



**MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, MAY 16, 2022 AT 9:00 AM
VIRTUAL MEETING VIA ZOOM**

Members Present:	Regrets:
Bartel Sawatzky, Melissa	Kaur, Arveen
Borgford, Thor	Nguyen, Regina
Bowbrick, Graeme (Chair)	Rana, Ruhina (<i>Visosky, Pat</i>)
Cavanagh, Bette (Recorder)	Rodriguez, Miguel
Cragg, Carys	
Dench, Sarah	
Denton, Kathy (<i>Ex-officio</i>)	Guests:
Dobre, Alexandra	Gretchev, Andrea
Domasig, Danna	Kirkpatrick, Edith
Fraser, Morna	Kroeker, Tess
Gronsdahl, Karla	Smith, Debra
Hall, Nathan	Vittoz, Nicole
Kinsley, John	Westerman, Marni
Mennill, Sally (Vice Chair)	
Millis, Len	Observers:
Ng, Rella (<i>Ex-officio</i>)	Gordon, Ashley
Ramkumar, Amrita*	Keighron, David
Schechter, Sam	Squair, Nancy*
Sullivan, Tyler	
Williams, Justin	

**Denotes early departure*

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the traditional and unceded territories of the QayQayt First Nation and the Kwikwetlem First Nation, as well as other Coast Salish Peoples.

2. ROLL CALL

The Chair conveyed meeting regrets from A. Kaur, R. Nguyen, R. Rana and M. Rodriguez.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on May 6, 2022.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of April 11, 2022 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 No items.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Program Revision: Associate of Arts – Intercultural and International Studies

M. Westerman spoke to the item.

The revisions add the option for Co-operative Education and a new course to expand the choices for students: MODL 2273 Introduction to Japan – Language, Culture and Society. M. Westerman extended her thanks to the Programs Committee for their feedback and helpful edits. She commended the Committee for the good work they are doing.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 20, 2022 meeting.

6.2 Program Revision: Bachelor of Arts in Applied Psychology

N. Vittoz spoke to the item.

The proposed revisions adjust the admissions criteria to clarify intent that students do not need to graduate with an AA/AS prior to entry to our BA program, they need to have completed the coursework required under one of the degree frameworks. The changes add two new courses to the Applied Theory and Research Concentration and the removal of course lists for Forensic/Criminology and Leadership & Management Concentrations.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 20, 2022 meeting.

6.3 Program Revision: Bachelor of Arts in Applied Psychology (Honours)

N. Vittoz spoke to the item.

The proposed revisions adjust the admissions criteria to clarify intent that students do not need to graduate with an AA/AS prior to entry to our BA program, they need to have completed the coursework required under one of the degree frameworks.

N. Vittoz thanked the Programs Committee for their feedback and assistance.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the June 20, 2022 meeting.

6.4 Program Withdrawal: Certificate in Health Care Support Work

E. Kirkpatrick spoke to the item.

The Certificate in Health Care Support Work is a combination of the Health Care Assisting (HCA) and the Community Mental Health Work (CMHW) certificates. This combined certificate program created a pathway between the two programs to provide a unique program that delivers a blend of physical and mental health education, preparing graduates to provide holistic care to clients and families in residential or community care settings.

In November 2020, in response to the critical employee shortage, the BC Government initiated a sponsored Health Career Access Program (HCAP) to increase the number of students in Health Care Assistant programs across BC. The role was assigned the job title of Health Care Support Worker, which may create confusion for applicants when the sponsored program ends.

Withdrawing the combined Health Care Support Work certificate will not change offerings of either the Health Care Assisting (HCA) or the Community Mental Health Work (CMHW) certificate programs. Withdrawal of the Certificate in Health Care Support Work will make the website easier for potential students to navigate and improve the accuracy of program performance reporting.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 20, 2022 meeting.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval**7.1 Curriculum Items****a) Curriculum Committee Recommendations**

L. Millis spoke to the Curriculum Committee's submission and review of 28 curriculum guidelines, 19 were approved: 5 new curriculum guidelines, 7 revised curriculum guidelines and 0 withdrawn curriculum guidelines. The committee reviewed 8 bundles containing multiple curriculum guideline submissions and approved 7.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by S. Schechter; SECONDED by C. Cragg, THAT Education Council approve the submitted new guidelines for ACCT 3570, ACCT 3520; ECED 2365; NURS 3318, NURS 2218, the revised guidelines: ACCT 1235, ACCT 3310, ACCT 3370, ACCT 3410, ACCT 3420,



ACCT 3880, ACCT 4510, ACCT 4520, ACCT 4750, ACCT 4850; BLAW 3770; BUSN 2429, BUSN 3314, BUSN 3386, BUSN 3388; CSIS 1190, CSIS 2200, CSIS 1280, CSIS 3280, CSIS 3380, ECON 1150, ECON 1250, ECON 2298, ECON 2408, ECON 2490, ECON 3400, ECON 3408, ECON 3450; FINC 2300, FINC 2340; MARK 1120, MARK 3280, MARK 3300, MARK 3340, MARK 4360, MARK 4410, MARK 4440, MARK 4441; THRT 2301; PHYS 1104, PHYS 1107.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Program Revision: Certificate in Early Childhood Education

The Chair welcomed guest D. Smith. No comments or questions arose.

There being no further discussion,

MOVED by C. Cragg; SECONDED by T. Sullivan, THAT Education Council approve the Program Revision: Certificate in Early Childhood Education effective January 2023.

The Motion was CARRIED.

8.2 Program Revision: Diploma in Early Childhood Education

The Chair welcomed guest D. Smith. No comments or questions arose.

There being no further discussion,

MOVED by A. Dobre; SECONDED by D. Domasig, THAT Education Council approve the Program Revision: Diploma in Early Childhood Education effective January 2023.

The Motion was CARRIED.

8.3 Program Revision: Bachelor of Science in Nursing

The Chair welcomed guests A. Gretchev and T. Kroeker. No comments or questions arose.

There being no further discussion,

MOVED by J. Kinsley; SECONDED by N. Hall, THAT Education Council approve the Program Revision: Bachelor of Science in Nursing effective January 2023.

The Motion was CARRIED.

Policy Item**a) Credentials Awarded Policy**

R. Ng spoke to the item.

Council members shared feedback from their respective constituency groups. Representatives from several areas shared viewpoints that the residency requirement of 50% be reduced to 40% as the preferred threshold for bachelor degrees. Other viewpoints supported the 50% residency signifying that Douglas College would be aligned with others in the sector and would demonstrate the quality and confidence in our own credentials.

It was moved and seconded to amend the motion on the table that the residency requirement be reduced from 50% to 40% for bachelor degrees.

The Chair explained that for any future amendments to the policy the request would come before Council and be referred to the Policies Committee for consideration.

MOVED by S. Schechter; SECONDED by T. Sullivan, THAT Education Council approve the Policies Committee recommendations to the Credentials Awarded Policy with an amendment indicating that students must complete 40% of their coursework at Douglas College to receive a Bachelor degree.

The Motion was CARRIED.

b) Accessibility to College Programs, Courses and Services for Persons with Disabilities Policy

S. Dench spoke to the item. No comments or questions arose.

S. Dench advised that she was able to speak with the Accessibility Service Specialists who are on board with the repeal of this policy. The procedures language will be developed into an SOP.

There being no further discussion,

MOVED by S. Schechter; SECONDED by L. Millis, THAT Education Council approve the Educational Policies Committee recommendations to repeal the Accessibility to College Programs, Courses and Services for Persons with Disabilities effective immediately.

The Motion was CARRIED.

8.5

Admission Items

R. Ng referred to the submitted report. No comments or questions arose.

- **Bachelor of Science in Nursing**
Removal of the admission requirement BLS Certificate and First Certificate, mandatory program orientation, immunization record, health assessment, respiratory mask fit test, effective January 2023.
- **Bachelor of Arts in Applied Psychology**
Adjust language to clarify that students do not need to graduate with an AA/AS prior to entry into the BA program: "Coursework equivalent to a two year (60 credit) Associate of Arts or Science degree with a minimum cumulative GPA of 2.0", effective May 2023.
- **Bachelor of Arts in Applied Psychology (Honours)**
Adjust language to clarify that students do not need to graduate with an AA/AS prior to entry into the BA program: "Coursework equivalent to a two year (60 credit) Associate of Arts or Science degree with a minimum cumulative GPA of 2.0", effective May 2023.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by S. Schechter; SECONDED by S. Dench, THAT Education Council approve the Admission Advisory Committee recommendations Bachelor of Science in Nursing, Bachelor of Arts in Applied Psychology and Bachelor of Arts in Applied Psychology (Honours) effective January 2023.

The Motion was CARRIED.

8.6 **Academic Dates 2023/24**

R. Ng spoke to the item.

Faculty representatives brought forward a discussion regarding the number of statutory holidays occurring on Mondays and whether there is a possibility of shifting a statutory holiday to the Friday, if it falls on a Saturday, to avoid the loss of classroom instruction. Some faculty representatives stated that they are aware of other institutions who have chosen Friday over the Monday.

In response, the President remarked that the statutory holiday is recognized on the day on which it is set by the provincial government and was uncertain that the College has the ability to make those decisions.



The Chair noted that the advice to the College Board will indicate that every reasonable effort be made to minimize the impact of lost instructional time.

There being no further discussion,

MOVED by C. Cragg; SECONDED by L. Millis, THAT Education Council approve the Academic Dates 2023/24.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Draft Education Council Meeting Schedule 2022/23

The Chair referenced the draft meeting schedule for 2022-2023. No issues were raised.

ACTION: Please refer this item to your constituency groups. Please direct all feedback to [Bette Cavanagh](#).

9.2 Programs Committee

The Chair referred to the April report in the agenda package. No questions or comments arose.

10. REPORTS

10.1 Report from the Chair

No report.

10.2 Report from the President

The President commented that since the return to campus in the Fall, many meetings, including College Board meetings, have been operating in a hybrid mode with a mix of in-person and online attendees. Beginning in June, however, the College will be returning to the way things used to be pre-pandemic. Board meetings will be face-to-face, and so will Senior Management Team meetings.

The President spoke about her attendance at the Student Leadership Awards that celebrates student leaders and their contributions to engagement at the College. This year's theme was self-compassion. The event showcased students talking about their volunteer activities. She commented that it was heartening to hear how much student engagement there is, the creative support they have for each other and their appreciation for being back on campus.

The President shared that the Ministry of AEST is launching a review of grant funding for all post-secondary institutions. She anticipates that consultation will commence in late May. She commented that there will be opportunities for different groups to provide feedback and referenced that Don Wright, who is leading the review, has deep experience in this area.

10.3 Report from the Vice President, Academic & Provost

T. Borgford thanked those around the table who have been undertaking comprehensive program reviews and asked that the appreciation be conveyed back to the faculty areas. He shared his gratitude for how expeditiously the reviews are being completed.

10.4 Report from the Board Liaison

No report.

10.5 Report from the Secretary

The Secretary conveyed the results for the Election of Chair and Vice Chair 2022-2023 academic year:

- Graeme Bowbrick, Chair elected and declared by acclamation
- Sally Mennill Vice-Chair was elected and declared acclamation

Congratulations were extended.

The Secretary reminded the Education Council Committee Chairs to please submit their annual report to edco@douglascollege.ca by 3:00 pm, June 8 2022.

11. NEXT MEETING

Monday, June 20, 2022 at 9:00 a.m. Via Zoom.

12. ADJOURNMENT

The meeting adjourned at approximately 9:55 a.m.

Chair

Secretary