

MINUTES OF MEETING OF EDUCATION COUNCIL

January 19, 2026

9:00 am – 11:00 am (Via Teams)

Members Present:	Regrets:
Bernoe, Axel	N/A
Borgford, Thor	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	
Denton, Kathy (<i>ex-officio</i>)	
Ebiyomare, Winston	
Frolick, Daniel	Guests:
Genio, Mira	Gomez, Yvonne
Gibson, Greg	Oliver, Cal
Hunt, Michelle	Semeniuk, Monica
Jassal, Amandeep	Sokic, Gordana
Keighron, David	Williams, Jessica
Mennill, Sally (Chair)	Zhao, Jennifer
Mills, Cathy (Vice Chair)	
Nicholson, Maureen	
Sawhney, Avika	Observers:
Thakur, Vijayta (<i>ex officio</i>)	N/A
Tilley, Janette	
Turner, Caitlin	
Villavicencio, George	
Younan, Bacel (<i>ex-officio</i>)	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓íčəy̓ (Katzie), q’ʷa:n̓əł’ən̓ (Kwantlen), kʷikʷəłəm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwaθən (Tsawwassen) and səlilwətaɬ (Tsleil-Waututh) Peoples.

2. ROLL CALL

There were no regrets.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda package as distributed on January 9, 2026.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of December 15, 2025 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Committee Membership

The Chair referenced the need for a Faculty Representative on the Programs Committee and a Faculty Representative on the Educational Excellence Committee.

- Recommendation for Andrew Osborne to serve as a Faculty Representative on the Educational Excellence Committee.
- Recommendation for Sally Mennill to serve as a Faculty Representative on the Programs Committee.

The Chair thanked Andrew Osborne for his willingness to step into this committee role.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron; SECONDED by J. Tilley, THAT Education Council approve the Appointment of Andrew Osborne, Faculty Representative, Educational Excellence Committee and Sally Mennill, Faculty Representative, Programs Committee 2025-2026.

The Motion was CARRIED.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Program Revision: Certificate in Teaching English as a Second Language

G. Sokic spoke to the item.

This program revision proposes to remove the admissions reference requirement. Eliminating this requirement lowers barriers in the admissions process and may help increase enrolment.

B. Younan, Registrar, will email the initiator with recommended minor edits.

ACTION: Please refer this item to your constituency groups for consideration of approval at the February 9, 2026 meeting.

6.2 Program Revision: Minor in Physical Education and Coaching

D. Falls spoke to the item.

This revision to the Minor in Physical Education and Coaching proposes to add existing Sports Science (SPSC) courses to the Minor that have not been included since 2015. Discussion ensued regarding the difficulties that students have getting into courses and that currently students need to use the Program Declaration Form to access these courses.

J. Tilley asked about the Learning Outcomes and inquired why they are not included in the program guideline. D. Falls continued that this Minor is highly interdisciplinary and that students can take many different combinations of courses, which makes it hard to define outcomes.

B. Younan, Registrar will provide the initiator with recommended edits via email.

ACTION: Please refer this item to your constituency groups for consideration of approval at the February 9, 2026 meeting.

6.3 Pause of Enrolment Summer 2026: Teaching English as a Second Language

T. Borgford spoke to the item.

T. Borgford provided an overview of the Teaching English as a Second Language (TESL) program, which currently has two student intakes per year. A review of enrolment over the past 10 years shows that intake numbers have been below 50% of the program's capacity. It is recommended that the program move to a single annual intake, pausing one of the two intakes.

A question was asked about the impact to students currently enrolled in the program. It was confirmed that students already in the program will be able to complete their studies.

ACTION: The Chair will advise the College Board that no formal feedback was received on this item.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval**7.1 Curriculum Committee****a) Curriculum Committee Recommendations**

D. Keighron spoke to the Curriculum Committee's review of 68 and approval of 60 curriculum guidelines (CGs). There are 50 revised and 10 new. There were a few CGs relegated back to the initiators.

D. Keighron confirmed that since the circulation of the agenda package, the enrolment courses for CYCC have been updated to reflect a class size of 35 to be consistent with all non-practicum courses in the program.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by A. Berhoe; SECONDED, J. Tilley, THAT Education Council approve the submitted revised curriculum guidelines: CYCC 1141, CYCC 1142, CYCC 1220, CYCC 1240, CYCC 1250, CYCC 2211, CYCC 2212, CYCC 2320, CYCC 2332, CYCC 2333, CYCC 2360, CYCC 2440, CYCC 2460, CYCC 3340, CYCC 3341, CYCC 3520, CYCC 3621, CYCC 4410, CYCC 4411, CYCC 4423, CYCC 4425, CYCC 4467, CYCC 4468, CYCC 4469, CYCC 4470; CSIS 1190; HIMP 2100, HIMP 2110, HIMP 2140, HIMP 2210, HIMP 2230, HIMP 2240, HIMP 2500, HIMP 2501, HIMP 3300, HIMP 3340; HIMP 4400, HIMP 4420, HIMP 4430, HIMP 4500, HIMP 4501; BIOL 1103, BIOL 1109, BIOL 1110, BIOL 1203, BIOL 1209, BIOL 1319; CHEM 1110; SPSC 2231, SPSC 3240; and the following *new* guidelines: CYCC 1110, CYCC 1130, CYCC 1260, CYCC 2223, CYCC 2432; CYCC 2500, CYCC 3900, CYCC 4500; NURS 3319; and HUMS 3420.

The Motion was CARRIED.

7.2 Policy Items**a) Educational Affiliations Policy**

G. Gibson spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by P. Cawley; SECONDED by S. Dench, THAT Education Council approve the Educational Affiliations Policy, effective immediately.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board**8.1 Educational Affiliation: York St John University, United Kingdom**

J. Zhao spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by D. Keighron; SECONDED by S. Dench, THAT Education Council approve the Educational Affiliation: York St John University, United Kingdom.

The Motion was CARRIED.

8.2 Educational Affiliation: Universidad EAFIT, Colombia

J. Zhao spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by C. Turner; SECONDED by S. Dench, THAT Education Council approve the Educational Affiliation: Universidad EAFIT, Colombia.

The Motion was CARRIED.

8.3 Request for Extension of Program Variance: Certificate in Academic Foundations for Potential Psychiatric Nursing Applicants

M. Hunt spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by D. Keighron; SECONDED by A. Bernoe, THAT Education Council approve the recommendation to extend the temporary Program Variance for the Certificate in Academic Foundations for Potential Psychiatric Nursing Applicants to November 2028.

The Motion was CARRIED.

8.4 Program Revision: Diploma in Child and Youth Care

J. Williams and Y. Gomez spoke to the item.

J. Williams reported that the feedback received at the December meeting along with the recommended changes provided by B. Younan, Registrar have now been addressed. She expressed her appreciation for the support and guidance provided by B. Younan, D. Keighron, J. Castro and the Programs Committee. Matters related to admissions were also discussed with a focus on consistency and equity across both the Diploma and BA programs.

There being no further discussion,

MOVED by D. Keighron; SECONDED by P. Cawley, THAT Education Council approve the Program Revision: Diploma in Child and Youth Care effective September 2026.

The Motion was CARRIED.

8.5 Program Revision: Bachelor of Arts in Child and Youth Care

J. Williams spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by D. Keighron; SECONDED by C. Mills, THAT Education Council approve the Program Revision: Bachelor of Arts Child and Youth Care effective September 2026.

The Motion was CARRIED.

8.6 Program Revision: Bachelor of Social Work

C. Oliver spoke to the item.

C. Oliver advised that this revision removes the requirement of a second reference, in an effort to open up admissions.

Discussion ensued regarding the proposal to expand the University Transfer (UT) Communications courses in addition to English. It was noted that the program is currently engaged in the Accreditation process. Any major changes should be deferred until the accreditation is complete.

There being no further discussion,

MOVED by G. Gibson; SECONDED by D. Keighron, THAT Education Council approve the Program Revision: Bachelor of Social Work effective September 2026.

The Motion was CARRIED.

8.7 Full Program Proposal: Post-Baccalaureate Diploma in Information Technology Project Management

M. Semeniuk spoke to the item.

The Chair confirmed that minor changes were inadvertently overlooked following a change in personnel on the Programs Committee. Following the circulation of the January agenda package, recommended edits were reviewed and incorporated.

There being no further discussion,

MOVED by D. Keighron; SECONDED by C. Mills, THAT Education Council approve the Full Program Proposal: Post-Baccalaureate Diploma in Information Technology Project Management effective January 2027.

The Motion was CARRIED.

8.6.1 Recommendation to College Board to establish the credential Post-Baccalaureate Diploma in Information Technology Project Management
The Chair spoke to the item.

There being no further discussion,

MOVED by C. Mills; SECONDED by D. Keighron, THAT Education Council recommends that the College Board establish the credential Post-Baccalaureate Diploma in Information Technology Project Management effective January 2027.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the December 2025 report in the agenda package. No questions or comments arose.

9.2 Admissions Advisory Committee

The Chair referred to the December 2025 report in the agenda package. No questions or comments arose.

10. REPORTS

10.1 Report from the Chair.

The Chair reported the following:

- A committee shuffle is required due to a vacancy on the Programs Committee.
- The Bylaw Review Committee convened its first meeting in December and is meeting at the end of January. A more detailed report will be provided at a future meeting.
- Three (3) student appeal requests have been received in the month of January 2026.

- Elections for Education Council positions are on the horizon and will take place in April 2026. The Chair requested everyone to support and encourage colleagues to consider running for positions on EdCo.
- The Chair has engaged in ongoing conversations with other Education Council Chairs across the province regarding program suspensions and budget cuts.

10.2 Report from the President

The President advised that she has been monitoring the process of the Post-Secondary Sector Review. The College recently hosted a meeting for the BC Federation of Students, where they met with Don Avison as part of the review process. She noted that the report will now be available sometime in April 2026 due to concerns that the process was moving too quickly and that other groups wished to be consulted. As a result, the report will be available sometime in April 2026.

The President shared that January 30, 2026 is the College's Employee Recognition Event. She hopes to see everyone there.

10.3 Report from the Vice President, Academic & Provost

T. Borgford was pleased to share that Dr. Manuela Costantino is the successful candidate for the role of Vice-President, Academic & Provost, with her appointment commencing March 1, 2026.

10.4 Board Liaison

V. Thakur referenced the upcoming Board meeting scheduled for January 29, 2026. She expressed her appreciation to Education Council for considering what is best for students.

10.5 Report from the Secretary

No report.

11. NEXT MEETING

February 9, 2026 at 9:00 a.m. (Via Teams)

12. ADJOURNMENT

The meeting adjourned at approximately 9:47 a.m.

Chair

Secretary