



Hawthorne Seniors Care Community

Role Description

Position Overview

In keeping with the philosophy, objectives, policies and procedures of Hawthorne Seniors Care Community, provides therapeutic and recreation programs for residents, works with other staff members of the Team to achieve desired resident quality of life outcomes and promote maximum independence.

Summary of Role Responsibilities

Reporting to the Director, Resident Services and taking work direction from the Recreation Therapist, the Recreation Therapy Assistant will facilitate programs designed by the Recreation Therapist. This includes the provision of therapeutic, social, spiritual, educational and physical recreational programs. The position works cooperatively and respectfully with residents, co-workers, families, visitors and volunteers to create a positive, pleasant and homelike environment for residents.

Duties and Responsibilities

1. Under the direction of the Recreation Therapist, assists in planning, promoting and facilitating programs including: social and recreational, educational and personal development programs, special events, celebrations and outings.
2. Works with the Recreation Therapist and Interdisciplinary Team for appropriate selection of Recreation Programs.
3. Works cooperatively with other team members to provide a variety of programs and special events.
4. Promotes and assists residents to participate in therapeutic, social, spiritual and recreational activities.
5. Observes and reports any changes in residents' functional and cognitive status
6. Accommodates residents' individual choices whenever possible.
7. Ensures pre-trip inspection and regular safety checks are made on the Hawthorne Seniors Care Community bus. Reports vehicle problems to the Director, Assisted Living & Adult Day Program and the Maintenance Supervisor.
8. Drives residents in the Hawthorne Seniors Care Community bus to and from excursions and community activities. Responsible for resident safety and comfort on outings. Keeps records of bus use.

9. Encourages and supports residents to maintain maximum independence.
10. Supports relationships that are central to the resident.
11. Responds to requests from residents within pre-set guidelines.
12. Completes and maintains written records such as recording resident attendance.
13. Assists in the promotion and advertisement of programs and special events.
14. Gathers information and assists in the preparation of resident/family newsletter.
15. Responsible for care of facility pets.
16. Provides guidance to volunteers during programs and demonstrates related techniques as required.
17. Knows and adheres to fire, emergency, and security policies and procedures.
18. Complies with infection control policies and procedures.
19. Participates in program planning and evaluation.
20. Participates in Quality Improvement activities.
21. Performs other related duties as required/assigned.

Qualifications

Education, Training and Experience

- Minimum Grade 12 with successful completion of recognized recreational courses as follows:
 - The Physiology of Aging and Exercise Adaptations
 - Wellness: Health Promotion in Therapeutic Recreation
 - Leisure: Education and Counseling Practice
 - Advanced Recreation Leadership Development
- Certificates in CPR, First Aid and Food Safe.
- ‘Serving It Right’ Program
- Valid Class 4 driver’s license (unrestricted)
- Or an equivalent combination of education, training and experience.
- Or other qualifications determined to be reasonable and relevant to the level of work.

Skills and Abilities

- Proven ability to show respect for and to maintain the spirit, dignity, and individuality of the resident.
- Well-honed skills to establish and maintain good interpersonal relations by displaying tact, courtesy, empathy, and patience with residents, staff, families, visitors, and volunteers.
- Effective written and verbal communication skills.
- Ability to organize and prioritize own work.
- Physical ability to carry out the duties of the position.
- Ability to operate related equipment.
- Demonstrated ability to work independently and effectively within a team environment.

If you are the right candidate for this position, please send your resume to vrobertson@hawthornecare.com