FTE Enrolment Report of

## **DOUGLAS COLLEGE**

Year ended March 31, 2018

#### DOUGLASCOLLEGE



#### STATEMENT OF MANAGEMENT RESPONSIBILITY

The FTE Enrolment Report has been prepared by management in accordance with the requirements of the Ministry of Advanced Education, Skills and Training as set out in its Student FTE Reporting Manual. The integrity and objectivity of this FTE Enrolment Report are management's responsibility. Management is also responsible for the notes to the FTE Enrolment Report, and for ensuring that this information is consistent, where appropriate, with the information contained in the FTE Enrolment Report.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable enrolment information is produced. The internal controls are designed to provide reasonable assurance enrolments are properly recorded, and reliable enrolment information is available on a timely basis for preparation of the FTE Enrolment Report.

The Douglas College Board is responsible for ensuring that management fulfills its responsibilities for enrolment reporting and internal control and exercises these responsibilities through the Audit and Finance Committee. The Audit and Finance Committee reviews internal enrolment reports on a semesterly basis and external audited enrolment reports yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the FTE Enrolment Report. The external auditor has full and free access to management of Douglas College and meets when required. The accompanying independent Auditors' Report outlines their responsibilities, and opinion on the FTE Enrolment Report.

On behalf of Douglas College:

President

Tracey Szirth

Vice President, Administrative Services &

Chief Financial Officer

June 28, 2018



KPMG Enterprise<sup>TM</sup>
Metro Tower I
4710 Kingsway, Suite 2400
Burnaby BC V5H 4M2
Canada
Telephone (604) 527-3600
Fax (604) 527-3636

#### INDEPENDENT PRACTIONER'S REASONABLE ASSURANCE REPORT

To the Board of Douglas College and to the Minister of Advanced Education, Skills and Training, Province of British Columbia

We were engaged by Douglas College to provide a reasonable assurance conclusion on Douglas College's FTE Enrolment Report for the period ended March 31, 2018 (the 'Enrolment Report'), and the accompanying management's statement thereon, a copy of which is attached to this report, as to whether Douglas College's statement that the FTE's are prepared, in all material respects, in accordance with the requirements of the Ministry of Advanced Education, Skills and Training as set out in its Student FTE Enrolment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse effective April 1, 2005 and as last modified in April 2018 (the 'Criteria') is fairly stated.

#### Management's Responsibility

Management is responsible for preparing and presenting the Enrolment Report that is free from material misstatement, in accordance with the Criteria, and for the information contained therein. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and presentation of the Enrolment Report that are free from material misstatement whether due to fraud or error, applying the Criteria, making estimates and judgments that are reasonable in the circumstances and for maintaining adequate records in relation to the Enrolment Report.

Management also is responsible for preventing and detecting fraud and for identifying and ensuring that the entity complies with laws and regulations applicable to its activities.

Management is responsible for ensuring that staff involved with the preparation and presentation of the Enrolment Report are properly trained, information systems are properly updated and that the reports encompass any changes in reporting.

#### Practitioners' Responsibility

Our responsibility is to examine the Enrolment Report prepared by Douglas College and to report thereon in the form of an independent reasonable assurance conclusion based on the evidence obtained. We conducted our engagement in accordance with Canadian Standard on Assurance Engagements (CSAE) 3000 Assurance Engagements Other Than Audits or Reviews of Historical Financial Information issued by the Canadian Auditing and Assurance Standards Board. That standard requires that we plan and perform our procedures to obtain reasonable assurance about whether the Enrolment Report is properly prepared, in all material respects, in accordance with the requirements set out in the Criteria.



The firm applies Canadian Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

We have complied with the relevant rules of professional conduct applicable to the practice of public accounting and related to assurance engagements which are founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the Enrolment Report, whether due to fraud or error.

In making those risk assessments, we have considered internal control relevant to the preparation and presentation of the Enrolment Report in order to design assurance procedures that are appropriate in the circumstances, but not for the purposes of expressing a conclusion as to the effectiveness of Douglas College's internal control over the preparation and presentation of the Enrolment Report. Our engagement also included obtaining an understanding of the compilation of enrolment information by enquiry of management and reference to the Criteria, comparison of the underlying data in the Enrolment Report to the sources from which it was obtained and re-computation of the calculations in the Enrolment Report. Reasonable assurance is less than absolute assurance.

#### Conclusion

Our conclusion has been formed on the basis of, and is subject to, the matters outlined in this report.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In our opinion, Douglas College's statement that the FTE Enrolment Report for the period ended March 31, 2018 has been properly prepared, in all material respects, in accordance with the Criteria is fairly stated.

#### Restriction on Distribution and Use of Our Report

This independent reasonable assurance report is intended solely for Douglas College and the Minister of Advanced Education, Skills and Training. It should not be distributed to or used by parties other than Douglas College and the Minister of Advanced Education, Skills and Training.

Chartered Professional Accountants

Burnaby, Canada June 28, 2018

LPMG LLP

# **DOUGLAS COLLEGE**

FTE Enrolment Report

Year ended March 31, 2018, with comparative information for 2017

Business programs:		2018	2017
Hospitality management   51.9   60.9	Business programs:		
Office administration         199.1         201.4           Business continuing education         36.5         106.7           Business continuing education         36.5         36.0           Health and human services programs:         Temperature of the programs of the program of		51.9	60.9
Mealth and human services programs:   Child, family and community studies   503.2   514.8     Dental assisting   25.4   27.1     Dispensing optician   48.6   45.5     General nursing   341.9   352.7     Health care support worker   45.6   50.3     Health information management   28.6   30.9     Hearing instrument practitioner   22.1   1.2     Psychiatric nursing   264.8   244.4     Therapeutic recreation   115.2   117.0     Child, family and community studies continuing education   162.5   173.9     Health continuing education   162.5   173.9     Health continuing advance   117.2   101.4     Performing arts programs:   117.2   101.4     Performing arts programs:   117.2   101.4     Performing and fine arts   4.7   7.0     Stagecraft and event technology   27.1   32.9     Theate   28.4   38.6     Community music school   40.0   9.1     The programs:   27.1   32.9     Theate   28.4   38.6     Community music school   40.0   9.1     The programs:   27.1   32.9     The programs:   28.4   38.6     Community music school   40.0   9.1     The programs   40.0   9.0     The programs   40.0   9.0     The programs   40.0   9.0     The programs   40.0   9.0     The pr		199.1	201.4
Health and human services programs:   Child, family and community studies   25.4   27.1     Dental assisting   25.4   27.1     Dispensing optician   48.6   45.5     General nursing   34.19   352.7     Health care support worker   45.6   50.3     Health information management   22.1   2.1     Psychiatric nursing   264.8   24.4     Therapeutic recreation   115.2   117.0     Child, family and community studies continuing education   29.4   43.6     Health continuing education   162.5   173.9     Performing arts programs:   117.2   101.4     Performing arts programs:   117.2   101.4     Performing and fine arts   14.7   7.0     Stagecraft and event technology   27.1   32.9     Theatre   28.4   38.6     Community music school   163.5   203.8     Science programs:   28.4   36.6     Physical education and sport science   422.6   50.0     Physical education and sport science   422.6   50.0     Sports Institute continuing education   152.5   141.5     Sports Institute continuing education   152.5   141.5     Criminology   54.2   55.0     Sports Institute continuing education   58.7   47.8     University transferable academic programs:   1116.2   1,088.9     Business   36.1   36.9   55.4     Criminology   56.1   36.2     Computing studies and information systems   130.7   1,343.9     Group to the science   130.9   150.7     Criminology   56.1   36.2     Criminology   56.1   36.	Business continuing education		
Child, family and community studies         503.2         514.8           Dental assisting         25.4         27.1           Dispensing optician         48.6         45.5           General nursing         341.9         352.7           Health care support worker         45.6         50.3           Health information management         28.6         30.9           Hearing instrument practitioner         22.1         -           Psychiatric nursing         264.8         244.4           Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         62.5         173.9           Health continuing education         162.5         173.9           Performing arts programs:         117.2         101.4           Performing arts programs:         10.1         14.8           Performing and fine arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Physical education and sport science         422.6         399.9		346.5	369.0
Dental assisting         25.4         27.1           Dispensing optician         48.6         45.5           General nursing         341.9         35.27           Health care support worker         45.6         50.3           Health information management         28.6         30.9           Hearing instrument practitioner         22.1         22.1           Psychiatric nursing         264.8         244.4           Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         19.4         43.6           Health continuing education         162.5         173.0           Music         117.2         101.4           Performing arts programs:         117.2         101.4           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         42.2         39.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Inviersity transferable academic programs:         1116.2         1,088.0	Health and human services programs:		
Dispensing optician   48.6   45.5   69.6		503.2	514.8
General nursing         341.9         552.7           Health care support worker         45.6         50.3           Health information management         28.6         30.9           Health information management         28.6         30.9           Health information management         22.1            Psychiatric nursing         264.8         244.4           Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         162.5         173.0           Health continuing education         162.5         173.0           Music         117.2         101.4           Performing arts programs:         110.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatire         28.4         38.6           Community music school         6.0         9.1           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         54.2         55.0           Atts         1,116.2         1,83.0           Business         2			
Health care support worker         45.6         50.3           Health information management         26.6         30.9           Hearing instrument practitioner         22.1			
Health information management         28.6         30.9           Hearing instrument practitioner         264.8         244.4           Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         182.5         173.9           Health continuing education         162.5         173.0           Performing arts programs:         "T.2         101.4           Music         117.2         101.4           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         60.0         9.1           Veterinary technology         42.2         35.0           Yesterinary technology         54.2         55.0           Yesterinary technology         54.2         55.0           Yesterinary technology         54.2         55.0           Yesterinary technology         54.1         478.7           Training Group         54.1         478.7           University transferable academic programs:         1.116.2         1.03.7         1.34.8 <tr< td=""><td></td><td></td><td></td></tr<>			
Hearing instrument practitioner         224 k         244 k           Psychiatric nursing         264 k         244 k           Therapeutic recreation         1152         117.0           Child, family and community studies continuing education         29.4         436           healt continuing education         1,587.3         1,600.2           Performing arts programs:         117.2         101.4           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.70           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         9.0         9.1           Science programs:         8.2         4.2           Physical education and sport science         422.6         39.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         54.7         47.8           University transferable academic programs:         8.2         5.0           Arts         1,116.2         1,88.9           Business         32.4         5           Sciences			
Psychiatric nursing         264.8         244.4           Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         162.5         173.9           Health continuing education         162.5         173.9           Performing arts programs:         117.2         101.4           Music         117.2         101.4           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Physical education and sport science         22.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         54.2         55.0           Sports Institute continuing education         152.5         141.5           Toliversity transferable academic programs:         116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7			30.9
Therapeutic recreation         115.2         117.0           Child, family and community studies continuing education         29.4         43.6           Health continuing education         162.5         173.9           1,587.3         1,600.2           Performing arts programs:         117.2         101.4           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         36.6           Community music school         6.0         9.1           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         1116.2         1,88.9           Business         28.4         87.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         556.0           Criminolo			244.4
Child, family and community studies continuing education         162.5         173.9           Health continuing education         162.5         173.9           Total Dimension of Music         1,587.3         1,600.0           Performing arts programs:         1117.2         101.4           Music         10.01         14.8           Performing and fine arts         10.1         14.8           Performing and fine arts         27.1         32.9           Stage card and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         9.9         9.0           Community music school         422.6         39.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Sports Institute continuing education         152.5         141.5           Training Group         54.2         55.0           Arts         1,116.2         1,88.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         56.0         56.0         56.0			
Health continuing education         162.5         173.9           Performing arts programs:         117.2         101.4           Music         117.2         101.4           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Community music school         42.2         39.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Sports Institute continuing education         547.1         478.7           University transferable academic programs:         42.4         1.0           Arts         1,116.2         1.0           Atts         82.4         8.7           Computing studies and information systems         82.4         8.7           Computing studies and information systems         1.30.7         1.343.9           Sciences         560.1         562.2           Foundations and general studies         1.30.3         1.347.9           Adult basic education </td <td></td> <td></td> <td></td>			
1,587.3         1,600.2           Performing arts programs:         117.2         101.4           Music         10.1         14.8           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Science programs:         193.5         203.8           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         324.5         873.0           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7			
Performing arts programs:         117.2         101.4           Music         10.1         14.8           Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         384.7         1,116.2         1,88.9           Arts         1,116.2         1,88.9         1,88.9         1,88.9           Business         824.5         873.0         56	Treatiti Continuing education		
Music         117.2         101.4           Performing and fine arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Science programs:         ***         ***           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Sports Institute continuing education         547.1         478.7           Training Group         547.1         478.7           University transferable academic programs:         ***         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9	Deviceming auto programs	1,007.0	1,000.2
Performing arts         10.1         14.8           Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           Instance         193.5         203.8           Science programs:         Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         362.4         873.0           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.9         554.3           Foundations and general studies         1303.7         1,343.9         56.1           Sciences         536.9         554.3         56.0         1           Adult basic education         133.9         134.7         4.51.0           Adult specia		117.0	101.4
Performing and fine arts         4.7         7.0           Stagecraft and event technology         27.1         32.9           Theatre         28.4         38.6           Community music school         6.0         9.1           To get munity music school         6.0         9.1           Science programs:         "193.5         203.8           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         "1,116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.9           Foundations and general studies         130.7         1,343.9           Sciences         4,523.3         4,551.0           Development programs:         "2,603.6         1,541.0           Adult basic education         133.9         134.7           Adult special educati			
Stagecraft and event technology Theatre         27.1         32.9           Theatre Theatre         28.4         38.6           Community music school         193.5         203.8           Science programs:           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Training Group         547.1         478.7           University transferable academic programs:         1,116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           Adult basic education         133.9         134.7           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target <t< td=""><td></td><td></td><td></td></t<>			
Theatre Community music school         28.4 (6.0 9.1)           Community music school         6.0 9.1           193.5         203.8           Science programs:         Physical education and sport science         422.6 399.9 42.2 55.0 55.0 55.0 55.0 55.0 55.0 55.0 5			
Community music school         6.0         9.1           Community music school         193.5         203.8           Science programs:           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Sports Institute continuing education         629.3         596.4           Training Group         54.7         1,088.9           University transferable academic programs:         1,116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         566.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           Adult basic education         133.9         134.7           Adult basic education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Byte of the count			
Science programs:         Physical education and sport science         422.6         399.0           Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           629.3         596.4           Training Group         547.1         478.7           University transferable academic programs:         324.5         873.0           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         4,523.3         4,551.0           Development programs:         4,523.3         4,551.0           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Adult special education         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1% <td< td=""><td></td><td></td><td></td></td<>			
Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           629.3         596.4           Training Group         547.1         478.7           University transferable academic programs:         31.116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computting studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9		193.5	203.8
Physical education and sport science         422.6         399.9           Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           629.3         596.4           Training Group         547.1         478.7           University transferable academic programs:         31.116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computting studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Science programs:		
Veterinary technology         54.2         55.0           Sports Institute continuing education         152.5         141.5           Record of the properties of the prope		422.6	399.9
Sports Institute continuing education         152.5         141.5           629.3         596.4           Training Group         547.1         478.7           University transferable academic programs:         \$\$\$-\$\$-\$\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-\$-			
Training Group         547.1         478.7           University transferable academic programs:         1,116.2         1,088.9           Arts         1,116.2         1,088.9           Business         824.5         873.0           Computing studies and information systems         181.9         154.7           Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           4,523.3         4,551.0           Development programs:         313.9         134.7           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9		152.5	141.5
University transferable academic programs:         Arts       1,116.2       1,088.9         Business       824.5       873.0         Computing studies and information systems       181.9       154.7         Criminology       560.1       536.2         Foundations and general studies       1,303.7       1,343.9         Sciences       536.9       554.3         Adult basic education       133.9       134.7         Adult special education       152.2       157.9         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9		629.3	596.4
University transferable academic programs:         Arts       1,116.2       1,088.9         Business       824.5       873.0         Computing studies and information systems       181.9       154.7         Criminology       560.1       536.2         Foundations and general studies       1,303.7       1,343.9         Sciences       536.9       554.3         Development programs:       4,523.3       4,551.0         Adult basic education       133.9       134.7         Adult special education       152.2       157.9         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9	Training Group	547.1	478.7
Arts       1,116.2       1,088.9         Business       824.5       873.0         Computing studies and information systems       181.9       154.7         Criminology       560.1       536.2         Foundations and general studies       1,303.7       1,343.9         Sciences       536.9       554.3         Development programs:       36.9       4,523.3       4,551.0         Adult basic education       133.9       134.7       14.7         Adult special education       152.2       157.9         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9	•		
Business       824.5       873.0         Computing studies and information systems       181.9       154.7         Criminology       560.1       536.2         Foundations and general studies       1,303.7       1,343.9         Sciences       536.9       554.3         Development programs:       30.0       30.0       30.0         Adult basic education       133.9       134.7       30.0	, ,	1,116.2	1,088.9
Criminology         560.1         536.2           Foundations and general studies         1,303.7         1,343.9           Sciences         536.9         554.3           Development programs:           Adult basic education         133.9         134.7           Adult special education         152.2         157.9           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Business		
Foundations and general studies       1,303.7       1,343.9         Sciences       536.9       554.3         4,523.3       4,551.0         Development programs:       Adult basic education       133.9       134.7         Adult special education       152.2       157.9         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9	Computing studies and information systems	181.9	154.7
Sciences         536.9         554.3           4,523.3         4,551.0           Development programs:		560.1	536.2
Development programs:   Adult basic education   133.9   134.7     Adult special education   152.2   157.9     Adult special education   286.1   292.6     Total Domestic countable FTE   8,113.1   8,091.7     Ministry target   8,354.0   8,354.0     Percentage   97.1%   96.9%     International education FTE   2,603.6   1,942.9			
Development programs:         Adult basic education       133.9       134.7         Adult special education       152.2       157.9         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9	Sciences	536.9	
Adult basic education       133.9       134.7         Adult special education       152.2       157.9         286.1       292.6         Total Domestic countable FTE       8,113.1       8,091.7         Ministry target       8,354.0       8,354.0         Percentage       97.1%       96.9%         International education FTE       2,603.6       1,942.9		4,523.3	4,551.0
Adult special education         152.2         157.9           286.1         292.6           Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Development programs:		
Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Adult basic education	133.9	
Total Domestic countable FTE         8,113.1         8,091.7           Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Adult special education	152.2	157.9
Ministry target         8,354.0         8,354.0           Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9		286.1	292.6
Percentage         97.1%         96.9%           International education FTE         2,603.6         1,942.9	Total Domestic countable FTE	8,113.1	8,091.7
International education FTE 2,603.6 1,942.9	Ministry target	8,354.0	8,354.0
	Percentage	97.1%	96.9%
Total Domestic and International 10,716.7 10,034.6	International education FTE	2,603.6	1,942.9
	Total Domestic and International	10,716.7	10,034.6

See accompanying notes to the FTE Enrolment Report.

Collège Board Chair Vice President, Administrative Services &

Chief Financial Officer

### **DOUGLAS COLLEGE**

Notes to FTE Enrolment Report

Year ended March 31, 2018

#### 1. Basis of actual FTE calculation:

The FTE calculation is in accordance with the Student FTE Enrolment Reporting Manual as updated in April 2018 by the Ministry of Advanced Education, Skills and Training (the "Ministry").

#### 2. International education:

This report includes enrolments for international students. These enrolments, calculated based on course credits or class hours, are shown separately as they are not counted towards the target established by the Ministry.

#### 3. Comparative information:

Certain comparative information has been reclassified to conform with the current year's FTE Enrolment Report presentation.