

**MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, MAY 17, 2021 AT 9:00 AM
VIRTUAL MEETING VIA ZOOM**

Members Present:	Regrets:	
Ataiza, Ariel	Pacheva, Daniela	
Barker, Jennifer	Vekslyer, Vitaliy	
Bartel Sawatzky, Melissa (<i>for D. Pacheva</i>)		
Borgford, Thor	Guests:	
Bowbrick, Graeme (Chair)	Helewka, Anna	
Cavanagh, Bette (Recorder)	Kirkpatrick, Edith	
Cikes, Ivana	Palmer, Jim	
Costantino, Manuela	Reimer, Cyndy	
Crisp, Joan (Vice Chair)	Zhao, Jennifer	
Davies, Jonathon		
Dench, Sarah	Observers	
Denton, Kathy (<i>Ex-officio</i>)	Bird, Sandra	Ramkaumar, Amrita
Dobre, Alexandra	Boulesteix, Fanny	Rana, Ruhina
Ellingham, Amrita	Chin-Shue, Sherry	Ribalkin, Andrei
Fong, Dorritta	Clayton, Peter	Schechter, Sam
Fraser, Morna	Crozier, Stephen	Stiles, Diane
Gronsdahl, Karla	Hall, Nathan	Stumpf, Chris-Anne
Kinsley, John	Ho, Tracy	Sutherland, Kimberley
Lal, Nikiel (<i>Ex-officio</i>)	Mennill, Sally	
Ng, Rella (<i>Ex-officio</i>)	Millis, Len	
Westerman, Marni	Moulton, David	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the traditional and unceded territories of the QayQayt First Nation and the Kwikwetlem First Nation, as well as other Coast Salish Peoples.

2. ROLL CALL

All guests were welcomed to the meeting. G. Bowbrick reminded everyone of the meeting protocols.

3. AGENDA

The Chair noted that item **7.1 Concept Paper: Certificate in Classics (J. Brooks)** is withdrawn at the initiator's request.

The Chair confirmed that Council members had reviewed the agenda as distributed on May 7, 2021.

4. APPROVAL OF THE MINUTES

Council Secretary noted a minor error that will be corrected prior to posting. There were no corrections to the minutes of the April 19th meeting.

5. NEW BUSINESS

5.1 Educational Affiliation: Notice of Intent: Kempten University of Applied Sciences (Germany)

J. Zhao provided an overview of the information provided in the agenda package and highlighted some of the unique features of the institution.

There being no further discussion

MOVED by S. Dench; SECONDED by J. Kinsley, THAT Education Council refer the Educational Affiliation: Notice of Intent: Kempten University of Applied Sciences, Germany, to the Standing Committee on International Education for review.

The Motion was CARRIED.

5.2 Articulated Pathway Agreement: Tamwood Language Centres

C. Reimer spoke to the item.

The English Language Learning and Acquisition Department (ELLA) and Douglas College International propose to pilot a two-year Articulated Pathway Agreement with Tamwood Language Centres.

S. Dench acknowledged that Tamwood is a long-established language centre and expressed support for the pilot agreement. She inquired about Tamwood's current mix of students and whether they are geographically diverse. The initiator will follow-up on the request and report back at the June meeting.

The Registrar recommended minor edits to the Agreement and advised that the language competency requirements will be reviewed at the May 28th SCALC meeting.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 21, 2021 meeting.

5.3 **Removal of Prerequisites: Health Care Support Work Courses**

E. Kirkpatrick spoke to the item

The removal of the course prerequisite statements from the program CG will allow students to register for courses in Fall 2021.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED A. Dobre; SECONDED by T. Sullivan, THAT Education Council approve the removal of the pre-requisites Health Care Support Work courses effective September 2021.

The Motion was CARRIED.

5.4 **Standing Committee Terms of Reference**

The Chair led the discussion on the proposed Standing Committee Terms of Reference and gave an overview of the four guiding principles undertaken to complete the work:

- Standardization
- Balance/Proportionality of Committee Memberships
- Transparency
- Not Being Overly Prescriptive

Discussion ensued and council members provided their perspectives and feedback.

- Members supported the formatting standardization and the improved clarity of the roles and operations.
- Members appreciated the proportionate representation of the constituent groups (faculty, students, staff and administrators), however, it was noted that some committees may function more optimally with fewer members (i.e. Curriculum Committee) than reflected in the draft TOR.
- Members sought clarity regarding the process for filling committee member vacancies.
- It was noted that there have been variations in past practice in terms of how council members and non-council members have been placed on various committees. These variations include differences between Faculties in terms of how Faculty representatives have been identified to serve on committees.
- Faculty representatives shared how their respective areas have selected and/or elected non-EdCo members in the past.

- There was general agreement that appointments to committees, however made, should be approved by Education Council.
- Members acknowledged the need to improve the process for recruiting non-EdCo student and staff members to the standing committees.
- The former EdCo Chair, Ivana Cikes, offered to create a flow chart outlining the process based on her experience, with the assistance of the VP Academic, Registrar, and DSU.
- Members were reminded of the effective date of the new Bylaws, July 1, 2021 and the importance of establishing the standing committees for September. The Chair advised that the proposed Terms of Reference are not overly prescriptive so that the Committee(s) can begin their work and report back to the Council with amendments for consideration at a later date.

ACTION: Please refer the items to your constituency groups for consideration of approval at the June 21, 2021 meeting.

6. ITEMS FOR APPROVAL

6.1 Program Revision: Diploma in Performing Arts – Foundation for Music Therapy

J. Palmer spoke to the item.

There being no further discussion,

MOVED by I. Cikes; SECONDED by M. Costantino, THAT Education Council approve the Program Revision: Diploma in Performing Arts – Foundation for Music Therapy.

The Motion was **CARRIED.**

7. INFORMATION ITEMS

7.1 Concept Paper: Certificate in Classics

Item 7.1 was withdrawn at the initiator's request.

7.2 Draft Education Council Meeting Schedule 2021-2022

The Chair referenced the draft meeting schedule for 2021-2022. No additional feedback was received.

ACTION: The Council Secretary, Bette Cavanagh, will circulate calendar invitations of the meeting dates, via Zoom, prior to the schedule's ratification in September.

8. STANDING COMMITTEE ITEMS

8.1 Curriculum Items

a) Curriculum Committee Recommendations

M. Westerman spoke to the Curriculum Committee's submission and review of 29 curriculum guidelines: 3 new and 26 revised curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Crisp; SECONDED by I. Cikes, THAT Education Council approve the submitted new guidelines for: CRIM 3386, SOCI 3375, CMPT 2167 and the revised guidelines for: ECED 1285, 2385, 2425, 2455; HOSP 2330, 3100, 3120, 3110; BLAW 4720; CSIS 2260, 4270, 4495; MARK 3313; HCSW 1170, 1180, 1190, 1195, 1200; ENGU 0100, 0115, 0125, 0146, 0156, 0256; HEAR 1310, 2210.

The Motion was CARRIED.

8.2 Policy Items

a) Associated Studies Policy

R. Ng spoke to the item and referenced the changes incorporated.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by A. Ataiza; SECONDED by A. Ellingham, THAT Education Council approve the revisions to the Associated Studies Policy.

The Motion was CARRIED.

b) Academic Performance Policy

R. Ng provided an overview of the revisions related to the Academic Excellence section of the policy.

Council members discussed and agreed that the following policy statement be revised to replace the word honour with 'distinction' to differentiate from those students graduating from Bachelor of Arts, Honours programs:

Graduation Distinction

Students who achieve a minimum GPA of 3.67 at graduation in each credential (based on qualifying courses for that credential) will be recognized with the presentation of a gold honour cord.

Recognition of Graduation Distinction will be noted on the student's transcript.

There being no further discussion,

MOVED by J. Kinsley; SECONDED by I. Cikes, THAT Education Council approve the revisions to the Academic Performance Policy.

The Motion was CARRIED.

9. REPORTS**9.1 Report from the Chair**

No report.

9.2 Report from the President

The President commented on her recent update to the College community and the planning underway for the return to campus for Fall 2021.

9.3 Report from the Vice President, Academic & Provost

T. Borgford reported that the faculty-led event on course readiness for post-pandemic online or hybrid modes was highly collaborative and well-attended by 250 faculty members. He thanked the developers and faculty members for their enthusiasm and contribution to the success of the event.

9.4 Report from the Board Liaison

No report.

9.5 Report from the Secretary

The Council Secretary conveyed the results for the Election of Chair and Vice Chair 2021-2022 academic year:

- Graeme Bowbrick, Chair elected and declared by acclamation
- Sally Mennill Vice-Chair was elected and declared acclamation

Congratulations were extended.

10. STANDING COMMITTEE REPORTS

No committee reports.



The Standing Committee Chairs were reminded to please submit the annual reports to edco@douglascollege.ca by 3:00 pm, June 9, 2021.

11. NEXT MEETING

Monday, June 21, 2021 at 9:00 am (Virtual Meeting. Zoom)

12. ADJOURNMENT

The meeting adjourned at approximately 10:44 a.m.

Chair

Secretary