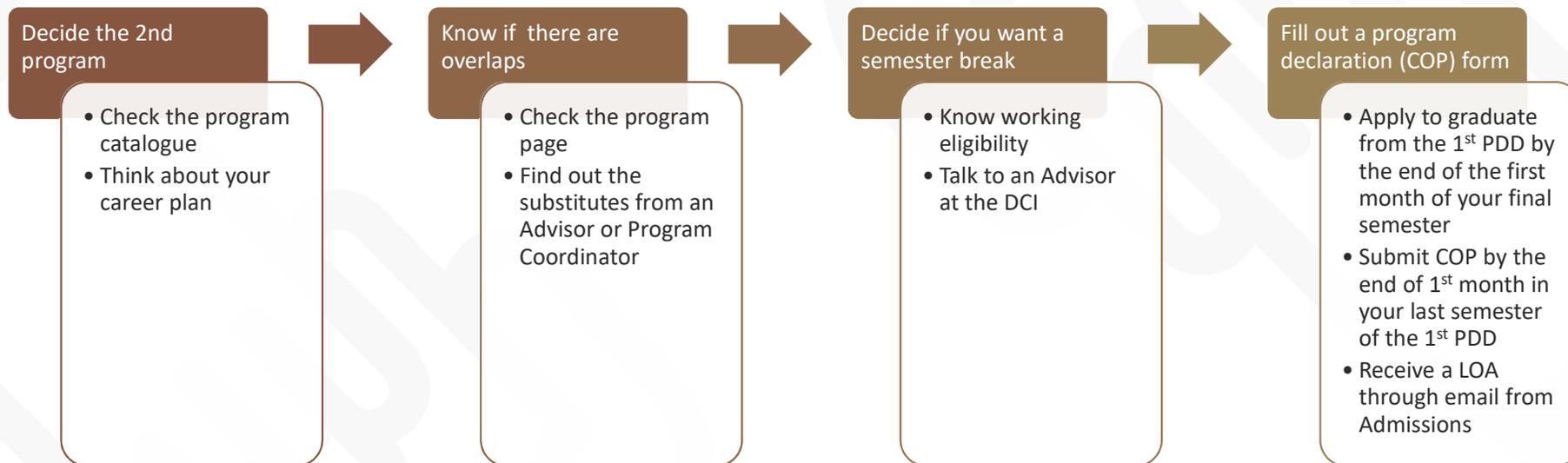
Step 4: Build your schedule

Step 5: Register on MyAccount at your registration date & time

- Use [Course Scheduling Tool](#)
- Attend [How to Register Courses Online Workshop](#)
- Be prepared to register in courses on time
- Be prepared to register right at your registration time!!



Adding a 2nd Post-Degree Diploma



Transfer Credits

- You must complete the full 30 credits of PDD or 60 credits of PBD
- No course work from your undergraduate degree (used for admission) can be transferred for credits towards your PBD/PDD.
- Substitution is possible where equivalent course is granted.

Transferring credits from another school

- From BC Post-Secondary institutions
 - Submit Transfer Credits Request (TCR) form & official transcript to Registrar's Office
 - Processing time is about 8 weeks
- From Canadian Post-Secondary institutions outside of BC
 - Submit TCR & official transcript to Registrar's Office
 - Plus two copies of course outlines for each course from the time period attended
- From outside Canada
 - **Attention:** if you do not complete all of your coursework within Canada, it will be noted on your Graduation Letter. This might affect the length of the PGWP you will receive (not applicable to students who start their studies from outside Canada due to the Covid and [the current policy for overseas studies is until December 31, 2021](#)).
 - Submit TCR & official transcript in English
 - Plus two copies of course outlines for each course in English from the time period attended

*please always refer to this website for the information <https://www.douglascollege.ca/study-at-douglas/register/canadian-students/transfer-your-credits>



Other Resources:

- [Learning Center](#)
 - peer tutoring
 - Drop-in online Appointments
 - Online tutoring
 - Writing tips/ APA, MLA, Chicago Documentation Style
- [Counseling and Student Services](#)
 - Career counseling
 - Personal counseling
 - Academic probation
 - Petition/appeal



Strong Start: Upcoming Academic Workshops

FRI ○ **MAR 05** **STRONG START: HOW TO REGISTER FOR COURSES**

TOPICS COVERED

- What courses can you register for next semester
- When does registration start
- How to build a class schedule
- How to use the online registration system

3:30 - 4:30 PM

[Register here](#)

FRI ○ **MAR 12** **STRONG START: HOW TO REGISTER FOR COURSES**

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<https://www.douglascollege.ca/international-students/current-international-students/international-student-workshops>



Academic Advising Services

- Email
- Drop-in

<https://www.douglascollege.ca/international-students/current-international-students/online-services>

Questions?





Thank you!

See you at the next workshop.