

DOUGLAS



DOUGLAS COLLEGE

VIKTORIIA MALIIVINA
Sales Post-Degree Diploma

POST-DEGREE PROGRAMS
FOR INTERNATIONAL STUDENTS

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POST-DEGREE DIPLOMAS (PDD) ONE YEAR



DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Accounting prepares graduates for careers such as:

- Controller
- Audit and Compliance Director
- Tax Auditor
- International or External Auditor

NOTE:
You will need to have completed significant course work in business and accounting to be considered for this program.

ACCOUNTING

Do you have a degree in business administration? Build on your education with a Post-Degree Diploma in Accounting and launch a career in a rapidly expanding field with many opportunities.

In this program, you'll gain in-depth knowledge of current accounting practices and develop job-ready skills. Once you graduate, you'll meet the entrance requirements to become a Chartered Professional Accountant.

REQUIRED COURSES:

- Intermediate Accounting I
- Intermediate Accounting II
- Intermediate Management Accounting
- Income Tax I
- Income Tax II
- Advanced Financial Accounting
- Auditing
- Advanced Management Accounting
- Business Strategy and Competitive Analysis
- One CPA transferrable elective

3,490

Number of new financial auditor and accountant jobs by 2029 due to economic growth in B.C.

Source: WorkBC

ACCOUNTING STUDIES

If you want a career in accounting but do not have a business degree, the PDD in Accounting Studies will give you the skills and knowledge you need to transition into this in-demand career.

In this program, you'll gain job-ready accounting skills and an in-depth knowledge of current accounting practices. The PDD in Accounting Studies qualifies you to enter the Chartered Professional Accountant (CPA) Professional Education Program.

REQUIRED COURSES INCLUDE:

- Principles of Accounting
- Business Statistics I
- Introductory Management Accounting
- Intermediate Accounting I
- Intermediate Accounting II
- Accounting Theory
- Principles of Microeconomics
- Principles of Macroeconomics
- Business Statistics II
- One upper-level elective

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Accounting Studies prepares graduates for careers such as:

- Controller
- Accounting Manager
- Project Accountant
- Property Accountant

DURATION:
One year (30 credits)
START DATE:
September
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Business Law enhances the knowledge of graduates who work in positions such as:

- Accounting Manager
- Finance Manager
- Risk Management Manager
- Business Owner

BUSINESS LAW

If your job requires you to deal with legal documents, the Post-Degree Diploma in Business Law can prepare you for this role. It is ideal for business owners and managers, professionals in accounting, finance, risk management or human resources and more - anyone who might have to review and negotiate contracts in a business or sales setting.

You'll learn the basics of business, finance and accounting law, how to draft and interpret employment and service contracts, and more. Please note: this program is not equivalent to the first year of law school.

REQUIRED COURSES:

- Introductory Business Law
- Corporate and Financial Planning Law
- Procurement Law and Contract Interpretation
- Academic Writing
- Legal Research and Reasoning

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Management Essentials
- Any approved Commerce and Business Administration course

SELECT FOUR COURSES FROM THE FOLLOWING OPTIONS:

- Fundamentals of International Trade Law
- Sales and Marketing Law
- Human Resources Law
- Labour Relations
- Real Estate Law
- Applied Legal and Ethical Decision Making for Managers, Professionals and Executives



FINANCIAL ANALYSIS

Do you love following financial trends? Turn your passion into profit with a Post-Degree Diploma in Financial Analysis.

In this program, you'll acquire a solid foundation in investment analysis and portfolio-management skills. Graduate with the knowledge and confidence to help individual clients, businesses, stockbrokers and traders make profitable investment decisions.

This program prepares you to write the Chartered Financial Analyst (CFA) Level 1 exam. The CFA Charter is one of the most globally recognized professional qualifications in finance.

REQUIRED COURSES:

- Commercial and Financial Mathematics
- Fundamentals of Financial Management
- Security Analysis
- Principles of Accounting
- Intermediate Accounting II
- International Financial Management
- Investment Management Techniques
- Derivatives - Theory and Applications
- Portfolio Management Techniques
- Supplemental Topics for CFA Program or one upper-level elective

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Financial Analysis prepares graduates for careers such as:

- Financial Analyst
- Investment Analyst
- Portfolio Manager





DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Financial Planning prepares graduates for careers such as:

- Personal Financial Advisor
- Pension Services Manager
- Investment Advisor
- Credit Counsellor

64,000

Number of people employed in the financial services industry in Metro Vancouver.

Source: WorkBC

FINANCIAL PLANNING

Take your career in finance global with a PDD in Global Banking and Economics.

In this program, you'll study the forces leading to globalization of the world economy and the opportunities these forces present. You'll study international financial management and international trade theory and practice, as well as microeconomics, macroeconomics, global business management and more.

Graduate with the skills to work in government or the private sector developing economic partnerships to support business interests at home and abroad, lead trade negotiations and secure trade deals with other countries, and much more.

REQUIRED COURSES:

- Financial and Managerial Accounting for Managers
- Corporate Finance
- Personal Finance I
- Security Analysis
- Income Tax I
- Law for Finance and Accounting Professionals
- Personal Finance II
- Financial Service Marketing
- One upper-level elective

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Investment Management Techniques
- Portfolio Management Techniques

GLOBAL BANKING AND ECONOMICS

International finance is a booming industry. Grow your career in the banking sector by gaining a better understanding of the forces leading to globalization of the world economy and the opportunities these forces present with a PDD in Global Banking and Economics.

You'll study international financial management and international trade theory and practice, as well as microeconomics, macroeconomics, global business management and more, on your path to becoming a Foreign Service Officer, commerce and trade officer or economic analyst.

REQUIRED COURSES:

- Globalization and the World Economy
- Principles of Microeconomics
- Principles of Macroeconomics
- Money and Banking
- Global Banking
- Financial Intermediaries and Capital Markets

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Global Business Management
- Canadian Macroeconomic Policy
- Intermediate Macroeconomics

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Fundamentals of International Trade Law
- International Trade Issues

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Financial Economics
- Corporate Finance

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- International Economics and Finance
- International Financial Management

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Global Banking and Economics prepares graduates for careers such as:

- Foreign Service Officer
- Commerce and Trade Officer
- Economic Analyst

HOSPITALITY PROGRAMS

Tourism is one of the largest employers in B.C. and Canada, and the biggest and fastest growing industry in the world. If you are looking for an exciting career in a dynamic industry, we offer a Post-Degree Diploma in Hospitality Management or Hospitality Marketing.

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Hospitality Management prepares graduates for careers such as:

- Accommodations Manager
- Event Manager
- Food and Beverage Operations Manager
- Revenue Manager

HOSPITALITY MANAGEMENT

The PDD in Hospitality Management prepares you for leadership roles in operations and marketing in hotels, restaurants and event planning, as well as several other careers in the hospitality industry. Courses in this program focus on sustainability, event management, revenue management and strategic planning. You'll also put your new skills and knowledge to the test through work placements.

REQUIRED COURSES:

- Accounting for Managers
- Front Desk Operations
- Food and Beverage Cost Controls
- Hospitality Sales and Advertising
- Human Resources Management
- Revenue Management in Hospitality
- Strategic Management in Hospitality
- Sustainable Event Planning and Simulation Exercise

SELECT TWO COURSES FROM THE FOLLOWING OPTIONS:

- Global Business Environment
- Organizational Management Skills or Behaviour in Organizations
- Operations Management

HOSPITALITY MARKETING

The Post-Degree Diploma in Hospitality Marketing prepares you for leadership roles in the hospitality marketing industry. You will work on practical projects in the business community and gain practical marketing skills, including market research, branding, advertising and customer relationship management.

REQUIRED COURSES:

- Introductory Marketing
- Hospitality Sales and Advertising
- Hospitality Business Policy
- Front Desk Operations

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Event Management
- Sustainable Event Planning and Simulation

Plus five more upper-level Hospitality electives. See the Program section of the online Catalogue for details: douglascollege.ca/hospmark

CAREERS

The PDD in Hospitality Marketing prepares graduates for careers such as:

- Hospitality Marketing Manager
- Hospitality Sales Manager
- Hospitality Events Coordinator



HUMAN RESOURCE MANAGEMENT

Human resources is not just an administrative department; it is a key player in an organization's long-term business strategy. If you are passionate about working with people while also helping an organization to thrive, the Post-Degree Diploma in Human Resource Management can open the door to a variety of career opportunities in the Human Resources field. In this program, you will gain essential management skills, learn financial and managerial accounting, workforce planning and much more before transitioning to a career in just about any industry as a Human Resources professional.

REQUIRED COURSES:

- Management Essentials
- Financial and Managerial Accounting for Managers
- Human Resource Management
- Human Resource Law
- Labour Relations
- Training, Development and Performance Management
- Workforce Planning and Talent Management
- Occupational Health and Safety
- HR Metrics and Tools

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Behaviour in Organizations
- Organizational Management Skills

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Human Resources Management prepares graduates for careers such as:

- HR Administrator
- Recruitment Officer
- Labour Relations Officer
- Training Coordinator
- Health and Safety Specialist
- Employment Benefits Administrator

2,770

Number of expected HR management jobs opening in B.C. by 2029

Source: WorkBC

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Information and Communication Technology prepares graduates for careers such as:

- Information Systems Analyst
- Network Operator
- Computer Programmer
- Software Engineer
- Database Analyst
- Web Designer and Developer
- Interactive Media Developer

10,000

Number of technology companies in B.C.

Source: Vancouver Economic Commission

INFORMATION AND COMMUNICATION TECHNOLOGY

No matter what industry you want to work in, all organizations need information and communication technology (ICT) staff. ICT jobs are expected to have a higher than average growth rate over the coming years in B.C., highlighting the need for more graduates with an ICT credential.

With the PDD in Information and Communication Technology, you'll get the skills you need to begin or enhance your career. Study web development and design, programming, systems analysis, project management and much more.

REQUIRED COURSES:

- Introduction to Programming
- Frontend Web Development
- Systems Analysis and Design
- Database I

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Programming II
- Advanced Integrated Software Development

SELECT FIVE COURSES FROM THE FOLLOWING OPTIONS:

- Mobile Application Development
- Web Based Scripting
- Database II
- UX Design in Mobile Applications
- Advanced Web Programming with JavaScript and AJAX
- Client Server Systems or Advanced Object Oriented Programming for Business Applications
- Essentials of Project Management



INTERNATIONAL BUSINESS MANAGEMENT

Global companies need professionals with the skills and knowledge to navigate the complexities of conducting business across borders.

The PDD in International Business Management provides you with the knowledge and skills needed to work in the areas of international trade and global business. Courses focus on business strategy, international trade, marketing and more. You will also be enrolled in the Forum for International Trade Training Diploma program and receive an industry recognized FITT* Diploma in International Trade upon completion of all requirements.

REQUIRED COURSES:

- Introductory Marketing
- Trade in the Global Marketplace
- Global Trade Finance
- Global Supply Chain Management
- International Business Entry Strategy
- International Trade Law
- International Marketing
- Marketing Research

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Fundamentals of Business
- Globalization And The World Economy

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Excel for Business
- Business Mathematics

DURATION:

One year (30 credits)

START DATES:

September, January or May

TUITION FEES:

\$18,000 CAD

(*FITT Fees: \$475 CAD plus taxes)

CAREER

The PDD in International Business Management prepares graduates for careers such as:

- International Business Analyst
- International Trade Economist
- Import/Export Manager
- International Marketing and Sales





PROFESSIONAL COMMUNICATION

Effective communication is key to the success of organizations in all sectors of the economy. Businesses, government and non-profit organizations rely on professional communicators to create the kinds of compelling messages that will engage their key audiences.

The PDD in Professional Communication will give you the writing, editing and design skills to communicate effectively in print and online. Courses focus on editing, document design, web writing, public relations and more.

REQUIRED COURSES:

- Communication Professions
- Professional Experience
- Professional Communication Portfolio

SELECT SEVEN COURSES FROM THE FOLLOWING OPTIONS:

- Language, Institutions and Power
- Language Studies for Professional Communication
- Research Report and Proposal Writing
- Professional Editing
- Conflict Resolution: Advanced Practices
- Document Design
- Visual Communication
- Technical Communication
- Writing for the Web
- Writing for Magazines and Trade Publications
- Public Relations Writing
- Special Topics in Professional Communication
- Directed Studies in Professional Communication

DURATION:
One year (30 credits)
START DATE:
September
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Professional Communication prepares graduates for careers such as:

- Media Relations Coordinator
- Communications and Event Coordinator
- Public Relations Agent

Note: A high level of English proficiency and a portfolio of writing samples are required for entry to this program.

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

MARKETING

Learn how to reach your audience with clear messaging and advance your career, transition into management or market your own business with the PDD in Marketing.

In this program, you'll learn business and marketing skills that are applicable to careers in a variety of industries. Courses emphasize practical marketing skills, with a blend of lectures, case studies and group work on real projects in the business community.

CAREERS

The PDD in Marketing prepares graduates for careers such as:

- Advertising Consultant
- Marketing Researcher
- Brand Manager
- Marketing and Communications Director

REQUIRED COURSES:

- Introductory Marketing
- Promotional Strategy
- Marketing Strategy
- Marketing Research
- Marketing Practicum

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Management Essentials
- Approved elective (for students with a commerce background)

Plus four more upper-level Marketing electives. See the Program section of the online Catalogue for details: douglascollege.ca/pddmarketing

85,000
Annual median salary for advertising, marketing and PR managers in B.C.

Source: WorkBC



DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Project Management prepares graduates for careers such as:

- Construction Manager
- Engineering Manager
- Property Administrator
- Project Manager

PROJECT MANAGEMENT

Project managers are sought after in multiple industries to lead large-scale projects and ensure that they are completed on time and within budget.

With the PDD in Project Management, you'll learn how to initiate, plan, execute, monitor and close off successful projects. You'll round out your studies with courses covering accounting and marketing for managers, human resources, systems analysis and design, and more.

Graduate ready to write certification exams offered by the Project Management Institute: CAPM (Certified Associate in Project Management); PMP (Project Management Professional); and PMI-ACP (Project Management Institute – Agile Certified Practitioner).

REQUIRED COURSES:

- Accounting for Managers
- Management Essentials
- Essentials of Project Management
- Managing Project Communications, Stakeholders and Human Resources
- Managing Project Scope and Schedule
- Managing Project Budgets, Quality, Risk and Procurements
- Project Management Methodologies
- Systems Analysis and Design
- Introductory Marketing
- Elective

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Sales prepares graduates for careers such as:

- Marketing Manager
- Corporate Sales Manager
- Business Development Manager
- Sales Manager

SALES

Whether your education and experience is in sales or a different field, the versatile PDD Sales program can help you move into a sales position, set up a business, upgrade your existing skills or get formal training.

You'll gain broad exposure to sales and marketing as viewed from technical, creative and management perspectives. The program is customized to meet your needs and includes an optional work experience or internship placement upon program completion.

REQUIRED COURSES:

- Introductory Marketing
- Personal Selling
- Customer Relationship Management
- Professional Sales
- Sales Management

Plus five more upper-level Marketing electives. See the Program section of the online Catalogue for details: douglascollge.ca/sales

A practicum is available as an elective for students who have completed the prerequisite courses.

7,270
Number of corporate sales managers employed in B.C. in 2019.

Source: WorkBC



SUPPLY CHAIN MANAGEMENT

If you want to pursue a career in a supply chain role, such as purchasing/procurement, warehouse, transportation, production/quality or inventory planning, the PDD in Supply Chain Management was designed for you. This program provides you with industry-relevant job skills and preparatory knowledge to attain industry certifications (APICS – CPIM, Lean Six Sigma).

REQUIRED COURSES:

- Financial and Managerial
- Accounting for Managers
- Management Essentials
- Business Statistics I
- Systems Analysis and Design
- Operations Management
- Supply Materials Management
- Supply Chain Planning
- Continuous Improvement
- Business Strategy and Analysis

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Global Supply Chain Management
- Project Management Essentials

DURATION:
One year (30 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD

CAREERS

The PDD in Supply Chain Management prepares graduates for careers such as:

- Warehouse Manager
- Distribution Manager
- Production Plant Manager
- Inventory Planner or Manager
- Logistics Supervisor

POST-BACCALAUREATE
DIPLOMAS (PBD)
TWO YEARS



ACCOUNTING

The PBD in Accounting will provide you with in-depth knowledge of current accounting practices and all required modules for admission into the Chartered Professional Accountant (CPA) Professional Education Program (PEP), even if you don't have a business or accounting background.

REQUIRED COURSES:

- Principles of Accounting I
- Principles of Accounting II
- Introductory Management Accounting
- Intermediate Accounting I
- Intermediate Accounting II
- Intermediate Management Accounting
- Income Tax I
- Income Tax II
- Advanced Financial Accounting
- Advanced Management Accounting
- Auditing
- Accounting Theory (capstone course)
- Business Law Fundamentals for Accountants
- Business Statistics II
- Business Strategy and Competitive Analysis
- Systems Analysis and Design
- Principles of Microeconomics
- Principles of Macroeconomics
- Fundamentals of Financial Management

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Statistics I
- Introduction to Statistics



CO-OP
OPTION

DURATION:
Two years (60 credits)

START DATES:
September, January
or May

TUITION FEES:
\$18,000 CAD per year

CAREERS

The PBD in Accounting prepares graduates for careers such as:

- Investment Analyst
- Controller
- Audit and Compliance Director
- Tax Auditor
- International or External Auditor



DURATION:
Two years (60 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD per year

CAREERS

The PBD in Advanced Human Resource Management prepares graduates for careers such as:

- Compensation Analyst
- Labour Policy Analyst
- Labour Relations Manager
- Performance Management Specialist

ADVANCED HUMAN RESOURCE MANAGEMENT

The Post-Baccalaureate Diploma in Advanced Human Resource Management is ideal for those who do not have a background in HR or are looking to take their experience and skills to the next level.

You may qualify to receive passing status for the Chartered Professional in Human Resources National Knowledge Exam if you achieve a cumulative GPA of B- and have maintained membership in the CPHR or British Columbia and Yukon. You can also receive a 25 percent discount on your CPHR BC & YK membership as a student in this program.

REQUIRED COURSES:

- Management Essentials
- Academic Writing or Practical Writing
- Financial and Managerial Accounting for Managers
- Excel for Business
- Introductory Marketing
- Introductory Business Law
- Business Ethics
- Understanding and Managing Personal Conflict
- Innovation and Change Management
- Ethical Decision Making
- Business Strategy and Competitive Analysis
- Human Resource Management

- Human Resource Law
- Labour Relations
- Training, Development and Performance Management
- Workforce Planning and Talent Management
- Occupational Health and Safety
- HR Metrics and Tools

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Behaviour in Organizations
- Organizational Management Skills

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Principles of Microeconomics
- Principles of Macroeconomics
- The Canadian Economy



COMPUTER AND INFORMATION SYSTEMS – DATA ANALYTICS

Learn business statistics and support systems, data analysis and more with the PBD in Computer and Information Systems. In your first year, you will be introduced to basic computing and programming and become familiar with current development tools. In your second year, you'll hone your skills, specializing in Data Analytics. This intensive, two-year program will give you the skills to work in a variety of career opportunities in the growing information technology industry.

YEAR ONE REQUIRED COURSES

- Introduction to Programming I
- Multimedia Web Development
- Systems Analysis and Design
- Operating Systems
- Virtualization and Computer Networking
- Database I
- Computer Network Security
- Mobile Application Development I
- Software Engineering

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Programming II
- Advanced Integrated Software Development

YEAR TWO REQUIRED COURSES

- Business Statistics
- Business Statistics II
- Database II
- Fundamentals of Data Analytics
- Data Visualization
- Special Topics in Data Analytics
- Applied Research Project

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Support Systems with Excel
- Fundamentals of Machine Learning in Data Science

YEAR TWO MINI STREAM COURSES (CHOOSE ONE SET):

Business

- Operations Management
- Supply Chain Planning

Computer and Information Systems

- Web Based Scripting
- Advanced Web Programming with JavaScript and AJAX

Marketing

- Introductory Marketing

And choose one of:

- E-Marketing
- Customer Relationship Management



CO-OP
OPTION

DURATION:
Two years (60 credits)
START DATES:
September, January
or May
TUITION FEES:
\$18,000 CAD per year

CAREERS

The PBD in Computer and Information Systems - Data Analytics prepares graduates for careers such as:


- Information Systems Analyst/Consultant
- Computer and Information Systems Manager
- Database Analyst
- Data Administrator



DURATION:
Two years (60 credits)

START DATES:
September, January
or May

TUITION FEES:
\$18,000 CAD per year


**CO-OP
OPTION**

COMPUTER AND INFORMATION SYSTEMS – EMERGING TECHNOLOGY

Explore new areas in information technology and build your aptitude for programming and logical thinking. This intensive two-year program includes an introduction to computing and programming and will rapidly familiarize you with current networking, mobile application development and cloud infrastructure tools. In the second year, you'll gain the specialized technical skills needed to jumpstart your career in the booming IT field.

CAREERS

The PBD in Computer and Information Systems - Emerging Technology prepares graduates for careers such as:

- Computer and Network Operator
- Web Technician
- Computer Programmer
- Interactive Media Developer
- Software Engineer
- Mobile Software Developer
- Web Designer and Developer

YEAR ONE REQUIRED COURSES:

- Introduction to Programming I
- Multimedia Web Development
- Systems Analysis and Design
- Operating Systems
- Virtualization and Computer Networking
- Database I
- Computer Network Security
- Mobile Application Development I
- Software Engineering

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Introduction to Programming II
- Advanced Integrated Software Development

YEAR TWO REQUIRED COURSES:

- Advanced Networking
- Web Based Scripting
- UX Design in Mobile Applications
- Advanced Web Programming with JavaScript and AJAX
- Data Structures and Algorithms
- Mobile Application Development II
- Cloud Infrastructure
- Special Topics in Web/Mobile Application Development
- Applied Research Project

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Client Server Systems
- Advanced Object Oriented Programming for Business Applications



FINANCE

The PBD in Finance prepares you to get a specialized credential geared to one of Canada's fastest-growing industries: financial services. You'll acquire financial literacy, a strong foundation in investment analysis and portfolio management skills that will help you stand out to employers.

Graduates of the Finance Post-Baccalaureate Diploma program are qualified to write the Chartered Financial Analyst (CFA) Level 1 and the FPSC Level 1 Certified Financial Planning exams.



DURATION:
Two years (60 credits)

START DATES:
September, January
or May

TUITION FEES:
\$18,000 CAD per year

YEAR ONE REQUIRED COURSES

- Principles of Accounting
- Business Mathematics
- Introductory Business Law
- Business Statistics
- Practical Writing
- Excel for Business
- Principles of Microeconomics
- Principles of Macroeconomics
- Personal Finance I
- Corporate Finance

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Principles of Introductory Financial Accounting I and II
- Principles of Accounting I and II

YEAR TWO REQUIRED COURSES:

- Income Tax I
- Intermediate Accounting II
- Business Statistics II
- Law for Finance and Accounting Professionals
- Personal Finance II
- Security Analysis
- Derivatives – Theory and Application

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Portfolio Management Techniques
- Investment Management Techniques

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Strategy and Competitive Analysis
- FPSC Approved Capstone

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- International Financial Management
- Investment Management Techniques
- Portfolio Management Techniques
- Supplemental Topics for CFA
- Financial Services Marketing

CAREERS

The PBD in Finance prepares graduates for careers such as:

- Financial Planner
- Investment Analyst
- Financial Analyst



DURATION: Two years (66 credits) + four months of prerequisite coursework (15 credits)
START DATES: September
TUITION FEES: \$19,880 CAD per year

HEALTH INFORMATION MANAGEMENT

Health information management is a professional discipline with a focus on gathering, storing, analyzing and managing (including privacy and security) health care data according to established standards. In this program, you will gain skills in health information analysis and reporting, information and data management along the care continuum and more.

The PBD in Health Information Management is the only publicly funded program offered in British Columbia. It prepares professionals for employment in this high-demand field across a variety of settings including government, health care agencies and community health.

CAREERS

The PBD in Health Information Management prepares graduates for careers such as:

- Health Policy Researcher
- Health Policy Consultant
- Health Officer

\$32

Median hourly wage for health information managers in B.C.

Source: WorkBC

PREREQUISITE COURSES

To be admitted to the PBD - HIM program, you are required to complete the following prerequisite courses with a C+ or better (or equivalent), if these courses were not part of your previous degree program:

- Academic Writing
- Anatomy and Physiology I
- Anatomy and Physiology II
- Excel for Business
- Business Statistics I (or equivalent)

YEAR ONE REQUIRED COURSES:

- Health Information Management Principles and Practices
- Health Data Classification I
- Health Care Systems in Canada
- Pathophysiology
- Professional Practice in Health Information Management
- Health Data Classification II
- Health Information Analysis and Reporting

- Systems Analysis and Design
- Coding Extramural I
- HIM Practicum (Applied Skills Practicum)

YEAR TWO REQUIRED COURSES:

- Health Information Systems and Technology
- Information and Data Management along the Care Continuum
- Essentials of Project Management
- Database I
- Fundamentals of Business Analytics
- Risk Management Program Concepts
- Healthcare Quality Performance Improvement & Management
- Fundamentals of Health Research and Epidemiology
- Leadership: Theory & Practice
- Coding Extramural II
- HIM Senior Practicum (Applied Skills Practicum)



HOSPITALITY SERVICES MANAGEMENT

Break into the booming hospitality industry and let your job take you around the world. This two-year advanced credential will prepare you for leadership roles at home and abroad in the hospitality and service sectors. Gain practical marketing and management skills while focusing on sustainability, event management, revenue management and strategic planning. Put your skills to work on real projects in the business community.

DURATION: Two years (60 credits)
START DATES: September, January or May
TUITION FEES: \$18,000 CAD per year

CAREERS

The PBD in Hospitality Services Management prepares graduates for careers such as:

- Assistant Hotel Manager
- Front Desk Manager
- Ski Resort Manager
- Tour Guide Supervisor
- Airline Sales and Service Agent Supervisor
- Event planner

YEAR ONE REQUIRED COURSES

- Accounting for Managers
- Human Resources
- Food and Beverage Service Operations
- Front Desk Operations
- Beverage Management
- Food and Beverage Cost Controls
- Hospitality Sales and Advertising
- Hospitality Business Policy
- Hospitality Event Planning
- Introductory Marketing

YEAR TWO REQUIRED COURSES:

- Global Business Environment
- Organizational Management Skills
- Revenue Management in Hospitality
- Strategic Management in Hospitality
- Buyer Behaviour
- e-Marketing
- Sustainability and Corporate Social Responsibility
- Customer Relationship Management
- Sales Management
- Sustainable Events Simulation (capstone course)

This program includes a work experience component.



DURATION:
Two years (60 credits)
START DATES:
September, January or May
TUITION FEES:
\$18,000 CAD per year
(*FITT Fees: \$475 CAD plus taxes)



INTERNATIONAL SUPPLY CHAIN MANAGEMENT

Position yourself as a top candidate at home or abroad for positions managing global supply chains. With the PBD in International Supply Chain Management, you'll learn how global supply chains are set up; how to work with international suppliers; how to maintain optimum efficiency in the production, inventory control and delivery of goods in the international marketplace; marketing; international business management and more.

You'll graduate with the experience and skills to effectively diagnose problems and develop strategic plans for a successful global supply chain operation. You'll also have the preparatory knowledge and training to take the exams for the internationally recognized industry certifications American Production and Inventory Control Society - Certified in Production and Inventory Management (APICS - CPIM), CSCP and Lean Six Sigma, as well as for the industry-recognized FITT* Diploma in International Trade.

CAREERS

The PBD in International Supply Chain Management prepares graduates for careers such as:

- Warehouse Manager
- Distribution Manager
- Production Plant Manager
- Inventory Planner or Manager
- Logistics Supervisor

REQUIRED COURSES:

- Business Mathematics
- Business Statistics I
- Introductory Marketing
- Systems Analysis and Design
- Management Essentials
- Financial and Managerial Accounting for Managers
- Trade in the Global Marketplace
- Global Trade Finance
- Operations Management
- Global Supply Chain Management
- Business Entry Strategies
- International Trade Law

- Supply Materials Management
- Supply Chain Planning
- Continuous Improvement
- Project Management
- International Marketing
- Marketing Research
- Business Strategy (capstone course)

SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Fundamentals of Business
- Globalization and the World Economy



TWO YEARS, TWO CREDENTIALS

If you want to diversify your education and experience, or build on your preexisting credentials, we offer several two-year post-degree programs made up of two one-year diplomas. You'll graduate with two credentials and a solid combination of experience and skills.

Completion of two different one-year post-degree diploma

programs will also allow you to apply for a three-year Post Graduate Work Permit (PGWP). See Note at the bottom of this page for information about the PGWP.

You can start with the program you're most interested in and choose your second program once you're here. Some of the most common combinations include:

BUSINESS LAW + HUMAN RESOURCES

- PDD Business Law (pg. 6)
- PDD Human Resources Management (pg. 11)

INTERNATIONAL BUSINESS MANAGEMENT + MARKETING

- PDD International Business Management (pg. 13)
- PDD Marketing (pg. 14)

INTERNATIONAL BUSINESS MANAGEMENT + INFORMATION TECHNOLOGY

- PDD International Business Management (pg. 13)
- PDD Information and Communication Technology (pg. 12)

INTERNATIONAL BUSINESS MANAGEMENT + ACCOUNTING

- PDD International Business Management (pg. 13)
- PDD Accounting Studies (pg. 5)

INTERNATIONAL BUSINESS + PROJECT MANAGEMENT

- PDD International Business Management (pg. 13)
- PDD Project Management (pg. 16)

PROJECT MANAGEMENT + MARKETING

- PDD Project Management (pg. 16)
- PDD Marketing (pg. 14)

PROJECT MANAGEMENT + FINANCIAL ANALYSIS

- PDD Project Management (pg. 16)
- PDD Financial Analysis (pg. 7)

PROJECT MANAGEMENT + INFORMATION AND COMMUNICATION TECHNOLOGY

- PDD Project Management (pg. 16)
- PDD Information and Communication Technology (pg. 12)

PROJECT MANAGEMENT + ACCOUNTING

- PDD Project Management (pg. 16)
- PDD Accounting Studies (pg. 5)

Note: Students who plan to apply for Immigration, Refugees, and Citizenship Canada's (IRCC) Post-Graduation Work Permit (PGWP) upon successful completion of their studies in Canada should be aware that one-year post-degree programs do not have a scheduled break. Students who would like to take a semester break may do so in the semester between their two post-degree programs.*

*IRCC Policies are subject to change at any time. For the most up-to-date policies, as published by IRCC, please visit [cic.gc.ca](https://www.cic.gc.ca)

For students on campus, please also consider making an appointment with one of Douglas College's Regulated International Student Immigration Advisors (RISIA).

WHAT DOES THE TWO-YEAR, TWO-CREDENTIAL OPTION LOOK LIKE?

Here are some sample schedules.

International Business Management & Information and Communication Technology

PDD INTERNATIONAL BUSINESS MANAGEMENT				PDD INFORMATION AND COMMUNICATION TECHNOLOGY		
FALL 2020	WINTER 2021	SUMMER 2021	FALL 2021	WINTER 2022	SUMMER 2022	FALL 2022
Business Math	International Marketing	Global Supply Chain Management	BREAK	Introduction to Programming I	Introduction to Programming II	Introduction To Mobile Development
Introductory Marketing	International Trade Law Fundamentals	Global Business Environment		Multimedia Web Development	Web Based Scripting	Advanced Web Programming - Javascript & Ajax
International Trade & Finance	Marketing Research	International Management		Systems Analysis & Design	Database I	Client Server Systems
Business Entry Strategies				Project Management Essentials		

Sample schedule two: Project Management & Marketing

PDD PROJECT MANAGEMENT			PDD MARKETING		
WINTER 2021	SUMMER 2021	FALL 2021	WINTER 2022	FALL 2022	WINTER 2023
Project Management Essentials	Project Communication Management	Managing Project Costs, Quality, Risks And Procurements	International Marketing	Human Resource Management	E-Marketing
Management Essentials	Project Time and Scope Management	Project Management Methodologies	Promotional Strategy	Personal Selling	Customer Relationship Management
Introductory Marketing	Systems Analysis & Design	Human Resource Management	Marketing Strategy	Marketing Practicum	Buyer Behaviour
Systems Analysis & Design			Marketing Research		

NOTES:

If your second program includes courses that you already completed in your first PDD, you will be required to take a replacement course approved by the program chair of the second PDD.



WORK WHILE YOU STUDY

Find a job and earn money while studying at Douglas. If you have a valid study permit, you are legally allowed to work up to 20 hours per week. As a Douglas College student, you'll have opportunities to connect with employers, and you'll receive support when applying for jobs.

BEFORE YOU ARRIVE IN CANADA

GET WORK EXPERIENCE

Paid or volunteer experience looks great on a resumé and provides an opportunity to gain valuable skills.

DO EXTRACURRICULAR ACTIVITIES

Volunteering and participating in extracurricular activities shows employers that you are able to take initiative, work with others and learn new skills.

IMPROVE YOUR ENGLISH

Solid written and verbal communication skills are important when applying for jobs and doing interviews.

ONCE YOU ARRIVE IN CANADA

GET INVOLVED

Join a student club and familiarize yourself with Canadian customs and culture. You'll meet new people and build your network, which can open doors to employment opportunities, help you feel connected and more.

DO RESEARCH

Being knowledgeable about local employers and job openings will help you find the right opportunities.

CAREER CENTRE

The Career Centre runs all career development training for students at Douglas through its various programs. In addition to on-campus hiring events, the Career Centre also helps students with research, resumé and cover-letter writing, job interview preparation and provides access to job postings.

douglascollege.ca/cc

CO-OPERATIVE EDUCATION

The Co-op program can help you get paid work experience related to your studies and make connections that could lead to future employment. You can access these services on campus by visiting the Career Centre offices or by scheduling an appointment.

douglascollege.ca/coop

CAREER BOOST PROGRAM

Develop the career skills and knowledge you need to succeed in the job market with the Career Boost program. Designed specifically for students in post-degree programs, the program prepares you for part-time work or volunteer positions that complement your field of study.

You'll get:

- Workshops covering topics including communications, workplace culture, how to use LinkedIn, and networking strategies.
- Ongoing career services support, workshops and coaching, including introductions to employers and weekly leadership sessions.
- Help finding your first career-related position once you graduate.

douglascollege.ca/career-boost

AN EDUCATION YOU CAN BANK ON

Neel came to Canada to further his education and gain work experience. With a degree in mathematics, economics and statistics from India, he aimed to enhance his job opportunities with a Post-Baccalaureate Diploma in Finance at Douglas.

He also enlisted the help of the Career Centre. "I'd been with a temporary staffing agency, but almost all of the jobs were unrelated to my education," he says. He joined the Career Boost program, and everything changed.

"The program helped me reformat my resumé, polish my interview skills and taught me about networking," he says. "There's even a session on updating your LinkedIn profile so that it's free from irrelevant information and has all of your current work experience and skills."

Career Boost also helped Neel find his first job in his field. He now works at a major Canadian bank, and he's working toward becoming an investment banker.



ADMISSION REQUIREMENTS FOR POST-DEGREE PROGRAMS

1. Bachelor or Master degree with an average of C or equivalent
2. English language proficiency requirement*

All applicants must demonstrate English language proficiency by providing ONE of the following:

- TOEFL - Minimum score 83 IBT (minimum 20 in all sections) (Douglas College's institutional code is 9568)
- IELTS - Minimum overall band test score of 6.5 (no band below 6.0) (Academic Module only)
- Pearson Test of English (PTE) - Minimum score of 56 (Academic Module only)
- International Baccalaureate (IB) English Language A (Standard Level) - Minimum grade of 3 or C
- Proof of undergraduate (bachelor) degree from a post-secondary institution where English is the language of instruction (in a country where English is the official language)
- Completion of the Douglas College English Language and Learning Acquisition (ELLA) Program

APPLY NOW

douglascollege.ca/dci-apply

FOR MORE INFORMATION

email dciadmissions@douglascollege.ca
or call +1 604 527 5650

*Some programs require higher English language proficiency scores than indicated above.



GET A SCHOLARSHIP

Each year, Douglas College offers up to \$100,000 in scholarships to international students.

SCHOLARSHIPS FOR NEW STUDENTS

Regional Entrance Awards

- Up to \$2,000
- Available to students from Europe, Latin America, the Middle East, Africa, Central Asia and Southeast Asia
- No need to apply; students will be assessed upon application to Douglas College

Douglas International Merit-Based Scholarships

- \$2,500
- Open to students from all countries
- Separate application required

douglascollege.ca/international-scholarship



OUR CAMPUSES AND WHERE TO FIND US

Our campuses are just steps from the New Westminster and Lafarge Lake-Douglas SkyTrain Stations. If you take classes at both campuses, the train ride between them takes just 28 minutes.

U-PASS BC

This universal transit pass lets you ride transit all over the Vancouver area for just \$42.50 a month (subject to change). All students registered in a minimum of three credits and who are paying student union fees are automatically enrolled in the program, as are students registered in English Language Learning and Acquisition, the Preparatory Academic College English program (PACE) or the Academic College English program (ACE) who have 12 hours of instructional class time per week.

douglascollege.ca/upass



Learn more about our PDD and PBD programs: douglascollege.ca/pdd-pbd

New Westminster Campus

700 Royal Ave., New Westminster, BC, Canada
 Tel +1 604 527 5650 Fax +1 604 527 5516

Mailing address (both campuses)

Attention: International Education, Room 2800
 PO Box 2503, New Westminster BC, Canada, V3L 5B2

douglascollege.ca/dci

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