

MINUTES OF MEETING OF EDUCATION COUNCIL

April 14, 2025

9:00 am – 11:00 am (Via Zoom)

Members Present:	Regrets:
Bernoe, Axel	N/A
Borgford, Thor	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	
Denton, Kathy (ex-officio)	
Gibson, Greg	
Hall, Nathan (Vice Chair)	Guests:
Keighron, David	Falls, Dominique
Kuo, Ann	Rocheft, Stephen
Lupton, Rowan	
Mennill, Sally (Chair)	
Mills, Cathy	
Nayyar, Mohit	Observers:
Nicholson, Maureen	Turner, Caitlin
Rajendran, Srinithin (ex-officio)	
Rana, Ruhina	
Sawhney, Avika	
Singh, Amarpreet	
Tilley, Janette	
Villavicencio, George	
Younan, Bacel (ex-officio)	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícəy (Katzie), q'w'a:ñł'əñ (Kwantlen), k'w'ik'wəłəm (Kwikwetlem), x'w'məθk'əyəm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwəθən (Tsawwassen) and səlilwətał (Tsleil-Waututh) Peoples.

2. ROLL CALL

The Chair welcomed all guests and extended a welcome to new Council Member, Tina Hashemi, Student Representative for Coquitlam Campus.

There were no meeting regrets.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on April 4, 2025.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of March 17, 2025 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Committee Membership

The Chair referenced the need for a Student Representative on the Programs Committee.

- Recommendation for Tina Hashemi to serve on the Educational Programs Committee.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron. SECONDED by R. Rana, THAT Education Council approve the Appointment of Tina Hashemi as the Staff Representative on the Educational Programs Committee 2024-2025.

The Motion was CARRIED.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Academic Dates 2026-2027

B. Younan spoke to the item.

The Registrar pointed out that the Fall 2026 semester is starting late due to the late Labour Day (September 7th) leaving one business day for the submission of Final Grades on December 22, 2026. The Winter 2027 semester has been set to start on Monday, January 4, 2027 to minimize the number of lost instructional days (Mondays)

in that term due to statutory holidays. Unlike other institutions, since we do not schedule classes on Monday mornings, the morning of January 4th may be used for new student orientation or similar events. The Spring/Summer 2027 semester will be starting later, on May 10, 2027, for the Winter grade submission and Academic Standing assignment.

M. Nicholson commented about the single grade submission deadline for each semester; the Registrar indicated this change was implemented effective Fall 2025 to simplify the grade submission process.

ACTION: Please refer this item to your constituency groups and provide feedback directly to **Bacel Younan, Registrar** for consideration of approval at the May 12, 2025 meeting.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

D. Keighron spoke to the Curriculum Committee's review and approval of 29 curriculum guidelines (CGs). There are 24 revised CGs; 2 new, 1 withdrawn and 2 relegated.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by N. Hall; SECONDED by M. Nayyar, THAT Education Council approve the submitted *revised* curriculum guidelines: DACS 1240, DACS 2320, DACS 4111, SOWK 4160; COBA 4885; CSIS 4260, CSIS 4495; NURS 2114; CRIM 3356; LGST 1120, LGST 2210; PSYC 4400; CMNS 2200, CMNS 2223, CMNS 3502; GSWS 1100; GSWS 1101, GSWS 1102, GSWS 2101, GSWS 3101; MODL 1131, MODL 1132; SPSC 1164, SPSC 3154, the submitted *new* curriculum guidelines: EAES 1122; EAES 2317 and the *withdrawal* of CSIS 1140.

The Chair flagged two errors in the Curriculum Committee's Report regarding course **GSWS 1100**. The Transcript Title change should be noted, and the option for Prior Learning Assessment and Recognition (PLAR) should be removed. The Council Secretary will update the Committee's report to reflect these corrections.

The Motion was CARRIED.

7.2 Policy Items

a) Appeal of Educational Decisions Policy

G. Gibson spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by D. Keighron, SECONDED by M. Nicholson, THAT Education Council approve the Appeal of Educational Decisions Policy, effective immediately.

The Motion was CARRIED.

b) Programs Advisory Committee(s) Policy

G. Gibson G. Gibson spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by C. Mills; SECONDED by R. Lupton, THAT Education Council approve the Program Advisory Committee(s) Policy, effective immediately.

The Motion was CARRIED.

c) Visiting and Exchange Student Policy

S. Dench spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by G. Gibson; SECONDED by A. Bernoe, THAT Education Council approve the Educational Policies Committee recommendations to repeal the Visiting and Exchange Student Policy, effective immediately.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Program Revision: Bachelor of Physical Education and Coaching (Motion to Approve)

D. Falls spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by R. Rana; SECONDED by P. Cawley, THAT Education Council approve the Program Revision: Bachelor of Physical Education and Coaching, effective January 2026.

The Motion was CARRIED.

8.2 Program Revision: Associate of Arts in Psychology

S. Rochefort spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by D. Keighron; SECONDED by T. Hashemi, THAT Education Council approve the Program Revision: Associate of Arts in Psychology, effective January 2026.

The Motion was CARRIED.

8.3 Program Revision: Associate of Arts in Psychology – Pre-Bachelor

S. Rochefort spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by N. Hall; SECONDED by R. Lupton, THAT Education Council approve the Program Revision: Associate of Arts in Psychology – Pre Bachelor, effective January 2026.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the March 2025 report in the agenda package. No questions or comments arose.

10. REPORTS

10.1 Report from the Chair.

The Chair announced that the Diploma in Hearing Aid Sciences received approval at the March 2025 meeting of the Douglas College Board.

The Chair also stated that the Senior Management Team (SMT) approved Education Council's recommendation for the recipient of the 2024–2025 Educational Excellence Award.

Additionally, the Chair informed members that a by-election to fill a staff position on Education Council will soon be conducted. She requested that everyone please support and encourage staff members to consider running for the position.

The Chair reminded all Education Council Committee Chairs to please submit their annual report to edco@douglascollege.ca by 3:00 pm, May 28, 2025.

Finally, the Chair reminded everyone that the June 9, 2025 Education Council meeting will be held in-person. Please ensure this date is in your calendar.

10.2 Report from the President

The President spoke about her recent attendance at the Royals Athletics Banquet and the Employee Recognition event. She expressed that being nominated by peers is a very meaningful form of recognition. She also mentioned that the Student Leadership Awards, taking place on April 29th, is an inspiring event that celebrates our student leaders and their positive contributions to engagement at the College.

10.3 Report from the Vice President, Academic & Provost

T. Borgford thanked everyone who participated in the Chairs and Coordinators Networking Workshop last month. He extended his appreciation to Manuela Costantino, Meg Stainsby and Rachael Newton for coordinating the event. The event was well attended with approximately 60-70 participants and provided a valuable and productive use of time.

10.4 Board Liaison

S. Rajendran provided a brief report of the March 2025 College Board meeting. He advised that the College Budget for 2026-2027 was approved as well as the Diploma in Hearing Aid Sciences.

10.5 Report from the Secretary

B. Cavanagh advised that the Election for Chair and Vice Chair will be administered electronically in May. An email with instructions will be circulated to voting members along with a template created for the nominator and the candidate to complete.

11. NEXT MEETING

May 12, 2025, at 9:00 a.m. (Via Zoom)

12. ADJOURNMENT

The meeting adjourned at approximately 9:28 a.m.

Chair

Secretary