

MINUTES OF MEETING OF EDUCATION COUNCIL

June 9, 2025

9:00 am – 11:00 am (In-Person) S4920 NW Campus

Members Present:	Regrets:
Borgford, Thor	Bernoe, Axel
Cawley, Pam	Gibson, Greg
Curiel, Cathy	Rajendran, Srinithin
Dench, Sarah	Sawhney, Avika
Denton, Kathy (ex-officio)	Singh, Amarpreet
Hall, Nathan (Vice Chair)	Villavicencio, George
Hashemi, Tina	Guests:
Keighron, David	Fairbairn, Hazel
Kuo, Ann	Quressette, Seanna
Lupton, Rowan	Observers:
Mennill, Sally (Chair)	Ebiyomare, Winston
Mills, Cathy	Frolick, Daniel
Nayyar, Mohit	Genio, Mira
Nicholson, Maureen	Hunt, Michelle
Rana, Ruhina	Jassal, Amandeep
Tilley, Janette	Pourmohseni, Sephr (Sky)
Younan, Bacel (ex-officio)	Turner, Caitlin

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícəy̓ (Katzie), q'w'a:n̓l'əṇ (Kwantlen), k'w'ik'wəłəm (Kwikwetlem), x'wəməθk'əy̓əm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwəθən (Tsawwassen) and səlilwətaṭ (Tsleil-Waututh) Peoples.

2. ROLL CALL

A. Bernoe, G. Gibson, S. Rajendran, A. Sawhney, A. Singh and G. Villavicencio sent regrets.

3. AGENDA

The Chair confirmed that Council members had reviewed the revised agenda package circulated on June 6, 2025, with the following amendments:

- Agenda items 6.1 and 6.2 Full Program Proposals (Continuing Education), were revised and circulated in the updated agenda package of June 6, 2025.
- Agenda Item 9.2 Concept Paper: Post-Baccalaureate Diploma - Information Technology Project Management, is withdrawn at the initiator's request. This item is scheduled to return as an information item for the September 2025 meeting.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of May 12, 2025 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 No items.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Full Program Proposal: Career Educator Certificate (Continuing Education)

S. Quressette spoke to the item and provided a brief overview of the program. No questions or concerns were raised.

There being no further discussion,

MOVED by D. Keighron; SECONDED by R. Rana, THAT Education Council approve the Full Program Proposal: Career Educator Certificate (Continuing Education) effective Fall 2025.

The Motion was CARRIED.

6.1.1 Recommendation to the College Board to establish the Continuing Education Credential: Career Educator Certificate

The Chair spoke to the item.

There was unanimous consent to Short-cycle the Motion.

MOVED by M. Nayyar; SECONDED by R. Lupton, THAT Education Council recommend that the College Board approve the Full Program Proposal: Career Educator Certificate (Continuing Education) effective Fall 2025.

The Motion was CARRIED.

6.2

Full Program Proposal: Foundations in Career Wellbeing Certificate (Continuing Education)

S. Quressette spoke to the item and provided a brief overview of the program.

P. Cawley asked the initiator to provide information about her consultation with Health Sciences. The initiator responded that she had two discussions with Health Sciences regarding the program and its curriculum.

The President expressed appreciation to the initiators for updating the credential title to better reflect the program's focus on career development.

There being no further discussion,

MOVED by N. Hall; SECONDED by D. Keighron, THAT Education Council approve the Full Program Proposal: Foundations in Career Wellbeing Certificate (Continuing Education) effective Fall 2025.

The Motion was CARRIED.

6.2.1 Recommendation to the College Board to establish the Continuing Education Credential: Foundations in Career Wellbeing Certificate

The Chair spoke to the item.

There was unanimous consent to Short-cycle the Motion.

MOVED by R. Rana; SECONDED by R. Lupton, THAT Education Council recommend that the College Board approve the Full Program Proposal: Foundations in Career Wellbeing Certificate (Continuing Education) effective Fall 2025.

The Motion was CARRIED.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval**7.1 Curriculum Committee****a) Curriculum Committee Recommendations**

D. Keighron spoke to the Curriculum Committee's review and approval of 11 curriculum guidelines (CGs). There are 11 revised CGs.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by M. Nayyar; SECONDED by D. Keighron, THAT Education Council approve the submitted *revised* curriculum guidelines: SOWK 2422, SOWK 3233; FINC 1231, FINC 2300, FINC 3300, FINC 4370 and SPSC 2101, SPSC 3101, SPSC 3201, SPSC 3275, SPSC 4101.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 No items.

9. INFORMATION ITEMS

9.1 Concept Paper: Bachelor of Arts in Creative Audio Technologies

H. Fairbairn spoke to the item.

This Concept Paper proposes a two-year Bachelor of Applied Arts degree completion program in Creative Audio Technologies. The program is primarily designed for graduates of the Douglas College Music Technology Diploma. It also outlines pathway options for students holding the Douglas College Music Diploma and for those transferring from other post-secondary music and audio programs. The program aims to prepare students for careers in live events, game audio, and the film industry.

H. Fairbairn Hazel noted that she is collaborating with other faculties to incorporate an interdisciplinary approach into the program. As part of this initiative two new courses in event technology and a capstone project course are currently being developed.

Council members provided their feedback for consideration and inclusion in the Full Program Proposal.

ACTION: Please refer this item to your constituency groups. Please direct all feedback on this item directly to **Hazel Fairbairn**.

9.2 Programs Committee

The Chair referred to the May2025 report in the agenda package. No questions or comments arose.

9.3 Draft 2025-2026 Education Council Meeting Schedule

The Chair referenced the 2025-2026 meeting schedule dates. No issues were raised.

Education Council Committee Annual Reports

The Chair thanked all of the Committee Chairs for their annual reports included in the agenda package. No questions or comments arose.

10. REPORTS**10.1 Report from the Chair.**

The Chair informed members that one student appeal was reviewed by the Appeals Tribunal. She also mentioned her attendance at the College's Board meeting which included the review of the Provincial Government's Mandate Letter.

The Chair extended thanks to all Education Council members for their hard work and contributions to EdCo. She recognized outgoing members, Ann Kuo, Rowan Lupton, Mohit Nayyar, Srinithin Rajendran, Ruhina Rana and Amarpreet Singh and wished them well.

The Chair thanked Nathan Hall for his outstanding efforts and commitment to the work of the Education Council.

Finally, the Chair noted that the September 15, 2025 Education Council meeting will be held in person commencing at 9:30 a.m.

10.2 Report from the President

The President expressed her appreciation to everyone who served on Education Council and for their work on the various committees.

The President advised that the College budget was developed in the Spring, with ongoing monitoring of student enrolments during the Summer to inform any necessary budget adjustments. She noted that international student enrolments for the Summer term are lower than anticipated. Douglas International is working very hard to recruit students for Fall and Winter, but the success rate for students obtaining study visas from the federal government has been lower than past years. The Senior Management Team (SMT) is scheduled to meet in August to assess the situation and consider whether mid-cycle budget adjustments are necessary. The same process was followed last year, but no changes to the budget were required.

10.3 Report from the Vice President, Academic & Provost

T. Borgford thanked Nathan Hall and all outgoing members of EdCo and added that your service on Council is recognized. He looks forward to working with new incoming members.

T. Borgford noted for Council that, over the past two years, a dedicated team has been working to develop a new governance process for Continuing Education (CE). They are also exploring ways to integrate CE programs into Curriculum Navigator (CN).



10.4 Board Liaison

No report.

10.5 Report from the Secretary

No report.

11. NEXT MEETING

September 15, 2025, at 9:30 a.m. (In-Person)

12. ADJOURNMENT

The meeting adjourned at approximately 9:33 a.m.

Chair

Secretary