



Youth Justice Diploma Program Reference Form

The Youth Justice Diploma Program at Douglas College prepares students to work with children and adolescents who are experiencing emotional and behavioural difficulties. These difficulties may have resulted in their involvement with the Youth Justice System already. Graduates are employed in residential, school and community settings.

There are characteristics that are seen to be key to being successful in practicing as a professional in this field. This reference form is to gather information pertaining to those characteristics and any additional information that may be of assistance in determining the applicant's readiness to begin learning and practicing in this field.

Name of Applicant _____
Applicant Phone Number _____
Applicant Student Number _____

Reference name _____
Reference Title/Position _____
Agency Name & Address _____

Contact Phone _____
Contact Email _____

How long you have known/worked with the applicant _____

If the applicant has worked with youth in some capacity with you, please indicate the ages of those youth:

Under 10 years old _____
10 - 11 years old _____
12-14 years old _____
14-16 years old _____
17-20 years old _____

Number of work hours with youth completed by the applicant (volunteer or paid)

Nature of Relationship to Referee, Work/Responsibilities:



The following questions pertain to key characteristics important to beginning learning and practice in the Youth Justice Diploma Program at Douglas College as well as to beginning practice in the field.

Did the applicant arrive punctually and regularly as scheduled?

Was the applicant reliable?

Please describe the quality and extent of interactions with:

“Clients” (Customers):

Other staff/coworkers:



What would you identify as the applicant's particular strengths? (Please specify)	
Did you perceive any particular areas of difficulty? (Please specify)	
In your professional opinion, is this applicant ready for training in the Youth Justice Diploma Program? Please state the reasons for your opinion.	
Date	Signature of Reference

Please Email this form to yj@douglascollege.ca OR mail this completed form to:

**Faculty of Applied Community Studies
Youth Justice Program
Douglas College
PO BOX 2503
NEW WESTMINSTER, BC V3L 5B2**

For College Use – Please do not complete:

Date Received _____
Does Applicant Meet Criteria? Yes No