

MINUTES OF MEETING OF EDUCATION COUNCIL

September 21, 2026

9:30 am – 11:30 am (In-Person)

Members Present:	Regrets:
Arding, Alicia	Ali, Safa
Bansal, Vasu	Costantino, Manuela
Cawley, Pam	Hunt, Michelle
Cavanagh, Bette (Recorder)	Valdes, Josefa
Dench, Sarah	
Denton, Kathy (<i>ex-officio</i>)	
Frankson, Kelly	Guests
Frolick, Daniel	Anderson, Ken
Ghaeli, Reza	Nicholson, Maureen
Katsamakis, Angela	Semeniuk, Monica
Kaur, Simran	
Mennill, Sally (Chair)	
Mills, Cathy (Vice Chair)	Observers:
Oliver, Cal	Peña, Mariana
Rezaye, Sakina (<i>ex-officio</i>)	Yan, Genessa
Schechter, Sam	
Sharma, Alpisha	
Tilley, Janette	
Turner, Caitlin	
Younan, Bacel (<i>ex-officio</i>)	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the qíćəy̓ (Katzie), qʷa:ńł'əń (Kwantlen), kʷikʷəłəm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwəθən (Tsawwassen) and səlilwətał (Tseil-Waututh) Peoples.

2. ROLL CALL

S. Ali, M. Costantino, M. Hunt, and J. Valdes sent regrets.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda package as distributed on September 9, 2026.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of June 8, 2026 were approved.

5. NEW BUSINESS - Items for Council Approval

5.1 No items.

6. NEW BUSINESS – Items for Council Advice to the Board

6.1 Draft 2027-2028 Budget Guidelines (Discussion/Feedback)

K. Denton advised that the Draft Budget Guidelines are circulated each September which commences the budget planning process where we seek budget advice from Education Council to provide to the College Board in March 2027. The President noted that the financial outlook is like the previous year, with greater budget constraints.

A question was raised regarding item D and whether it suggests a slowdown in degree development. K. Denton advised that the College has taken a careful and thoughtful approach to degree development and no concerns have been identified that would require a slow down in degree development activities. A further question was raised regarding item L and AI-related infrastructure costs. K. Denton confirmed that these costs are considered in budget planning and noted that the AVP, Technology and CIO, may further strengthen the language in future revisions.

ACTION: Please refer this item to your constituency groups for information and bring feedback to the October 19, 2026 meeting or provide feedback in writing directly to the edco@douglascollege.ca email.

7. FINAL DECISION – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

M. Nicholson spoke to the Curriculum Committee's submission and review of 15 revised curriculum guidelines, 15 were approved.

Discussion ensued with respect to the proposed changes for CYCC courses in relation to the revised applicability of the Global Competency Certificate, and ACCT 4580 in relation to class size, including whether the impact of these revisions had been fully considered.

The Chair confirmed that, subject to clarification regarding the proposed changes to the **CYCC courses** and **ACCT 4580**, the Committee's report could proceed to a motion.

There being no further discussion,

MOVED by D. Frolick; SECONDED by P. Cawley, THAT Education Council approve the submitted revisions pending clarification of the CYCC and ACCT courses as discussed. CYCC 1112, CYCC 1142, CYCC 2212, CYCC 2320, CYCC 2332; ACCT 4580; PNUR 3330, PNUR 4501, PNUR 4521, PNUR 4572; IDST 1102, PSYC 3304, SOCI 3385; and SPSC 1317, SPSC 2205.

The Motion was CARRIED with 1 opposed.

b) Update to Guide to Writing and Revising Curriculum Guidelines (CGs) for Credit Courses in Curriculum Navigator (CN).

M. Nicholson advised that feedback received over the summer had been reviewed, and revisions incorporated where appropriate. She noted that some suggestions were determined to be beyond the scope of the Curriculum Guidelines. She noted that further refinement is underway to address inconsistencies and improve alignment between related curriculum documents.

Members noted that the updated Guide is clearer, more streamlined, and easier to understand, and expressed appreciation to Maureen Nicholson and Meg Stainsby for their work on the revisions.

ACTION: B. Cavanagh will post the updated Guide to both the Vice-President's Academic Council (VPAC) and Education Council DC Connect pages.

7.2 Educational Policies Committee

M. Semeniuk spoke to the policy items.

a) Academic Performance Policy

This revision represents an update to language within the policy that is consistent with current College norms and operations. No comments or questions arose.

There being no further discussion,

MOVED by S. Schechter; SECONDED by C. Turner, THAT Education Council approve the Academic Performance Policy, effective November 1, 2026.

The Motion was CARRIED with one abstention.

b) Appeal of Final Grades Policy and SOP

M. Semeniuk advised that no substantive revisions had been made to the policy since it was presented in June 2026.

M. Semeniuk advised that Appendix D of the SOP, Education Council – Appeal of Final Grades has been revised to clarify that a required alternate will be appointed from among the elected faculty representatives to Education Council. No comments or questions arose.

There being no further discussion,

MOVED by S. Schechter; SECONDED by S. Dench, THAT Education Council approve the Appeal of Final Grades Policy, effective November 1, 2026.

The Motion was CARRIED with 2 abstentions.

7.3 Establishment of Committee Membership 2026-2027

The Chair spoke to the recommendations for the Education Council committee appointments for 2026-2027

- 7.3.1 Admissions Advisory Committee
- 7.3.2 Curriculum Committee
- 7.3.3 Educational Excellence Committee
- 7.3.4 Educational Policies Committee
- 7.3.5 Programs Committee
- 7.3.6 Academic Appeals Tribunal

7.3.5 Programs Committee

Noted edits:

Patricia Visosky, Faculty Representative, Health Sciences, is a member of the Programs Committee.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by K. Frankson; SECONDED by S. Schechter, THAT Education Council approve the Establishment of the Committee Membership for 2026-2027.

The Motion was CARRIED.

8. DECISION - Items for Council Advice to the Board

8.1 Program Revision: Diploma in Sports Science

K. Anderson spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by C. Turner; SECONDED by C. Mills, THAT Education Council approve the Program Revision: Diploma in Sports Science effective May 2027.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the June 2026 report in the agenda package. No questions or comments arose.

10. REPORTS

10.1 Report from the Chair.

The Chair welcomed all incoming and returning Council members. Over the summer she focussed on committee composition for Education Council Committees and thanked everyone for their support throughout the process.

The Chair added that there were no educational appeals submitted over the Summer term.

10.2 Report from the President

The President extended her welcome and shared that it was nice to see everyone one in person.

The President provided an update on the 808 Royal building project including plans for a roof topping-off event that may include government representatives. She noted that the College welcomes opportunities to celebrate positive developments.

The President added that the provincial post-secondary review report, led by Don Avison, is not expected before December. She noted for new members that Mr. Avison is a former Deputy Minister responsible for post-secondary education who was appointed to conduct the review.

10.3 Report from the Vice President, Academic & Provost

S. Dench reported on behalf of M. Costantino.

S. Dench noted that the governance checklists for Program Revisions have been developed following a year of consultations and review with Deans and Associate Deans. The checklists are intended to support and streamline the progression of program revisions through the governance process.

The Chair encouraged EdCo faculty representatives to present and discuss the governance checklists at their next FEC (Faculty Education Committee) meeting. The Chair will circulate the checklists to Deans and Associate Deans for distribution and will arrange for them to be posted on DC Connect.

10.4 Board Liaison

No report.

10.5 Report from the Secretary

No report.

11. NEXT MEETING

October 19, 2026 at 9:00 a.m. (Via Teams)

12. ADJOURNMENT

The meeting adjourned at approximately 10:12 a.m.

Chair

Secretary