

# DOUGLAS COLLEGE

## International Programs Academic Reference Form

Dear Instructor:

The student for whom you are filling out this form is applying to take part in a Douglas College International Program. We greatly appreciate your assistance in completing this application process. For more information about our international programs, please contact [global@douglascollege.ca](mailto:global@douglascollege.ca) or visit [www.douglascollege.ca/global](http://www.douglascollege.ca/global).

There are three ways to submit this form:

- 1) by the student, in an envelope sealed and signed by you, or
- 2) by you (the instructor), a clear scanned version to [global@douglascollege.ca](mailto:global@douglascollege.ca), or
- 3) by you (the instructor), in person or via intercampus mail to the Global Engagement at either the:
  - New Westminster Campus, Room S2800 (Mon-Fri); or the
  - Coquitlam Campus, Room A1301A (Tue-Thu).

<b>1. Student Information</b>						
Full Name:	Student Number:	Name of International Program Applying To:				
<b>2. Faculty Information</b>						
Instructor Name:				Department:		
Office Phone #:		Email Address:				
<b>3. In what capacity have you known this student?</b>						
<b>4. Has this student ever missed a deadline?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No						
<b>5. Please assess the applicant's competence in the below quality areas in comparison with other students whom you have known at similar stages in their studies.</b> If you can, please give an example(s) on the next page, that illustrate(s) the applicant's level of competence in one or more of the qualities listed below.						
Quality	Rating					
	Poor	Below Average	Average	Above Average	Outstanding	Not Applicable
Adaptable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Articulate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Class Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectually Curious	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perceptive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-motivated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reliant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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6. I recommend this student	
In terms of academic ability: <input type="checkbox"/> Strongly <input type="checkbox"/> Fairly <input type="checkbox"/> With minor reservation <input type="checkbox"/> I cannot recommend	In terms of character: <input type="checkbox"/> Strongly <input type="checkbox"/> Fairly <input type="checkbox"/> With minor reservation <input type="checkbox"/> I cannot recommend

If you can, please give an example(s) that illustrate(s) the applicant's level of competence in one or more of the quality areas listed above, using the space provided below.

Please feel free to make any additional comments. Please be reminded to sign and date at the bottom of the page.

Instructor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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