

# Alzheimer Society

BRITISH COLUMBIA

## MINDS IN MOTION® COORDINATOR PRINCE GEORGE

The Alzheimer Society of B.C. Minds in Motion® is a fitness and social program for people experiencing early stage memory loss. The individual attends the program with a care partner or friend. The Minds in Motion Coordinator is responsible for the development and management of the Society's Minds in Motion programs including partnerships with community centre(s) and extensive volunteer recruitment, training and supervision in the designated geographical area.

This permanent part time position (28 hours a week) will also be responsible for the recruitment, coordination and supervision of volunteers who are involved in other programs and services delivered by the Society in Prince George and throughout the northern communities. Training and experience with Indigenous communities is a desired asset.

### RESPONSIBILITIES

- Develops and manages partnerships with community or seniors' centres in accordance with the Minds in Motion Partnership Guidelines.
- Recruits, screens, trains and supervises volunteers to assist in Minds in Motion programs as well as with other Alzheimer Society of B.C. programs and services in Prince George and northern communities.
- Facilitates social interaction and encourages involvement in activities that engage people with dementia and their care partners, guided by their needs, abilities and interests.
- Evaluates the ongoing appropriateness of participants in the program and manages the process of transitions from the program with awareness and sensitivity.
- Consults with the fitness instructor and assists during the fitness program if directed by the fitness instructor to assist individual participants.
- Connects participants to Alzheimer Society of B.C. services and other community resources for people with dementia and their families, as needed.

### QUALIFICATIONS AND EXPERIENCE REQUIRED

- Post-secondary degree plus related designations and 1-3 years of experience in a health or social agency related function OR an equivalent of education and experience.
- Diploma in Recreational Therapy is preferred.
- Training and experience with Indigenous communities is a desired asset.
- Volunteer management training/experience.
- Working knowledge of Microsoft Office and database experience.
- Strong organizational and time management skills.
- Excellent interpersonal and customer service skills.
- Proven leadership abilities and able to work independently.
- Experience providing support and information in a human services environment.
- Knowledge and experience with dementia, understanding of related issues.
- Able to lift and move equipment used in the program.

**PLEASE NOTE:** The successful candidate will be asked to provide proof of full COVID-19 vaccination and will also be required to obtain clearance through the BC government online criminal record check system.

ALZHEIMER SOCIETY OF B.C.  
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## OTHER REQUIREMENTS

- Some evening and weekend work may be required. Flexibility regarding scheduling is expected. Must have access to reliable transportation.

## ABOUT US

There are approximately 70,000 British Columbians living with dementia, and this number is growing. For every person living with dementia, there are many more people affected, including family, friends, co-workers and other members of their communities. Our vision is of a world without Alzheimer's disease and other dementias and that world begins with a more dementia-friendly society, where people affected by dementia are acknowledged, supported, and included. When you work for the Alzheimer Society of B.C., you help us realize that vision by connecting more British Columbians to the support and education they need at any point on their dementia journey. You help us challenge stigma and change the future for people affected by dementia. You help us show people affected by dementia that they're not alone.

We offer a flexible work environment, including opportunities for a nine-day fortnight and/or the ability to work from home on occasion (this position may work remotely during the pandemic). We also offer:

- Excellent employee benefits package.
- Competitive salary.
- Participation in Group RRSP.
- Employee and Family Assistance program for you and your dependents.
- Growth and learning opportunities.
- Generous leave provisions (vacation, personal days, etc.).
- 13 paid statutory holidays a year.

*Equity and diversity and inclusion are essential to societal change and healthy workplaces. An open and diverse community fosters the inclusion of voices that have historically been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.*

**EMAIL** your resume with a cover letter that tells us how your experience matches the position. Please include salary expectation. Only PDF or Word files.

**This posting will remain open until filled.** Interested candidates are encouraged to apply as soon as possible. Thank you.

Thank you for your interest. Please note only shortlisted candidates will be contacted directly.

To find out more about the Society, our programs, and First Link®, visit: [www.alzheimerbc.org](http://www.alzheimerbc.org)

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