

DC DISCOVERY

DOUGLAS

2019 - 2020

Learning
Catalogue

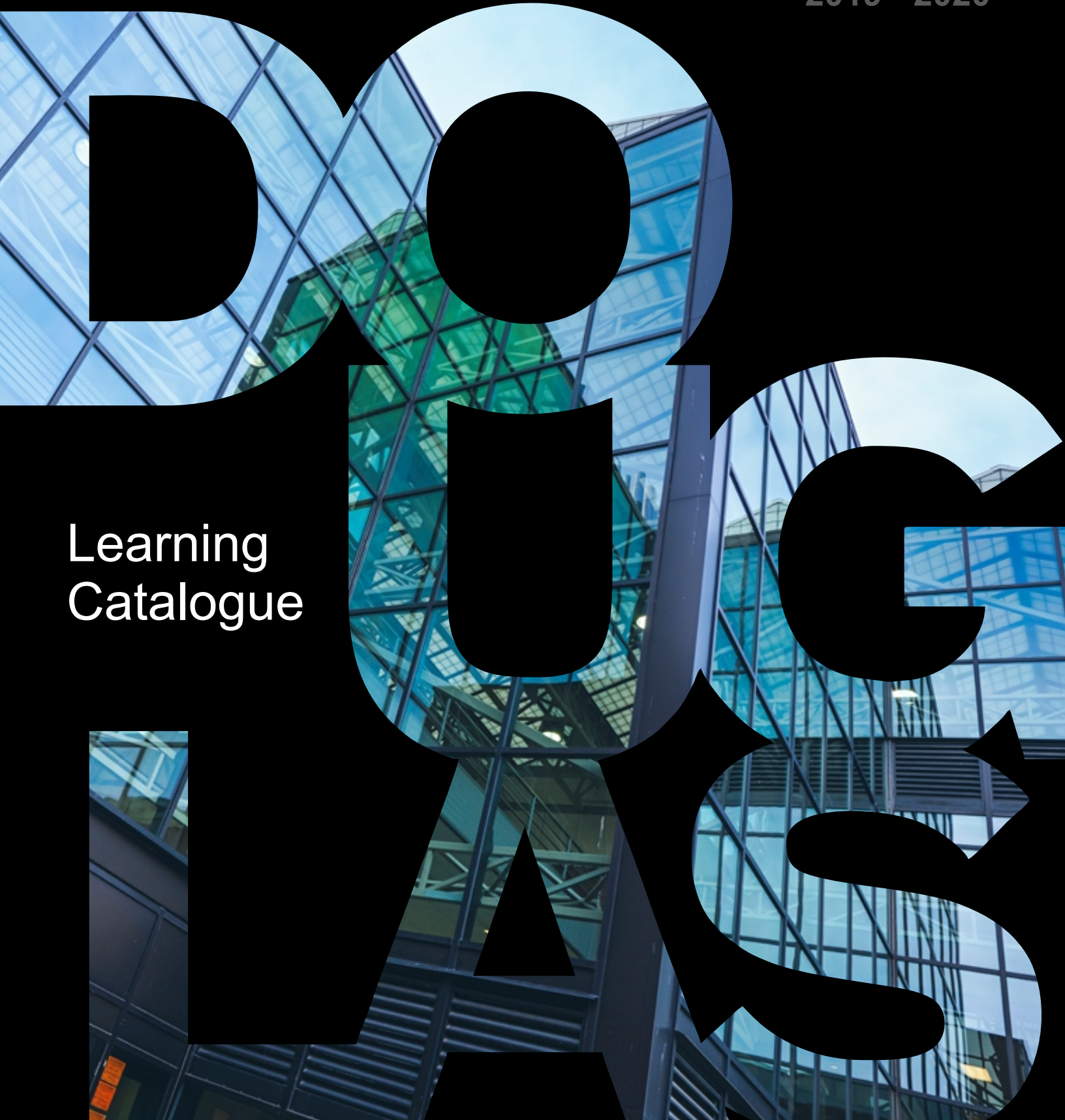


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Introduction to DC Discovery

Welcome to DC Discovery! With over 50 workshops offered, we are proud to provide comprehensive in-house learning opportunities for everyone working at Douglas College. The DC Discovery learning catalogue will help Faculty, Staff and Administrators build, share and sustain the knowledge and skills needed to provide an inspiring and relevant educational experience for students. Workshops offered in the catalogue will also give employees the skills to enhance workplace effectiveness and personal wellness.

DC Discovery is a collaborative effort between Human Resources, Student Affairs and Services, Academic Technology Services, Occupational Health and Safety, Institutional Effectiveness, the College-Wide Faculty Professional Development Committee and other internal and external partners.

DC Discovery can assist you in the creation of your personal and professional development plan. Using the calendar located in the catalogue, you can create an individual development plan by identifying the workshops you are interested in attending months in advance. The intention of DC Discovery is to provide a comprehensive overview of learning and training opportunities at Douglas College so you can plan your development in a purposeful way.

We look forward to supporting your ongoing development at the College!

Sincerely,



Sarah Brito
Associate Director, Human Resources

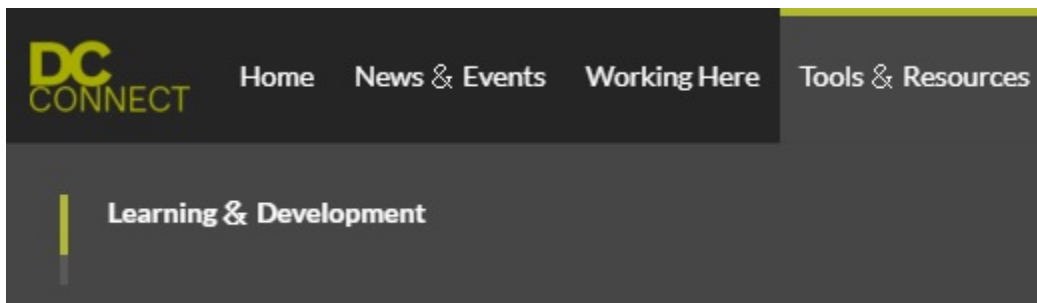
Who can Attend

DC Discovery offers a variety of free learning events and resources to support the professional development of Faculty, Staff and Administrators. Workshops are provided as an opportunity to support your professional development.

In order to know whether a workshop is right for you, please review the workshop description. You may choose to include relevant workshops in your Individual Development Plan (IDP).

How to Register

You can register for workshops online through DC Connect by visiting the Tools and Resources page at <https://collegedouglas.sharepoint.com/sites/dcconnect/Pages/default.aspx> and click on Learning and Development as shown below.



If you have any questions regarding workshop registration, please email employeedevelopment@douglascollege.ca.

Workshops at a Glance

Workshop	Faculty	Staff	Admin	Leadership
Academic Technology				
Room Technology Training	●	●	●	
Blackboard Training for New Faculty	●			
Blackboard Training for Current Faculty	●			
Get on the BUS!	●			
Mediafy Your Course to Engage Students	●			
Camtasia Basics	●	●	●	
Who's the Boss? Seeking Balance with Technology	●			
Camtasia Advanced	●	●	●	
Teaching and Learning				
Instructional Skills	●	●	●	
Graphic Recording to Share Teaching Stories	●			
Active Learning in Your Classroom: Tips and Tricks to Increase Student Engagement and Learning	●			
Long Story Short: Incorporating Storymaking in Your Course	●			
Diversity, Adversity, Perversity and the University	●			
Practical Ideas and Critical Considerations for a Compassionate Instructor	●			
Understanding Classroom Conflict and Student Conduct	●			
Beyond Digital Cue Cards: Designing Slides for Effective Learning	●			
Flipped Classroom - Reimagining Course Space and Time	●			
Indigenous Knowledge				
CCDI Community of Practice: Circle for Reconciliation	●	●	●	●
Three Streams: A Convergence of Indigenous, Technological and Meaningful Storytelling	●	●	●	●
Potlatch as Methodology	●	●	●	●
First Nations 101: Engaging Indigenous Students	●	●	●	●

Workshops at a Glance

Workshop	Faculty	Staff	Admin	Leadership
Leadership and Personal Development				
CCDI Webinar: Newcomer Inclusion	●	●	●	●
CCDI Webinar: Religious Inclusion	●	●	●	●
CCDI Webinar: Transitions in the Workplace - Promising Practices in Providing a Positive Space	●	●	●	●
CCDI Webinar: Respect in the Workplace	●	●	●	●
CCDI Webinar: Reverse Discrimination	●	●	●	●
Staff Performance Evaluation Program			●	●
Municipal Pension Plan - Approaching Retirement		●		
Responding to Disclosures of Sexual Violence	●	●	●	●
Workplace Harassment	●		●	●
CCDI Webinar: Coming Out in the Workplace	●	●	●	●
Insights Discovery	●	●	●	●
CCDI Webinar: Statscan Presentation on 2016 Census Data	●	●	●	●
CCDI Webinar: Accessibility - Navigating a World Filled with Barriers	●	●	●	●
Municipal Pension Plan - Making the Most of Your Pension		●		
College Pension Plan - Approaching Retirement	●		●	
Performance Conversations				●
Making Difficult Performance Conversations Easier				●
CCDI Webinar: Unconscious Bias	●	●	●	●
College Pension Plan - Making the Most of Your Pension	●		●	
CCDI Webinar: Unconscious Bias and Cannabis	●	●	●	●
Responding to Students in Distress	●	●	●	●
Distracted Driving/Pedestrian Safety	●	●	●	●
CCDI Webinar: Understanding Gender Based Analysis (GBA) in the #Metoo Era	●	●	●	●
CCDI Webinar: What does Artificial Intelligence have to do with Diversity and Inclusion?	●	●	●	●
Changing Perspectives on Disability	●	●	●	●
Accessibility Services: Who We Are and What We Do	●	●	●	●
Disability Management Training for Supervisors				●
Personal Resilience	●	●	●	●
Retirement Readiness Begins	●		●	

Workshop Schedule

Workshop	Date	Time	Location
August 2019			
Room Technology Training			
Blackboard Training for New Faculty	By Request Throughout Every Semester		
Blackboard Training for Current Faculty			
CCDI Webinar: Newcomer Inclusion	August 13	10:00 AM - 11:00 AM	Online
CCDI Webinar: Religious Inclusion	August 15	10:00 AM - 11:00 AM	Online
Instructional Skills	August 20 - 23	8:30 AM - 4:30 PM	NWC
Get on the BUS!	August 26	1:00 PM - 2:30 PM	COQ
Get on the BUS!	August 29	1:00 PM - 2:30 PM	NWC
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
September 2019			
CCDI Webinar: Transitions in the Workplace - Promising Practices in Providing a Positive Space	September 4	10:00 AM - 11:00 AM	Online
CCDI Webinar: Respect in the Workplace	September 10	10:00 AM - 11:00 AM	Online
CCDI Webinar: Reverse Discrimination	September 12	10:00 AM - 11:00 AM	Online
Active Learning in Your Classroom: Tips and Tricks to Increase Student Engagement and Learning	September 17	9:00 AM - 10:30 AM	NWC
Staff Performance Evaluation Program	September 19	9:00 AM - 10:30 AM	NWC
Staff Performance Evaluation Program	September 20	1:30 PM - 3:00 PM	COQ
Long Story Short: Incorporating Storymaking in Your Course	September 23	1:00 PM - 4:00 PM	NWC
Municipal Pension Plan - Approaching Retirement	September 24	6:00 PM - 8:00 PM	COQ
Responding to Disclosures of Sexual Violence	September 26	9:00 AM - 11:00 AM	COQ
Workplace Harassment	September 30	8:30 AM - 12:00 PM	NWC
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			

Workshop Schedule

Workshop	Date	Time	Location
October 2019			
CCDI Webinar: Coming Out in the Workplace	October 2	10:00 AM - 11:00 AM	Online
Graphic Recording to Share Teaching Stories	October 7	9:30 AM - 11:30 AM	NWC
Insights Discovery	October 9	9:00 AM - 12:30 PM	NWC
CCDI Community of Practice: Circle for Reconciliation	October 9	8:30 AM - 11:30 AM	Downtown Vancouver
CCDI Webinar: Statscan Presentation on 2016 Census Data	October 15	10:00 AM - 11:00 AM	Online
CCDI Webinar: Accessibility - Navigating a World Filled with Barriers	October 17	10:00 AM - 11:00 AM	Online
Staff Performance Evaluation Program	October 21	9:00 AM - 10:30 AM	COQ
Staff Performance Evaluation Program	October 22	1:30 PM - 3:00 PM	NWC
Municipal Pension Plan - Making the Most of Your Pension	October 23	6:00 PM - 8:00 PM	NWC
Diversity, Adversity, Perversity and the University	October 25	9:00 AM - 11:00 AM	NWC
Three Streams: A Convergence of Indigenous, Technological and Meaningful Storytelling	October 28	All Day	NWC
College Pension Plan - Approaching Retirement	October 29	6:00 PM - 8:00 PM	COQ
Performance Conversations	October 30	9:00 AM - 12:00 PM	NWC
Making Difficult Performance Conversations Easier	October 30	1:00 PM - 4:00 PM	NWC
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
November 2019			
CCDI Webinar: Unconscious Bias	November 5	10:00 AM - 11:00 AM	Online
Performance Conversations	November 5	9:00 AM - 12:00 PM	COQ
Making Difficult Performance Conversations Easier	November 5	1:00 PM - 4:00 PM	COQ
College Pension Plan - Making the Most of Your Pension	November 6	6:00 PM - 8:00 PM	NWC
CCDI Webinar: Unconscious Bias and Cannabis	November 7	10:00 AM - 11:00 AM	Online
Responding to Students in Distress	November 7	2:00 PM - 3:00 PM	NWC
Practical Ideas and Critical Considerations for a Compassionate Instructor	November 19	2:00 PM - 4:00 PM	NWC
Distracted Driving/Pedestrian Safety	November 20	11:00 AM - 1:00 PM	NWC
Distracted Driving/Pedestrian Safety	November 27	11:00 AM - 1:00 PM	COQ
Responding to Students in Distress	November 27	2:00 PM - 3:00 PM	COQ
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
December 2019			
Responding to Disclosures of Sexual Violence	December 3	9:00 AM - 11:00 AM	NWC
CCDI Webinar: Understanding Gender Based Analysis (GBA) in the #MeToo Era	December 3	10:00 AM - 11:00 AM	Online
CCDI Webinar: What does Artificial Intelligence have to do with Diversity and Inclusion?	December 5	10:00 AM - 11:00 AM	Online
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			

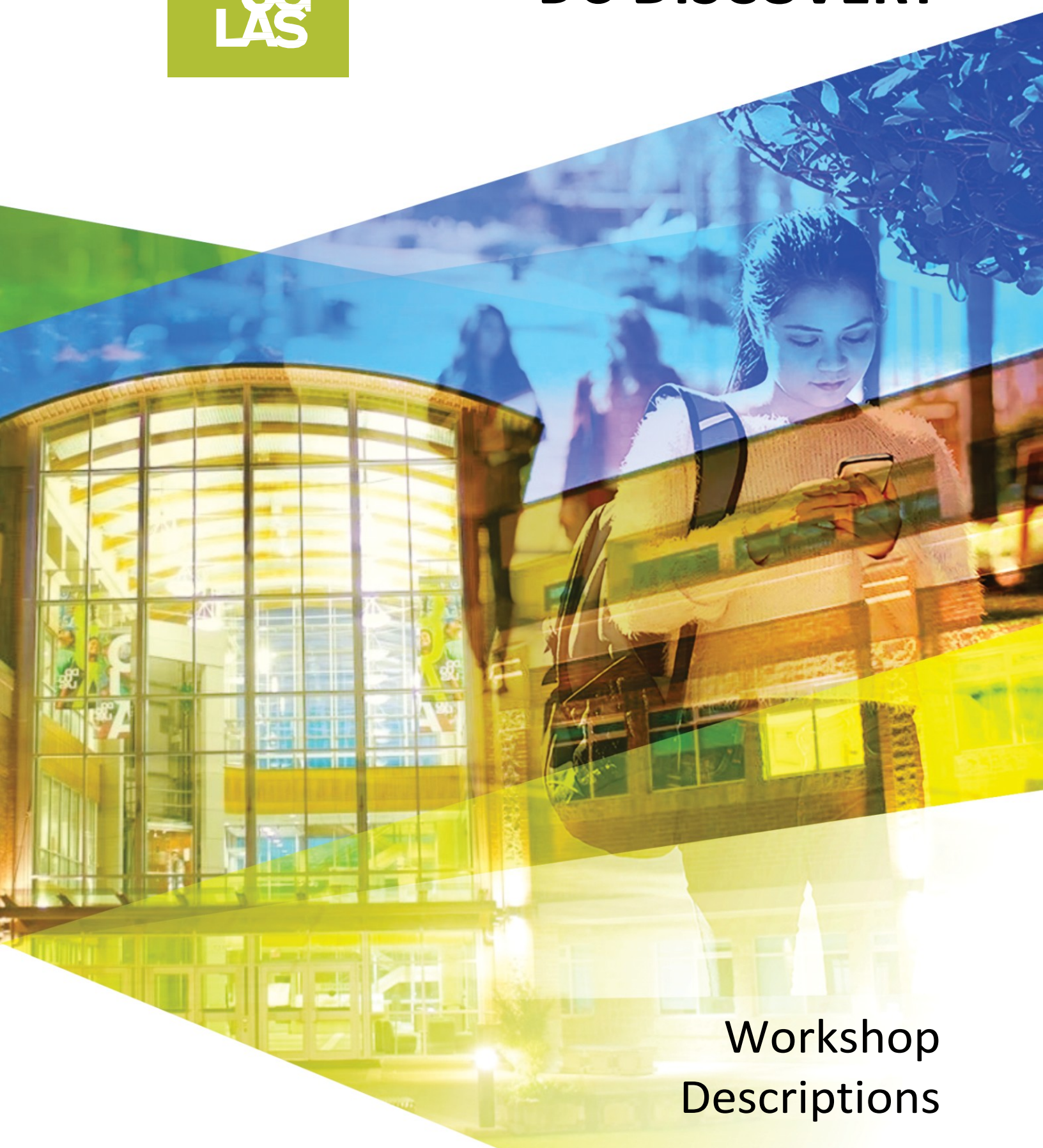
Workshop Schedule

Workshop	Date	Time	Location
January 2020			
Understanding Classroom Conflict and Student Conduct	January 15	9:00 AM - 11:00 AM	NWC
Changing Perspectives on Disability	January 17	1:00 PM - 3:00 PM	COQ
Accessibility Services: Who We Are and What We Do	January 24	1:00 PM - 2:30 PM	NWC
Understanding Classroom Conflict and Student Conduct	January 30	9:00 AM - 11:00 AM	COQ
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
February 2020			
Mediafy Your Course to Engage Students	February 3	9:00 AM - 11:00 AM	COQ
Municipal Pension Plan - Approaching Retirement	February 4	6:00 PM - 8:00 PM	NWC
College Pension Plan - Approaching Retirement	February 6	6:00 PM - 8:00 PM	NWC
Beyond Digital Cue Cards: Designing Slides for Effective Learning	February 7	9:00 AM - 11:00 AM	NWC
Camtasia Basics	February 10	9:00 AM - 12:00 PM	NWC
Potlatch as Methodology	February 11	9:00 AM - 11:00 AM	COQ
Camtasia Basics	February 13	9:00 AM - 12:00 PM	COQ
Who's the Boss? Seeking Balance with Technology	February 24	9:00 AM - 11:00 AM	NWC
Disability Management Training for Supervisors	February 26	1:00 PM - 4:00 PM	NWC
Municipal Pension Plan - Making the Most of Your Pension	February 27	4:00 PM - 6:00 PM	NWC
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
March 2020			
Flipped Classroom - Reimagining Course Space and Time	March 2	9:00 AM - 12:00 PM	COQ
First Nations 101: Engaging Indigenous Students	March 4	9:00 AM - 11:00 AM	NWC
Accessibility Services: Who We Are and What We Do	March 6	1:00 PM - 2:30 PM	NWC
Camtasia Advanced	March 9	9:00 AM - 12:00 PM	NWC
Camtasia Advanced	March 12	9:00 AM - 12:00 PM	COQ
Personal Resilience	March 13	9:00 AM - 12:30 PM	COQ
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			
April 2020			
Accessibility Services: Who We Are and What We Do	April 3	1:00 PM - 2:30 PM	COQ
Retirement Readiness Begins	April 23	11:30 AM - 1:00 PM	NWC
Changing Perspectives on Disability	April 24	1:00 PM - 3:00 PM	NWC
Additional Faculty-driven learning opportunities are made available each month. Please check DC Connect and/or the Monthly Newsletter for upcoming workshops.			

Additional college-wide professional development workshops may be offered and will be listed on the [DC Discovery page](#) on DC Connect.



DC DISCOVERY



Workshop
Descriptions

Room Technology Training

Date: By Request	Time: By Request	Location: By Request
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Summary:

Academic Technology Services offers training in the use of technology in the classroom and other learning spaces.

Please arrange training by appointment:

- E-classrooms
- Lecture theatres
- Boardrooms
- Conference spaces (such as Douglas Room, etc.)
- Collaboration rooms
- Video conference meeting rooms (includes BlueJeans video conferencing)

To arrange on-demand training, please contact helpdesk@douglascollege.ca.

Facilitated By: Academic Technology Services, Douglas College	Suitable Audience: Faculty, Staff, Administrators
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Blackboard Training for New Faculty

Date: By Request	Time: By Request	Location: By Request
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Summary:

Are you new to Douglas College and Blackboard? We can help you. Throughout the year, Learning Designers are scheduling Blackboard Basics hands-on training sessions with new instructors.

Just contact helpdesk@douglascollege.ca, subject: Blackboard training for new Faculty. One of our team will be in touch to arrange a training session to enable you to start your teaching career at Douglas College on the right foot.

Facilitated By: Hope Miller, Douglas College Mikki Herbold, Douglas College Steven Bishop, Douglas College	Suitable Audience: Faculty
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Blackboard Training for Current Faculty

Date: By Request	Time: By Request	Location: By Request
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Summary:

Consider getting some Blackboard training to improve your online course environment. We can help you design an effective and engaging course space in which your students are motivated to participate.

We can meet with you individually or arrange for cohort training (for a unit for a program). Simply contact helpdesk@douglascollege.ca, subject: Blackboard training. Include any specific training request in your message. We will be in touch.

Facilitated By: Hope Miller, Douglas College Mikki Herbold, Douglas College Steven Bishop, Douglas College	Suitable Audience: Faculty
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CCDI Webinar: Newcomer Inclusion

Date: August 13, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

Recently the Government of Canada announced that by 2021, Canada would be welcoming 350,000 newcomers each year. This is critical for our country's ongoing prosperities but how do we ensure that our workplace provides the supports needed to optimize this new talent?

This webinar will explore promising practices in newcomer inclusion and help participants understand their individual role.

Facilitated By:

Canadian Centre for Diversity and Inclusion

Suitable Audience:

Faculty, Staff, Administrators

CCDI Webinar: Religious Inclusion

Date: August 15, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

In an effort to be more inclusive, this webinar will look at ways of creating a more inclusive work environment for people from a variety of spiritual background and faiths. We will discuss the religious practices of the most common religions in Canada to better understand the needs of employees, while supporting a respectful workplace.

We will explore promising practices in the inclusion of people from all faiths and help people understand how to make sure everyone feels included.

Facilitated By:

Canadian Centre for Diversity and Inclusion

Suitable Audience:

Faculty, Staff, Administrators

Instructional Skills

Date: August 20 - August 23, 2019	Time: 8:30 AM - 4:30 PM	Location: New Westminster
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Summary:

The Instructional Skills Workshop (ISW) is a dynamic, collaborative, peer-based course that offers practical experience in developing effective teaching, learning and presentation skills within a safe environment. Those new to the teaching role gain instructional know-how, while more experienced teachers increase their repertoire.

All participants develop, teach and receive peer feedback on three mini-lessons. The ISW has a long history of success in transforming teaching and learning. It is open to all College employees and can be credited toward the Provincial Instructor Diploma Program (PIDP) as course ID3220.

Facilitated By:

Deborah Allenby, Douglas College
Jennifer Kirkey, Douglas College

Suitable Audience:

Faculty, Staff, Administrators

Get on the BUS!

Date:	Time:	Location:
August 26, 2019 August 29, 2019	1:00 PM - 2:30 PM 1:00 PM - 2:30 PM	Coquitlam New Westminster

Summary:

The Blackboard User Support (BUS) event follows a shift and share format featuring stops (tables) focused on one specific Blackboard tool or feature, facilitated by Faculty. Participants will have the opportunity to make three stops for 20-minute interactive sessions during this 90-minute event.

Why you should attend:

- It's designed for Faculty, by Faculty
- It caters to all skill levels (basic and advanced topics available)
- You'll be working with Faculty mentors/facilitators and online learning designers

BUS stops will include:

- Assignments (set-up, grading/feedback through Grade Center)
- Course Management (course copy, notifications, terms, Home page, Student Preview)
- Grade Center (manual/automated columns, external grade, weighted total, My Grades)
- Quizzes, Tests, Surveys (building, deploying, grading)
- Collaborate Ultra (hold virtual meetings/classes with students)
- Media (creating video, uploading media, creating video assignments, using Mashups)
- Student Experience (understanding how your students view your course site, navigating, communicating, showing student grades)

<p>Facilitated By:</p> <p>Academic Technology Services, Douglas College</p>	<p>Suitable Audience:</p> <p>Faculty</p>
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CCDI Webinar: Transitions in the Workplace - Promising Practices in Providing a Positive Space

Date:	Time:	Location:
September 4, 2019	10:00 AM - 11:00 AM	Online

Summary:

Stronger human rights protections to include gender identity and expression as prohibited grounds against discrimination have led more individuals to feel safer bringing their authentic selves to the workplace. Yet many employers continue to express concern that their workplace and people managers are not equipped to fully support an employee's gender transition on the job.

Drawing upon stories that illuminate the many complexities a transitioning employee may be navigating, this engaging webinar will deepen participants understanding and provide promising practices for employers and people managers ready to take the next steps.

Facilitated By:	Suitable Audience:
Canadian Centre for Diversity and Inclusion	Faculty, Staff, Administrators

CCDI Webinar: Respect in the Workplace

Date: September 10, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

In this era of #MeToo, respect in the workplace is critically important for employers to improve workplace culture and morale, and decrease issues of absenteeism, employee complaints, and liability.

This webinar will explore the concept of respect in the workplace and provide participants with information on their role in creating respectful workplaces for all.

Facilitated By:

Canadian Centre for Diversity and Inclusion

Suitable Audience:

Faculty, Staff, Administrators

CCDI Webinar: Reverse Discrimination

Date: September 12, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

Anyone who works in diversity and inclusion has heard the claim many times: “this is reverse discrimination.” Traditionally, we hear this from straight white able-bodied men, and parents of straight white able-bodied men, who feel threatened by the diversity and inclusion conversation. But that doesn’t make their opinion wrong. That feeling of exclusion is real and needs to be addressed.

This webinar will explore promising practices in addressing the fear of reverse discrimination.

Facilitated By:

Canadian Centre for Diversity and Inclusion

Suitable Audience:

Faculty, Staff, Administrators

Active Learning in Your Classroom: Tips and Tricks to Increase Student Engagement and Learning

Date: September 17, 2019	Time: 9:00 AM - 10:30 AM	Location: New Westminster
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Summary:

We are all working to be the best possible instructors for our students. However, it can be difficult to find tools that work in our diverse courses and with our own instructional styles—and that are achievable within busy schedules.

If this tension resonates with you, then we have a 90-minute boot camp to help! In this workshop, we'll help you find approaches to make your course more active without requiring a complete course overhaul. We'll briefly discuss the evidence behind active approaches and generate ideas to support the goals and overcome the challenges in your own teaching. You'll come away with a toolkit of useful approaches, ready to be implemented in your next class!

Facilitated By: Dr. Megan Barker, Simon Fraser University	Suitable Audience: Faculty
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Staff Performance Evaluation Program

Date:	Time:	Location:
September 19, 2019	9:00 AM - 10:30 AM	New Westminster
September 20, 2019	1:30 PM - 3:00 PM	Coquitlam
October 21, 2019	9:00 AM - 10:30 AM	Coquitlam
October 22, 2019	1:30 PM - 3:00 PM	New Westminster

Summary:

Please join us to learn about updates to the Staff Performance Evaluation Program at Douglas College.

By attending this workshop you will gain:

- An understanding about the program updates and the process that went into them
- Information about your responsibilities as a Supervisor/Manager
- A greater awareness about the tools, resources and performance cycle
- Tips and tricks for successful performance evaluations, including preparing for, conducting and following up

This workshop is designed for anyone at the College who supervises Support Staff.

Facilitated By:

Jason Dadswell, Douglas College
Jill Walker, Douglas College

Suitable Audience:

Staff Supervisors, Administrators

Long Story Short: Incorporating Storymaking in Your Course

Date: September 23, 2019	Time: 1:00 PM - 4:00 PM	Location: New Westminster
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Summary:

Join us for an afternoon of exploring how you can increase meaning in your course by incorporating documentary and news storymaking elements and techniques into your course.

Eva Brownstein (documentary filmmaker) and Jake Costello (studio director for CBC Radio, The Early Edition) help others tell their stories, nurture stories and reveal meaning buried in information, through film and radio media.

Facilitated By: Eva Brownstein, Documentary Filmmaker Jake Costello, CBC Radio	Suitable Audience: Faculty
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Municipal Pension Plan - Approaching Retirement

<p>Date:</p> <p>September 24, 2019 February 4, 2020</p>	<p>Time:</p> <p>6:00 PM - 8:00 PM 6:00 PM - 8:00 PM</p>	<p>Location:</p> <p>Coquitlam New Westminster</p>
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Summary:

You've worked for your pension, and you've earned it! As retirement approaches, it's time to make sure your pension works for you. The decision you make about your pension as retirement approaches are important so planning for retirement now can make your transition easier.

Attend this 2-hour session to learn more about:

- Choosing your best pension option
- Life stages surrounding retirement
- Retirement checklist
- Retirement application process
- Income and expense worksheets
- Implications of returning to work

If you haven't taken the workshop 'Making the Most of Your Pension', you might find it helpful to take before Approaching Retirement.

<p>Facilitated By:</p> <p>BC Pension Corporation</p>	<p>Suitable Audience:</p> <p>Staff</p> <p>For members of the Municipal Pension Plan who are within five years of retirement.</p>
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Responding to Disclosures of Sexual Violence

Date:	Time:	Location:
September 26, 2019 December 3, 2019	9:00 AM - 11:00 AM 9:00 AM - 11:00 AM	Coquitlam New Westminster

Summary:

As part of the implementation of the College's Sexual Violence and Misconduct policy, this session has been designed to raise awareness and support all Faculty, Staff and Administrators to provide a safe working and learning environment that allows full and free participation for all member in the College Community.

The session will ensure everyone has:

- Read and understood the College's Sexual Violence and Misconduct policy
- A greater understanding of definitions and social and cultural context associated with sexual violence
- An understanding of the barriers to disclosure
- The knowledge and skills to immediately support and provide referral information to anyone who discloses sexual violence or misconduct
- Access to the resources available on campus and off campus to respond appropriately to disclosures

Facilitated By:	Suitable Audience:
Andria Wrench, Douglas College Angela Katsamakias, Douglas College Erin Smith, Douglas College	Faculty, Staff, Administrators

Workplace Harassment

Date:	Time:	Location:
September 30, 2019	8:30 AM - 12:00 PM	New Westminster

Summary:

Douglas College is committed to providing a working environment where all employees are treated with dignity and respect, and that is free from bullying, harassment and discrimination.

This workshop will provide an overview of what is workplace harassment, bullying and discrimination, including case examples. Participants will learn the legal obligations on the part of the College and its employees with respect to preventing and responding to bullying, harassment and discrimination. The workshop will also include a review of relevant policies, procedures and collective agreement language.

Facilitated By:

Kacey Krenn, Partner, Harris and Company

Suitable Audience:

Harassment Advisors, Administrators, Chairs, Coordinators, Supervisors

CCDI Webinar: Coming Out in the Workplace

Date: October 2, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

While everyone spends time thinking about what we want to be when we grow up, some people's career choices are more calculated than others due to their sexuality and gender identity, as well as the safety that some professions afford over others. Coming out in the workplace can be unsettling, as many share concerns over how colleagues may react personally as well as professionally and what this might mean for personal growth within the organization.

This webinar will feature a panel of speakers who share their stories of coming out in the workplace, with the aim of providing an understanding of how colleagues can provide support to those going through this process.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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Graphic Recording to Share Teaching Stories

Date:	Time:	Location:
October 7, 2019	9:30 AM - 11:30 AM	New Westminster

Summary:

Do you want to introduce a new teaching approach to your students? Or perhaps share what is happening in your classroom with colleagues or Administrators? Graphic recording is a form of communication in which ideas are translated into a visual story. This format is more accessible and engaging than text and can be a powerful means of capturing the complexity of teaching practices.

In this workshop, Jackie Amsden, a communicator with SFU's Centre for Educational Excellence, will lead you through the basic skills and tools underpinning the process of translating words into fun, visual narratives through graphic recording. No previous drawing skills required.

Facilitated By:	Suitable Audience:
Jackie Amsden, Simon Fraser University	Faculty

Insights Discovery

Date:	Time:	Location:
October 9, 2019	9:00 AM - 12:30 PM	New Westminster

Summary:

The Insights Discovery methodology uses a simple and memorable four colour model to help people understand their style, their strengths and the value they bring to the team. We call these the colour energies, and it's the unique mix of Fiery Red, Sunshine Yellow, Earth Green and Cool Blue energies, which determines how and why people behave the way they do.

Self-awareness is key to the success of every individual, and that's exactly what Insights Discovery delivers. A better understanding of self and others means that relationships at work can become vehicles for, not barriers to, business success.

Insights Discovery is for anyone who:

- Needs to understand the impact of their personal style
- Wants to have effective relationships with their colleagues
- Hopes to achieve success through building strong partnerships
- Is striving to improve communications and minimize conflict

Facilitated By:	Suitable Audience:
Christina Nikiforuk, Liberate Leadership	Faculty, Staff, Administrators

CCDI Community of Practice: Circle for Reconciliation

Date:	Time:	Location:
October 9, 2019	8:30 AM - 11:30 AM	Downtown Vancouver

Summary:

The Truth and Reconciliation Commission put forward 94 recommendations of things Canadians could do to work toward reconciliation with Indigenous peoples in Canada.

But what role do employers have in reconciliation?

CCDI is pleased to host a Circle for Reconciliation, which will take participants through the Commission's recommendations related to the workplace, share locally relevant issues around Indigenous inclusion, and provide examples of ways employers can work toward meaningful reconciliation.

At this event, participants will:

- Discuss the Truth and Reconciliation Commission's Calls to Action that are relevant to Canadian workplaces, with a focus on Call to Action 92 (business and reconciliation) and Call to Action 57 (educate employees on the history of Indigenous Peoples in Canada, including their cultural and treaty rights)
- Share local issues and solutions to support Indigenous inclusion in the workplace

Facilitated By:	Suitable Audience:
Canadian Centre for Diversity and Inclusion	Faculty, Staff, Administrators

CCDI Webinar: Statscan Presentation on 2016 Census Data

Date: October 15, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

This webinar will provide an overview of the demographic trends that statisticians from Statistics Canada are seeing from the 2016 census data, and what we expect to see from the next census in 2021.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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CCDI Webinar: Accessibility - Navigating a World Filled with Barriers

Date: October 17, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

The world is made for the able-bodied. Some might argue with that statement, but they may also be looking at it through an able-bodied lens.

This webinar will explore the concept of ableism and accessibility and explore what it's like to try and navigate society when you don't fit into the box of "able-bodied", including tips on how to make your workplace more accessible.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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Municipal Pension Plan - Making the Most of Your Pension

Date:	Time:	Location:
October 23, 2019 February 27, 2020	6:00 PM - 8:00 PM 6:00 PM - 8:00 PM	New Westminster New Westminster

Summary:

Your pension is an investment in your future. It is important for you to know how the decisions you make today can affect your future pension.

Attend this 2-hour session to learn more about:

- How your Member's Benefit Statement is a valuable planning tool
- Purchase of service
- Transfer of service

This session is interactive with plenty of time for discussion and a chance to ask questions. And, you'll be given a handbook you can take home.

Facilitated By: BC Pension Corporation	Suitable Audience: Staff
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Diversity, Adversity, Perversity and the University

Date:	Time:	Location:
October 25, 2019	9:00 AM - 11:00 AM	New Westminster

Summary:

This will be a fun and engaging workshop that will encourage participants to bring their own diversity into the classroom. The facilitator, David Geary, is of New Zealand Maori blood and will use an example from his culture to use and celebrate all the diversity we can bring to our work.

A short presentation will explore examples of how images and videos used in classroom presentations can promote diversity of race, gender, sexuality and ability without necessarily being the subject of the course.

Participants will then have an opportunity to share and brainstorm ways they can use images, videos, literature, guest speakers and other resources in class to promote diversity. They will also have the option of participating in a Privilege/Awareness Walk to help identify diversity and intersectionality in their classrooms and faculties, and a chance to critique these sorts of exercises.

Facilitated By:	Suitable Audience:
David Geary, Capilano University	Faculty

Three Streams: A Convergence of Indigenous, Technological and Meaningful Storytelling

Date: October 28, 2019	Time: All Day	Location: New Westminster
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Summary:

A collaborative and interactive day exploring Indigenous storytelling traditions, contemporary storytelling techniques and ancient and modern meaning-making with Indigenous speakers, Aboriginal Student Advisors, Douglas College Faculty presenters and Academic Technology Learning Designers.

Join us for the morning, afternoon or evening session or all three. Tea, coffee, lunch and afternoon snacks will be provided for participants.

Facilitated By:

Aboriginal Student Services, Douglas College
Academic Technology Services, Douglas College
Faculty Members, Douglas College
Indigenous Speakers

Suitable Audience:

Faculty, Staff, Administrators

College Pension Plan - Approaching Retirement

Date:	Time:	Location:
October 29, 2019 February 6, 2020	6:00 PM - 8:00 PM 6:00 PM - 8:00 PM	Coquitlam New Westminster

Summary:

You've worked for your pension, and you've earned it! As retirement approaches, it's time to make sure your pension works for you. The decision you make about your pension as retirement approaches are important so planning for retirement now can make your transition easier.

Attend this 2-hour session to learn more about:

- Choosing your best pension option
- Life stages surrounding retirement
- Retirement checklist
- Retirement application process
- Income and expense worksheets
- Implications of returning to work

If you haven't taken the workshop 'Making the Most of Your Pension', you might find it helpful to take before Approaching Retirement.

<p>Facilitated By:</p> <p>BC Pension Corporation</p>	<p>Suitable Audience:</p> <p>Faculty, Administrators</p> <p>For members of the College Pension Plan who are within five years of retirement.</p>
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Performance Conversations

Date:	Time:	Location:
October 30, 2019 November 5, 2019	9:00 AM - 12:00 PM 9:00 AM - 12:00 PM	New Westminster Coquitlam

Summary:

This session will help you build an understanding of what performance management is and why successful teams and organizations rely on it to promote clarity, autonomy, ownership, engagement and people development.

Throughout the session we will explore these topics:

- The value of joint planning conversations
- The importance of linking individual contributions to team, department and organization-wide goals
- Methods for supporting skills such as establishing clear intent, effective inquiry and specific, useful feedback
- The power of appreciation and recognition in developing individual potential

<p>Facilitated By:</p> <p>Jeannie Goodlet, Open Water Coaching</p>	<p>Suitable Audience:</p> <p>Staff Supervisors, Administrators</p>
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Making Difficult Performance Conversations Easier

Date:	Time:	Location:
October 30, 2019 November 5, 2019	1:00 PM - 4:00 PM 1:00 PM - 4:00 PM	New Westminster Coquitlam

Summary:

We all have an inner voice that tells us when we need to have a difficult conversation with someone—a conversation that, if it took place, would improve life at the office for ourselves and for everyone else on our team but fear drowns that inner voice—and we put the conversation off. Meanwhile, we can find ourselves at our wits' end, frustrated at having to live with the impact of substandard performance, missed deadlines, drawn into or witnessing interpersonal conflicts and uncertain about how to deal with those who exhibit toxic behaviour.

This workshop will help you:

- Better understand what triggers these dysfunctional behaviours and our fears about dealing with them
- What we must do to prepare for challenging conversations
- How to initiate these conversations and stay focused, and the key to success
- How to firmly and compassionately co-create a follow-up plan to ensure your coaching 'sticks'

<p>Facilitated By:</p> <p>Jeannie Goodlet, Open Water Coaching</p>	<p>Suitable Audience:</p> <p>Staff Supervisors, Administrators</p>
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CCDI Webinar: Unconscious Bias

Date:	Time:	Location:
November 5, 2019	10:00 AM - 11:00 AM	Online

Summary:

The term "unconscious bias" has become one of those phrases that people use liberally, but what does it really mean? The reality is that we all have bias - forces that shape our opinions and beliefs, which then in turn inform our behaviour, particularly as it relates to valuing diversity. So, what can you do about it?

This webinar will examine how our perceptions of others are formulated, the entrenchment of bias that may be unconscious and its impact, and finally, how to enhance awareness and reduce the potential for disrespect that bias can engender.

Facilitated By:	Suitable Audience:
Canadian Centre for Diversity and Inclusion	Faculty, Staff, Administrators

College Pension Plan - Making the Most of Your Pension

Date:	Time:	Location:
November 6, 2019	6:00 PM - 8:00 PM	New Westminster

Summary:

Your pension is an investment in your future. It is important for you to know how the decisions you make today can affect your future pension.

Attend this 2-hour session to learn more about:

- How your Member's Benefit Statement is a valuable planning tool
- Purchase of service
- Transfer of service

This session is interactive with plenty of time for discussion and a chance to ask questions. And, you'll be given a handbook you can take home.

Facilitated By:	Suitable Audience:
BC Pension Corporation	Faculty, Administrators

CCDI Webinar: Unconscious Bias and Cannabis

Date: November 7, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

Since cannabis has been legal since only October 2018, there is still a significant amount of bias as it relates to the use of the drug. This webinar will explore the intersection of unconscious bias and cannabis and how the two could be colliding.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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Responding to Students in Distress

Date:	Time:	Location:
November 7, 2019 November 27, 2019	2:00 PM - 3:00 PM 2:00 PM - 3:00 PM	New Westminster Coquitlam

Summary:

The Office of Student Support and Conduct works with the Douglas community to identify students in distress or address disruptive student behaviour. The office works collaboratively with students, Faculty and Campus Security, Counselling and Accessibility Services to help resolve disputes in a restorative and respectful manner. Where possible our goal is to help students learn from incidents so that they can move forward and better participate in a learning environment that is safe, supportive, inclusive and fair. Our office receives and processes student conduct complaints while offering consulting and advising to Faculty, Staff and Administrators regarding potential (and/or actual) student conduct cases and incidents. We meet with students to resolve student conduct incidents and answer their questions about the student conduct process. Where possible our goal is to help students learn from conduct incidents. In addition to conduct investigations, and resolution we also provide guidance, consultation, referral for support, case management or educational resources that can help gain insights into conflict resolution and the student conduct framework at Douglas.

The goal of this presentation is to provide Faculty, Staff and Administrators with an overview of the conduct system at Douglas. In addition, we hope to provide some tips for identifying certain behaviors and how best to document and report incidents. We also want to let Faculty, Staff and Administrators know that the office is here to provide consultation on behaviours of concern and how best to proceed when one is unsure of next steps.

<p>Facilitated By:</p> <p>Jay Solman, Douglas College</p>	<p>Suitable Audience:</p> <p>Faculty, Staff, Administrators</p>
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Practical Ideas and Critical Considerations for a Compassionate Instructor

Date:	Time:	Location:
November 19, 2019	2:00 PM - 4:00 PM	New Westminster

Summary:

Instead of just seeing “students” that are taught and tested, we are striving to see “whole” people in order to support them in their learning and academic well-being.

In this workshop, Kevin will first give an overview of some simple activities that allow the compassionate instructor to help students alleviate stress, isolation, and burnout. As well, Petra will share strategies that she has collected over the years to support students’ well-being in learning. Our aim is to provide for as much interaction among participants as possible while transmitting information. Students will also speak about their experiences encountering an instructor that goes beyond the curriculum to support their well-being.

Finally, we will open up discussions by offering critical considerations for the instructor’s well-being in such a journey.

Facilitated By:	Suitable Audience:
Dr. Kevin Lam, Simon Fraser University Dr. Petra Menz, Simon Fraser University	Faculty

Distracted Driving/Pedestrian Safety

Date:	Time:	Location:
November 20, 2019 November 27, 2019	11:00 AM - 1:00 PM 11:00 AM - 1:00 PM	New Westminster Coquitlam

Summary:

This is an interactive awareness campaign designed to promote safe driving and walking especially in the darker winter months.

For this campaign Insurance Corporation of British Columbia (ICBC) representatives will bring a distracted driving simulator and a pedestrian obstacle course.

Participants will have a chance to try the driving simulator while being tasked with 'texting' to show how difficult it is to focus on the road while texting (or other distractions).

<p>Facilitated By:</p> <p>Insurance Corporation of British Columbia</p>	<p>Suitable Audience:</p> <p>Faculty, Staff, Administrators</p>
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CCDI Webinar: Understanding Gender Based Analysis (GBA) in the #Metoo Era

Date: December 3, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

GBA+ is a gender-based analytical tool used to assess how diverse groups of women, men and gender-diverse people may experience policies, programs and initiatives. The “plus” in GBA+ acknowledges that GBA goes beyond biological (sex) and socio-cultural (gender) differences.

This webinar will explore the concept of GBA+ and articulate how organizations can apply the GBA+ lens to their decision making.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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CCDI Webinar: What does Artificial Intelligence have to do with Diversity and Inclusion?

Date: December 5, 2019	Time: 10:00 AM - 11:00 AM	Location: Online
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Summary:

Artificial Intelligence is the new frontier and it may have a lot of similarities to the Wild West when it comes to creating a human like response.

This webinar will examine some of the potential implications for valuing diversity and creating inclusive workplaces when you are no longer only dealing with human intelligence.

Facilitated By: Canadian Centre for Diversity and Inclusion	Suitable Audience: Faculty, Staff, Administrators
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Understanding Classroom Conflict and Student Conduct

<p>Date:</p> <p>January 15, 2020 January 30, 2020</p>	<p>Time:</p> <p>9:00 AM - 11:00 AM 9:00 AM - 11:00 AM</p>	<p>Location:</p> <p>New Westminster Coquitlam</p>
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Summary:

Classroom management can be a challenge for even the most experienced instructors. Challenging student behavior can be seen along a spectrum from the constant battle to tear students away from their phones, to talking in class, disinterest, to disruptive behavior that threatens to impact other students.

At Douglas, we strive to create a collaborative campus environment where students, Faculty and campus partners work to resolve conflict and disputes in a restorative and respectful manner.

This workshop will help instructors learn relevant Douglas policies that relate to student conduct and gain some insights into the way the College investigates and addresses student behavior. We will also explore the issues that often underpin student conduct issues including mental health, cultural differences, disabilities and emotional development. Finally, we will provide participants with some practical, preventative and conflict resolution strategies that can be used to address difficult behavior in the classroom.

<p>Facilitated By:</p> <p>Jay Solman, Douglas College Nancy Constable, Douglas College</p>	<p>Suitable Audience:</p> <p>Faculty</p>
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Changing Perspectives on Disability

Date:	Time:	Location:
January 17, 2020 April 24, 2020	1:00 PM - 3:00 PM 1:00 PM - 3:00 PM	Coquitlam New Westminster

Summary:

Whether you can articulate it or not, you have a perspective about disability that impacts how you think about and interact with people with disabilities. Learn what some of these perspectives are, how they are changing, and what people with disabilities want you to see when you see disability.

Facilitated By:

Colin Cheng, Douglas College
Justine Charrier, Douglas College
Ruth Fraser, Douglas College

Suitable Audience:

Faculty, Staff, Administrators

Accessibility Services: Who We Are and What We Do

Date:	Time:	Location:
January 24, 2020	1:00 PM - 2:30 PM	New Westminster
March 6, 2020	1:00 PM - 2:30 PM	New Westminster
April 3, 2020	1:00 PM - 2:30 PM	Coquitlam

Summary:

Accessibility Services helps Douglas College meet its legal duty to accommodate students with disabilities. Here's who we are, how we help students, how we can help you - and how our work fits into the bigger picture of accessibility at Douglas College.

Facilitated By:

Jacque Arndt, Douglas College
 Pauline Low, Douglas College
 Rowan Lupton, Douglas College
 Ruth Fraser, Douglas College

Suitable Audience:

Faculty, Staff, Administrators

Mediafy Your Course to Engage Students

Date: February 3, 2020	Time: 9:00 AM - 11:00 AM	Location: Coquitlam
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Summary:

YouTube, TED talks, LinkedIn, Slack and all the social media apps...we are increasingly seeking and communicating knowledge digitally. Consider your role as a 21st-century educator. How do you want to use media to motivate interest, engage students, illustrate relevance, and aid retention of knowledge? Come to this interactive session exploring audio and video recording, and other uses of media for educational purposes.

Topics and examples will include:

- Short audio recordings for introductions, assignment information, feedback, student submissions
- Video recording and editing for mini-lectures and assignments
- Podcasting for assignments and guest experts/speakers
- In-class interactive media (tablet casting, document camera, interactive monitors)
- Lightboard lecture capture
- Guerrilla filmmaking
- Social networking tools

Bring your smartphone or tablet (we will have some devices on hand too). Join this idea-generating workshop to explore, discuss, and engage in mediafying your course.

Facilitated By: Mikki Herbold, Douglas College Steven Bishop, Douglas College	Suitable Audience: Faculty
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Beyond Digital Cue Cards: Designing Slides for Effective Learning

Date: February 7, 2020	Time: 9:00 AM - 11:00 AM	Location: New Westminster
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Summary:

Many educators use slides as a digital projection of their talking points. However, slides designed using empirically-derived principles of multimedia learning are a powerful teaching tool that can dramatically improve students' abilities to learn and remember content.

This workshop introduces Faculty to some of the research and theory behind the principles of multimedia learning, including some of the basic cognitive processes that help inform the design theory. Participants will also have the opportunity to explore the application of these principles by seeing examples and thinking about how to apply them to different kinds of information.

Facilitated By: Dr. Kristie Dukewich, Kwantlen Polytechnic University	Suitable Audience: Faculty
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Camtasia Basics

Date:	Time:	Location:
February 10, 2020 February 13, 2020	9:00 AM - 12:00 PM 9:00 AM - 12:00 PM	New Westminster Coquitlam

Summary:

The Camtasia Basics workshop will give you the tools and skills to create and share remarkable videos. You will learn how to create a storyboard, record what's on your screen, import video from a camera or other source, narrate as you go, then edit your video by adding special effects such as green screens, zoom-ins, arrows, or text boxes.

We will also cover how to share your recordings on Blackboard (through Kaltura), add them to Microsoft PowerPoint presentations, or upload them directly to your YouTube, Vimeo, or Google Drive accounts.

No pre-requisites; just come see what Camtasia can offer you in order to build a more engaging learning environment for your students/audience.

<p>Facilitated By:</p> <p>Mikki Herbold, Douglas College</p>	<p>Suitable Audience:</p> <p>Faculty, Staff, Administrators</p>
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Potlatch as Methodology

Date: February 11, 2020	Time: 9:00 AM - 11:00 AM	Location: Coquitlam
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Summary:

Potlatch as Methodology is a culturally and spiritually based approach used to symbolically invite diverse participants (Indigenous, international and domestic alike) to co-create a home away from home that helps facilitate greater learning outcomes.

We use the ancient system of potlatching as place-based inspiration for modern program or policy development. This methodology is a good place to start discussions for those who work in the social services sector (e.g. education, health care, youth and community services) that interact with First Nations community, or are interested in where to begin with protocol and reconciliation discussions involving Indigenous communities.

Facilitated By:

Aaron Nelson-Moody, Langara College
Dr. Justin Wilson, Langara College

Suitable Audience:

Faculty, Staff, Administrators

Who's the Boss? Seeking Balance with Technology

Date:	Time:	Location:
February 24, 2020	9:00 AM - 11:00 AM	New Westminster

Summary:

Just like fire, technology is a good servant, but a bad master. This workshop identifies issues with relinquishing control to technology, and explores how to develop a human-centric use of teaching and learning tools. We will discuss contemporary learning environments and the pros and cons of technological affordances. The workshop is designed to engage educators who perceive a need for balance between pedagogy and technology. (Liberating Structures activities will be used to facilitate dialogue.)

Join Steven Bishop and Douglas College instructors for an interactive workshop exploring the balance between technology, the internet, and our work in post-secondary education.

Facilitated By:	Suitable Audience:
Steven Bishop, Douglas College	Faculty

Disability Management Supervisor Training

Date:	Time:	Location:
February 26, 2020	1:00 PM - 4:00 PM	New Westminster

Summary:

The workshop will focus on the College's Disability Management processes and best practices regarding sick leave, disability and accommodation. During this half-day workshop, participants will learn how to best support employees who are dealing with a health issue in the workplace, during an absence and upon returning to work.

People leaders will learn practical skills for addressing absenteeism, identifying concerning behaviour and managing performance during recovery and return to work. Participants will also learn about the responsibilities of a supervisor under the Workers Compensation Act and the Occupational Health and Safety Regulations.

Facilitated By:

Laura Ward, Douglas College

Suitable Audience:

Staff Supervisors, Administrators

Flipped Classroom - Reimagining Course Space and Time

Date: March 2, 2020	Time: 9:00 AM - 12:00 PM	Location: Coquitlam
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Summary:

Learning can happen at home, off-campus, online, synchronously, and asynchronously, as well as in the traditional classroom.

Join instructors and specialists in this highly engaging showcase of innovative online, media, and classroom techniques to complement the flipped classroom approach.

Facilitated By:

Ashley DeSantis, Douglas College
Karine Hamm, Douglas College
Dr. Luisa Giles, Douglas College

Suitable Audience:

Faculty

First Nations 101: Engaging Indigenous Students

Date: March 4, 2020	Time: 9:00 AM - 11:00 AM	Location: New Westminster
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Summary:

In the spirit of truth and reconciliation, attendees will learn about the history that has brought Indigenous Peoples to where they are today, some of the challenges that Indigenous students may be facing, why some students thrive while others may struggle academically and/or socially, and how to build trust in order to engage with, encourage, and support Indigenous students so that they can make the most of their educational experience.

The information provided will help participants to reflect on how they can contribute to true reconciliation through education.

Facilitated By:

Lynda Gray, First Nations 101

Suitable Audience:

Faculty, Staff, Administrators

Camtasia Advanced

Date:	Time:	Location:
March 9, 2020 March 12, 2020	9:00 AM - 12:00 PM 9:00 AM - 12:00 PM	New Westminster Coquitlam

Summary:

Here you'll get hands-on practice using advanced editing techniques to improve your ability to create videos. You will learn six new editing techniques, which minimize re-records, saving you editing time. You will also create a short animated scene using colour, movement, and behaviors. All pretty cool stuff.

Pre-requisite: Camtasia Basics

Facilitated By: Mikki Herbold, Douglas College	Suitable Audience: Faculty, Staff, Administrators
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Personal Resilience

Date:	Time:	Location:
March 13, 2020	9:00 AM - 12:30 PM	Coquitlam

Summary:

More than any one single factor, resilience determines success. Personal resiliency is the ability to respond effectively to challenging and adverse situations by transforming them into a catalyst for improved performance. It is the willingness to make decisions, the courage to take risks, the ability to collaborate, support others, access creativity, and speak one's mind. This half-day session will explore the tools, knowledge, skills, and perspectives that can support you to handle adversity, thrive during challenging times and reach your full potential.

Participants in this session will:

- Understand what resilience is and why it's important
- Learn the relationship between resilience, stress and pressure
- Explore self-assessment of individual resilience skills, strengths, weaknesses, opportunities linked to the training objectives of the day
- Become exposed to tools and exercises for improving resilience skills
- Develop an action plan to sustain personal resilience and continued focus resilience after the workshop

Facilitated By:	Suitable Audience:
Stacey Holloway, Holloway Group	Faculty, Staff, Administrators

Retirement Readiness Begins

Date: April 23, 2020	Time: 11:30 AM - 1:00 PM	Location: New Westminster
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Summary:

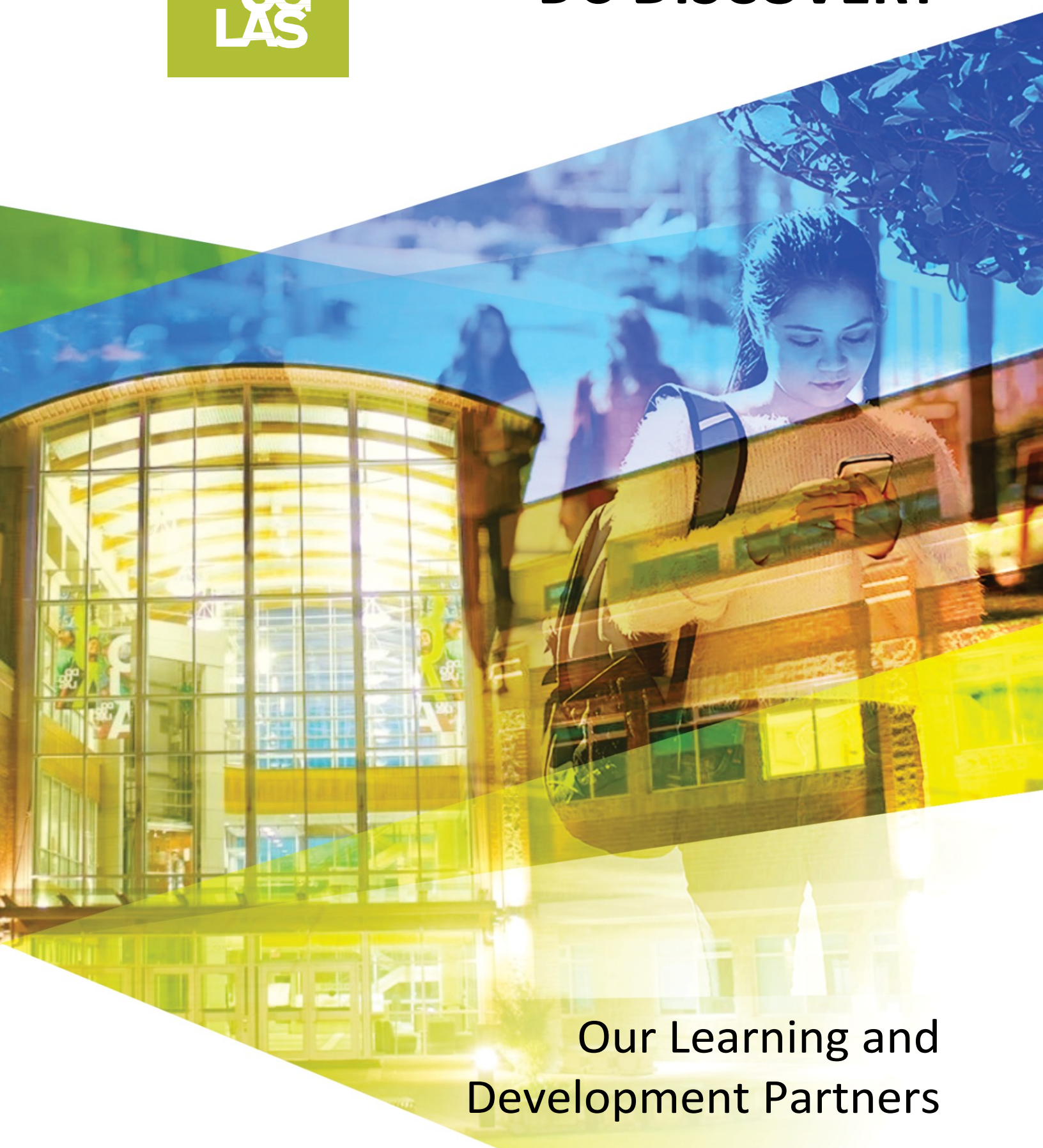
Transitions are an important aspect of life and are most successful when they are anticipated and planned.

This workshop provides an overview of the post-career phase of life and many of the decisions that potential retirees will want to consider as they prepare for their retirement.

Facilitated By: Association of BC College Pension Plan Retirees	Suitable Audience: Faculty, Administrators For members of the College Pension Plan who are within five years of retirement.
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DC DISCOVERY



Our Learning and
Development Partners

Canadian Centre for Diversity and Inclusion



Canadian Centre for Diversity and Inclusion
Centre canadien pour la diversité et l'inclusion

The Canadian Centre for Diversity and Inclusion (CCDI) is a made-in-Canada solution designed to help employers, diversity and inclusion/human rights/equity and human resources practitioners effectively address the full picture of diversity, equity and inclusion within the workplace.

Founded and run by experienced diversity and inclusion practitioners, CCDI's focus is on practical sustainable solutions that help employers move toward true inclusion. Effectively managing diversity and inclusion, and human rights and equity is a strategic imperative for all Canadian organizations that wish to remain relevant and competitive.

As an employer partners of CCDI, Douglas College employees receive many benefits, including:

- Unlimited access to CCDI live and interactive webinars
- Unlimited attendance to CCDI Community of Practice events, held across Canada in the spring and fall
- Unlimited access to the CCDI online Knowledge Repository, curated with over 600 documents, reports, toolkits, templates and other content

A 15 percent discount on fee-based services such as consulting, workshops and training, as well as on registration for the [Canadian Certified Inclusion Professional](#) certification program.

For more information, please visit <https://ccdi.ca>.

LinkedIn Learning



Learning and growth at work (and in life!) is a journey and life-long process. Douglas College is committed to your professional and personal development and is now proud to offer LinkedIn Learning to its employees! Students also have access to LinkedIn Learning.

LinkedIn Learning is available free for all Douglas College employees (Faculty, Staff and Administrators) with College Network Access (CNA) credentials.

LinkedIn purchased Lynda.com in 2014 and has rebranded it as LinkedIn Learning. LinkedIn Learning has all the same content as Lynda.com, with the added opportunity to associate LinkedIn Learning accomplishments with your personal LinkedIn account.

Douglas College migrated Lynda.com users to LinkedIn Learning in July 2019. Your account information, learning history (courses watched, courses saved, etc.), and certificates of completion from your Lynda.com account have been migrated to your LinkedIn Learning subscription.

The first time you are directed to LinkedIn Learning, you will need to read and understand the privacy impact information and allow or deny the connection between LinkedIn Learning and your personal LinkedIn account. This is an individual decision. Either way, you will still have access to LinkedIn Learning content.

LinkedIn Learning lets you learn at your own pace. You can select courses relevant to your current role and areas that you care about.

For more information, please visit <https://www.linkedin.com/learning>.

Homewood Health



Homewood Health offers a complete suite of services for eligible Douglas College employees including services and programs in wellness and employee and family assistance.

Plan Smart

For lifestyle and specialty counselling.

You can receive counselling and coaching for a variety of life balance and health issues, or get expert support to better manage your career. Plan Smart services are available by phone.

Counselling

For all of life's challenges.

Your Employee and Family Assistance Program (EFAP) helps you take practical and effective steps to improve your well-being and be the best you can be. We offer a supportive, confidential, and caring environment and will provide you with counselling for any challenge:

- Family
- Depression
- Marital
- Life transition/change
- Relationships
- Grief/bereavement
- Addictions
- Stress
- Anxiety
- Other personal issues

Online Resources

The right information at the right time.

You can access Homeweb anytime for e-learning, interactive tool, health and wellness assessments, and a library of health, life balance, and workplace articles.

Confidentiality

Homewood Health guarantees your confidentiality.

Homewood Health guarantees confidentiality within the limits of the law. You will not be identified to anybody - including the employer.

For more information, please visit <https://homeweb.ca>.

Teaching and Learning Professional Development Portal

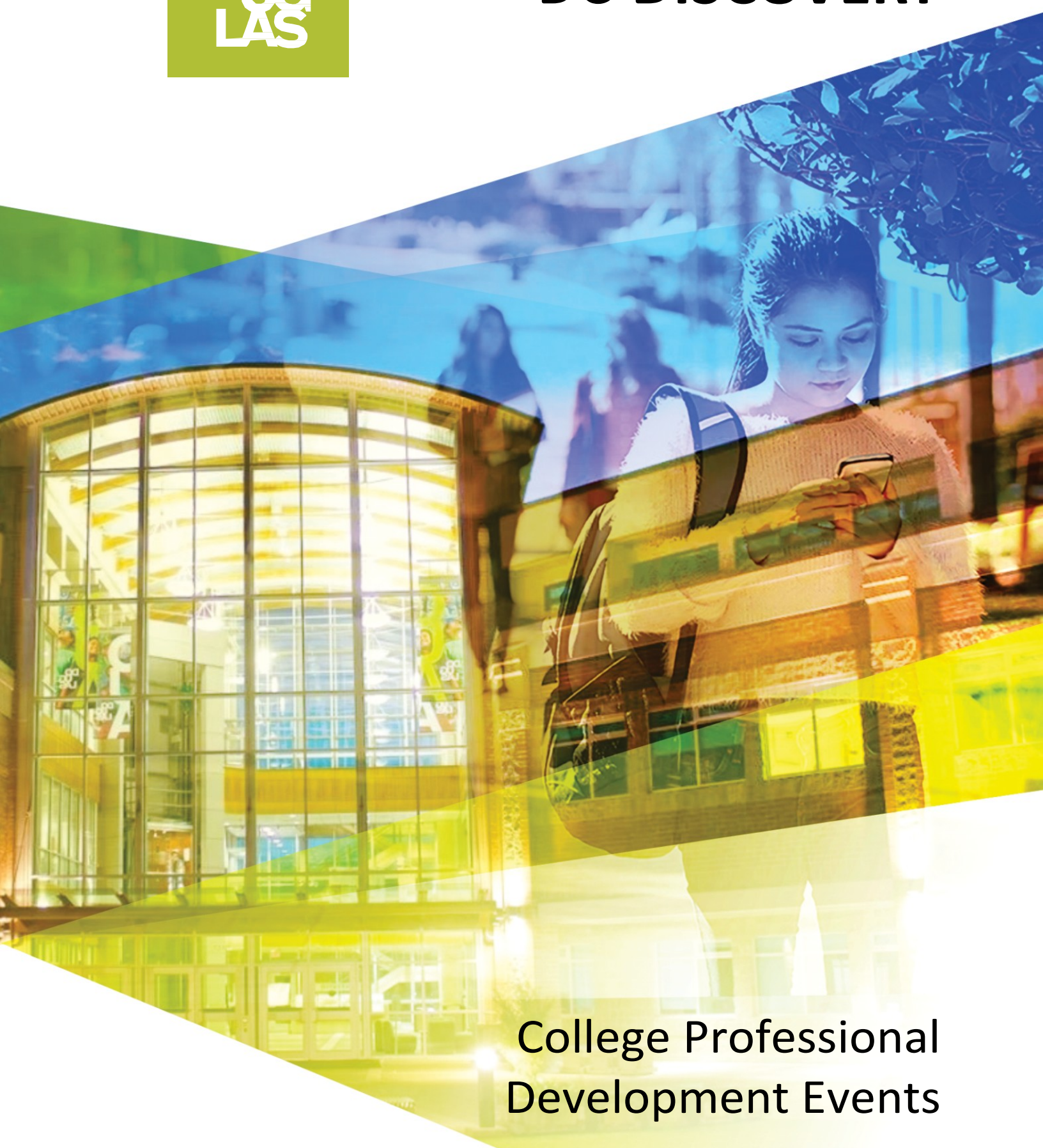


As a Douglas College employee, you can explore various teaching and learning events all around the province. The portal is a teaching and learning web resource designed for B.C. post-secondary educators and focused on sharing and showcasing professional learning opportunities offered by the 25 public post-secondary institutions in British Columbia. The Teaching and Learning Professional Development portal (TLPD) is sponsored by BCcampus.

For more information, please visit <https://tlpd.bccampus.ca>.



DC DISCOVERY



College Professional
Development Events

Global Engagement Days

Date: October 1 - October 3, 2019	Time: All Day	Location: New Westminster Coquitlam
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Summary:

Global Engagement (GE) Days was first launched in 2017 at Douglas College. As an annual event, GE Days is a great opportunity to promote internationalization, celebrate Douglas College's cultural diversity, learn and have meaningful discussions about global issues, and critically engage with this topic. This year's theme is "Becoming a Global Citizen".

This year's Global Engagement Days will be filled with performances, movies, food, meaningful conversations and celebrations. The world is a wonderful place and we want to ensure that just by stepping onto one of the Douglas College campuses, you can experience that. There are activities and events for everyone, whether you are Faculty or a student; an Administrator or Staff. Come out and join us during this week to find out more about the opportunities on campus to make an impact in your community, country, and around the world.

Hosted By: Douglas College International	Suitable Audience: Faculty, Staff, Administrators
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Tech Week

Date: October 28 - October 30, 2019	Time: All Day	Location: New Westminster Coquitlam
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Summary:

The Centre for Educational and Information Technology will be hosting Tech Week 2019. This three-day event will provide Douglas College students and employees with the opportunity to gain greater awareness and appreciation for technology.

By learning about the technological resources that are available at Douglas College, participants will be able to enhance their study and work experience as well as engage in the digital transformation of our community.

Hosted By: Centre for Educational and Information Technology (CEIT)	Suitable Audience: Faculty, Staff, Administrators
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College-Wide Professional Development Day

Date: April 29, 2020	Time: All Day	Location: New Westminster
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Summary:

Douglas College promotes professional development for all members of the College community (Faculty, Staff and Administrators). This large College-wide event focuses on big, emerging, inspirational and engaging topics relevant to all employees at the College. Each year there is a different theme and development activities.

Watch DC Connect for more details!

Hosted By:

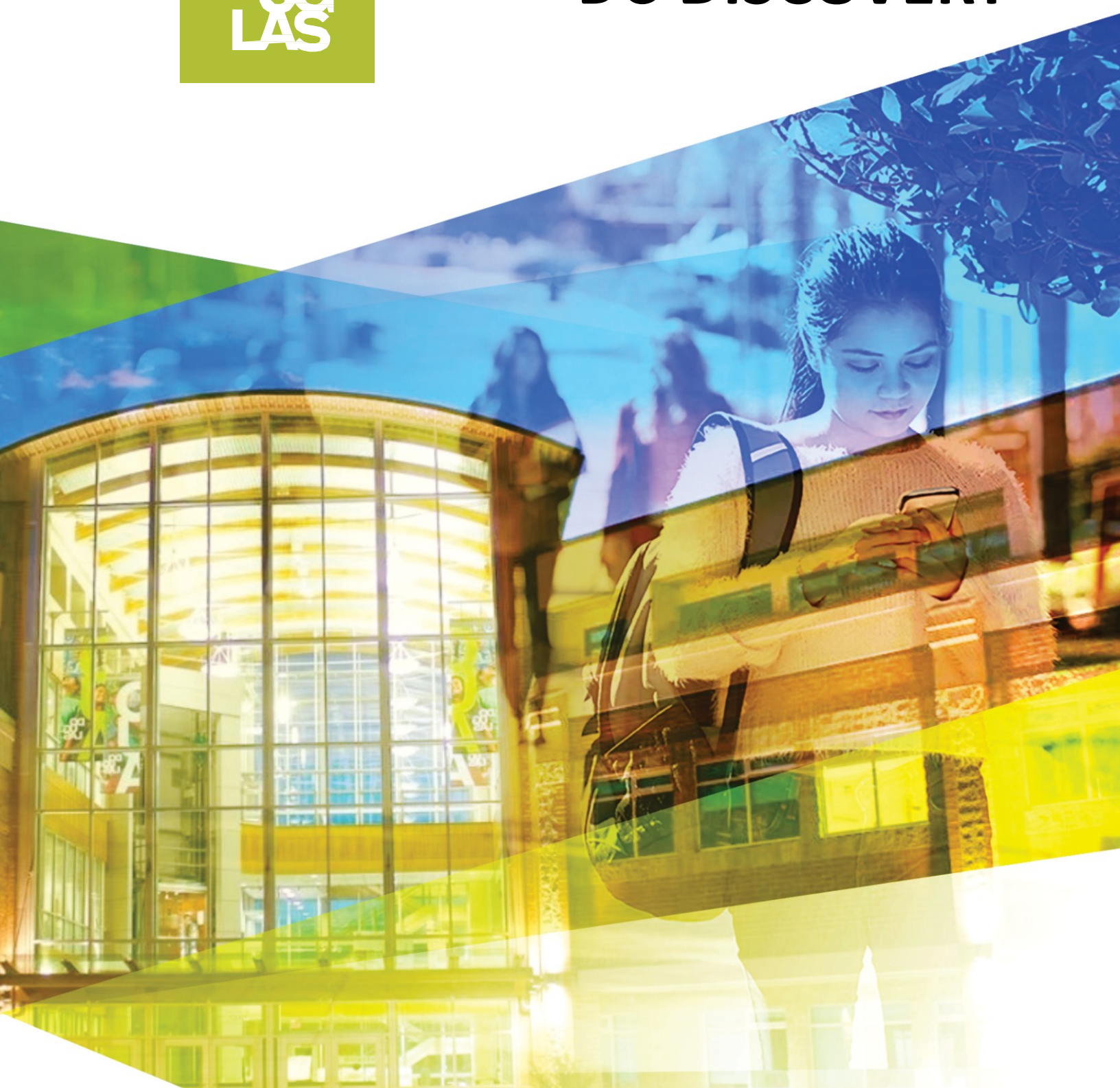
Human Resources
The College-Wide Professional Development
Event Planning Committee

Suitable Audience:

Faculty, Staff, Administrators



DC DISCOVERY



College Professional
Development Benefits

College Study Benefit Tuition Waiver

Douglas College employees may be eligible to enroll in College credit courses with the exemption from tuition and student-related charges such as application, registration and student union fees.

Employee Group	Number of Courses per Semester	Eligibility Criteria
Regular Faculty	Unlimited	<ul style="list-style-type: none"> No qualifying period in terms of number of years of service
Contract Faculty	Unlimited	<ul style="list-style-type: none"> With an active contract throughout the entire study semester
Regular Staff	Two	<ul style="list-style-type: none"> With one or more years of service seniority (equivalent to 261 full-time working days)
Auxiliary Staff	One	<ul style="list-style-type: none"> With one or more years of service seniority (equivalent to 261 full-time working days)
Administrator	One	<ul style="list-style-type: none"> No qualifying period in terms of number of years of service
Training Group Contract Employee	One	<ul style="list-style-type: none"> With one or more years of service seniority (equivalent to 261 full-time working days) With an active contract throughout the entire study semester

For more details including eligibility and how to apply, please visit the DC Connect Learning and Development page at:



[DC Connect](#) → [Tools and Resources](#) → [Learning and Development](#)

Select either Faculty, Staff or Administrator as it pertains to you.

Faculty Professional Development

Article 9: Faculty Professional Development Fund

Professional Development (PD) as outlined in the Collective Agreement between the College and the Douglas College Faculty Association (DCFA) outlines sources and opportunities for which Faculty members may apply for professional development funding. Each Faculty administers these funds and has a Professional Development Committee that is responsible for promoting, within the Faculty, activities to enhance academic, technical, and educational standards. Each department has the guidelines for the recording and disbursement of Faculty PD funds. For more details regarding personal PD funds, please connect with your department PD Chair.

College-Wide Faculty Professional Development Program

Douglas offers a demand-driven professional development model whereby Faculty groups can apply for funding and logistical support for training through the College-Wide Faculty Professional Development (CWFPD Committee).

Previous workshops include:

Faculty	Date	Topic
Language, Literature and Performing Arts	February 2019	Black History with Roger Jones
Language, Literature and Performing Arts	March 2019	John Warner's new book: "Why They Can't Write"
Science and Technology	April 2019	Beyond Cookbook Labs-Process Oriented Guided Inquiry Learning (POGIL) training for Faculty
Health Sciences	April 2019	Dr. Jan Twenge, iGen Consulting
Commerce and Business Administration	April 2019	Ethics at Our Core
Science and Technology	April 2019	High Impact Teaching Strategies
Humanities and Social Sciences	April 2019	Boundary-Crossing: Reaching Beyond Your Own Discipline
Humanities and Social Sciences	May 2019	Impact of Technology Use in the Classroom
Health Sciences	May 2019	Writing Multiple Choice Questions

2019 College-Wide Faculty Professional Development Committee Members

In order to apply for funding, please fill out the application located on DC Connect and submit to Laura Sandve, member of the CWFPD Committee. If you have questions or would like to connect with someone in your Faculty about the College-Wide Faculty Professional Development Program below is a list of all current committee members:

Committee Member	Department	Contact Information
Jennifer Barker (Co-Chair)	Science and Technology	COQ Local 6029 barkerj1@douglascollege.ca
Michael Picard (Co-Chair)	Humanities and Social Sciences	COQ Local 5060 picardm@douglascollege.ca
Davi Bachra	Child, Family and Community Studies	COQ Local 5126 bachrad@douglascollege.ca
Jill Walker	Human Resources	NWC Local 6039 walkerj9@douglascollege.ca
Tim Paul	Centre for Educational and Information Technology	NWC Local 5251 pault@douglascollege.ca
Elizabeth Hicks	Commerce and Business Administration	NWC Local 5457 hicksl@douglascollege.ca
Shannon Moist	Learning Resources	NWC Local 5189 moists@douglascollege.ca
Daniela Pacheva	Student Affairs and Services	NWC Local 5117 pachevad@douglascollege.ca
Leni Robinson	Language, Literature and Performing Arts	COQ Local 6202 robinsonl3@douglascollege.ca
Angela Heino	Health Sciences	COQ Local 6432 aheino@douglascollege.ca
Laura Sandve	Institutional Effectiveness	COQ Local 6320 sandvel@douglascollege.ca

For more details including eligibility and how to apply, please visit the DC Connect Learning and Development page at:



DC Connect → Tools and Resources → Learning and Development → Faculty

Staff Professional Development

Article 21: Staff Training and Development Fund

Staff are eligible to access training and development funds as indicated through Article 21 of the Collective Agreement. Article 21 funding is designed to provide employees with opportunities to improve their skills and qualifications for their current job and/or to prepare for promotional advancement, or another foreseeable job within the College.

Article 21.8: Knowledge and Skills Development Fund

Teams of Staff may access funding for knowledge and skills development within their department through Article 21.8.

For more details including eligibility and how to apply, please visit the DC Connect Learning and Development page at:



DC Connect → Tools and Resources → Learning and Development → Staff

Supervisor Training Program

Cohorts of 20 supervisors have participated in an 18 to 20-month supervisor training program that will focus on developing supervisory and leadership skills through formal and informal activities. Typically, 4 to 6 hours a month the cohort will meet as a group with either a facilitator or self-directed to learn new skills and address business challenges.

Supervisors will build their communications, conflict management, leadership and labour relation skills to increase their effectiveness as supervisors at the College. Many of the skills gained will support future growth with the College, whether that is through role progression or through increased skill-building to support their current role.

In addition to the below program outline supervisors will receive a bi-monthly email with videos, links to online learning, books summaries and other useful information.

Program Objectives:

- Build on your existing supervisory skills
- Lead a team effectively to achieve department and College goals
- Communicate effectively
- Develop and motivate teams
- Gain Collective Agreement knowledge
- Increase self-management skills
- Enhance strategic thinking skills

Cohort 2 is currently in progress. For more information about the Supervisor Training Program, please email employeedevelopment@douglascollege.ca.

Administrators Professional Development

Section 10: Administrators Professional Development

As per Section 10 of the Terms and Conditions for Excluded Employees, professional development funding is provided for Administrators to enhance their current role or to prepare them for another foreseeable position within the College.

For more details including eligibility and how to apply, please visit the DC Connect Learning and Development page at:



DC Connect → Tools and Resources → Learning and Development → Administration

Eligibility and Access to Professional Development

For more details including eligibility for funding and how to apply for access to funding, programs and resources, please visit the DC Connect [Learning and Development page](#) and select your online resources of interest or learning opportunities by employment group as it pertains to you.

DC CONNECT

Home News & Events Working Here **Tools & Resources** Departments & Faculties About Douglas

Learning & Development

Learning Opportunities by Group Online Resources

DC Discovery Contact Information

We would like to hear from you. If you have any questions or suggestions for DC Discovery, please email us at employeedevelopment@douglascollege.ca.

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