

IMPORTANT: PLEASE READ BEFORE COMPLETING

You must download this form in order for it to work correctly.

When you have completed both the "Informed Consent and Authorization Form for Minors" **AND** the "Code of Conduct for Douglas College Program Involving Minors", please click on the "Submit" button below to automatically send the completed forms to youthcamps@douglascollege.ca.

Please note that all required fields (highlighted in red) must be completed in order for you to be able to submit your forms.



DOUGLAS COLLEGE

Informed Consent and Authorization Form for Minors

Participant/Parent Guardian Information:

Program Name:

Program Dates:

Participant's Name:

Date of Birth:

Parent/Guardian Name:

Relationship to Participant:

Home Address:

Home Phone:

Day Phone:

Alternative Parent/Guardian (if applicable):

Name:

Relationship:

Phone:

Alt. Phone:

Authorized Individuals (who can drop-off and pick-up the Participant):

Name:

Relationship:

Phone:

Alt. Phone:

Name:

Relationship:

Phone:

Alt. Phone:

Name:

Relationship:

Phone:

Alt. Phone:

Medical/Behaviour/Allergies: Please advise us of any medical or behavioural issues, including allergies that may affect the Participant's ability to participate, or which may require special accommodations.

Participation Agreement Douglas College takes seriously the safety of the children, youth and adults who participate in its programs. It is important that all participants and, as applicable, their parent/guardians, understand the nature of the activities involved in the programs they are registered for, and the terms and conditions upon which Douglas College provides these programs. A detailed description of each of the programs and Douglas College's policies and practices is provided in the Program Booklet, a copy of which can be found at www.douglascollege.ca/youthcamps

Please make sure you read this Informed Consent and Authorization Form and the Program Booklet carefully. If you have any question about a program, you are encouraged to direct it to the Youth Programs Office Assistant or youthcamps@douglascollege.ca. Once you have reviewed this information, please complete and submit this form.

By submitting this form, and in consideration of Douglas College's agreement to accept you or (if the Participant is a minor) the Participant into the Program, you confirm and agree on your own behalf or, as applicable, as parent/guardian for the Participant, to accept and comply with the following terms:

Safe Policy. I understand that Participants who are minors must be walked to their Program and signed in and out by an Authorized Person (as indicated above). Alternate arrangements (see below) can be made for youth aged 12 years and older. Douglas College assumes no responsibility for the care or supervision of the Participant before he/she is signed in, or after he/she is signed out. I understand that Participants are expected to remain on campus while the Program is in session including during scheduled meal breaks, and that Douglas College takes no responsibility, and shall not be liable, for the care or supervision of Participants once they have left the campus, except to the extent off-campus activities form part of the scheduled Program activities.

Please initial if you wish to authorize a minor participant over the age of 12 to sign themselves out. Please note that is Authorization is subject to approval at the discretion of Douglas College.

_____ (initial here) I acknowledge and understand that Douglas College has established rules and regulations pertaining to program safety, and I have read and I understand the camp safety policy contained in the Program Booklet. **By initialing above, I confirm that the Participant is aged 12 years or older, and I authorize the Participant to sign themselves in and out of the Program.** I acknowledge that Douglas College reserves the right upon verbal or written notice to withdraw this privilege, and require that the Participant be signed in/out by an Authorized Person.

For Internal Use Only:

Approved by: _____

Approval communicated to Parent/Guardian: _____

Disclosure of Risk. I understand that all of the sports and other programs described in the Program Booklet, including the Program, may involve indoor and outdoor activities. While it is anticipated that the risk arising from such activities should be relatively minor, such as the risk of scrapes, cuts, bruises, sprains, strains, possible broken bones or illness, it is possible that more serious unforeseen injuries, illness, or loss may arise from these activities, from the use of equipment or from the actions of the participants or other people, including negligent actions.

Medical Authorization. In the event of any accident or illness affecting me or (if the Participant is a minor) the Participant, I authorize Douglas College, and its Program Leader/Instructors, employees and agents to authorize, on my behalf, and according to their best judgment, any procedures, including admission to hospital and any necessary treatment for my care and well-being or (if the Participant is a minor) the care and well-being of the Participant. For Participants who are minors, this authorization will be exercised only when Douglas College is unable to contact me or circumstances require that immediate action be taken or care be delivered.

Condition of Participant. I have fully disclosed to Douglas College any fact or circumstance known to me that might prevent me or (if the Participant is a minor) the Participant from being able to safely participate in the Program, including all medical conditions, allergies or other conditions, and understand that I have a continuing obligation to make such disclosures.

Personal Property. I understand that participants are solely responsible for the care and security of any personal items that they take or bring with them to Program activities. By signing this form, I agree that I will not hold Douglas College responsible for any loss, theft or damage to my personal items and (if the Participant is a minor) to those of the Participant. Insurance coverage for personal items is optional and solely my responsibility.

INAPPROPRIATE CONDUCT. I understand and agree that **Douglas College reserves the right, at any time, immediately on notice and without any obligation to refund any Program fees or expenses, to refuse to permit the continued participation in a Program of any participant who acts in violation of Douglas College's Code of Conduct or whose continued participation endangers their own health and safety or the health or safety of any other person.** I have been provided with a copy of the Code of Conduct and agree to be bound by its terms. I further understand and agree that Douglas College assumes no responsibility or liability arising from any participant's own negligent or intentional wrongful conduct or the negligent or intentional wrongful conduct of the parent/guardian of any participant.

Use of Information. All information collected by Douglas College pertaining to Parent/Guardians and participants in connection with the Program, will be used only for the purposes of the operation, administration and evaluation of the Program. We may also use this information to contact you in the future about other Douglas College programs. Douglas College's Privacy Policy, A02.05.01, Compliance with the Freedom of Information and Protection of Privacy Act is available at <https://www.douglascollege.ca/aboutdouglas/governance/policies/administration>

If you do not wish to be contacted about future programs, please indicate that preference below.

(check if applicable) I do not wish to be contacted in the future about other Douglas College programs.

Use of Images. I understand that Douglas College may create video or photographic images for use in future Douglas College programs or marketing materials. On behalf of myself and (if the Participant is a minor) the Participant, I authorize Douglas College to collect, use and disclose such images, whether in hard copy or electronic form or via the Internet, for the purposes described in this form. I hereby waive all rights that I or the Participant may have in and to such images, including moral rights and rights of personality, publicity or privacy. I understand that no compensation will be paid or payable by Douglas College to me or the Participant for the use of such images.

I further understand that I may elect not to provide my consent to the use of such images by checking below.

(check if applicable) I **DONOT** consent the use of video or photographic images of myself or the Participant, as described in the paragraph above.

Authority and Consent. For persons signing as parent/guardians or personal representatives of the Participant, by signing this Agreement, I represent to Douglas College that I have the authority to enter into this Agreement on my behalf and on behalf of the Participant. I understand and agree that this Agreement shall be binding on me and the Participant. I authorize the Participant to participate in the activities referenced above.

COVID-19. COVID-19 has been declared a global pandemic and a threat to community health and safety. COVID-19 is an infectious disease and community transmission of this disease is possible. The risk of infection increases when individuals gather together or are in close contact. Infection with COVID-19 may cause serious illness and potentially fatal health consequences. Douglas College cannot be certain that a person (of any age) will not contract COVID 19 while present at Douglas College facilities and programs, including while participating in the Activity. We have taken steps to develop and implement COVID-19 Safety Plans which are intended to reduce risk. Those Plans are available at <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:13f7f339-d52d-4eac-8e86-1115511e5f60> . While Douglas College has implemented preventive measures, the risk remains that a COVID-19 outbreak could occur and there is no guarantee that Douglas College programs and facilities are free of infection. By signing this Agreement I acknowledge and agree as follows: (a) to read and ensure the Participant complies with the Safety Plans before participating in the Activity; and (b) not permit the Participant to attend Douglas College events or participate in the Activity if the Participant: (i) has been instructed or advised by public health officials or health care professionals to self-isolate due to COVID-19 or other communicable disease infection or exposure (ii) they have been tested for COVID-19 or other communicable disease and are awaiting results of that test (iii) they have tested positive for COVID-19 or other communicable disease or have been identified as a close contact of an infected person and have not yet met the applicable public health conditions (per BC Centre for Disease Control <http://www.bccdc.ca/health-info/diseases-conditions>) to end self-isolation and return to school or work; (iv) they feel unwell or are experiencing cold or flu-like symptoms consistent with COVID-19 or other communicable disease or (v) they are subject to other self-isolation requirements per the BC Centre for Disease Control or guidance issued by public health authorities.

General. (a) This Agreement shall be construed solely in accordance with the laws of the Province of British Columbia and the laws of Canada applicable therein. (b) If any court of competent jurisdiction determines that any part or provision of this Agreement is invalid or unenforceable, that determination shall not affect the enforceability of the remaining parts or provisions of this Agreement. (c) In entering into this Agreement, I am not relying upon any oral or written representations or statements made by Douglas College or its officers, employees, agents or representatives except as expressly set out herein. (d) I understand that any modifications or amendments to this Agreement must be in writing and signed by the parties. (e) This Agreement shall be effective and binding on my heirs, executors, administrators, assigns and representatives.

Declaration: I agree to:

- perform daily symptom screening checks of my Participant and will advise Douglas College if my Participant or a member of our household has experienced any COVID-19 symptoms (e.g. fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of smell, headache, muscle aches, fatigue and loss of fatigue) in the last 14 days;
- keep my Participant at home if he/she feels sick and will have them remain at home for 14 days if experiencing any of the COVID-19 symptoms;
- discuss with my Participant about the importance of cleaning hands , with soap or sanitizer, before and after participating in a Program activity, and as instructed to do so by Program staff;
- follow physical distancing protocols of staying a minimum of 2 meters apart and will advise my Participant to do the same while participating in a Program activity; and
- explain Program protocols, expectations and the importance of abiding by all Douglas College policies to my Participant.

I have read, understand and agree to the terms and conditions set out in this this form and the Program Booklet (“Agreement”), and agree that the Agreement is binding and enforceable on me and (if the Participant is a minor) on the Participant. I understand and assume any and all risks associated with the Program activities on behalf of myself and (if the Participant is a minor) the Participant including, but not limited to, those described or referenced in this Agreement.

Please note that by providing your name, and dating and submitting the completed “Informed Consent and Authorization Form for Minors”, you are hereby accepting the terms and conditions outlined in this document.

Parent/GuardianName:

Date:



Code of Conduct for Douglas College Programs involving Minors

Participant Name: _____

Parent/Guardian Name: _____

Your commitment: Douglas College is committed to ensuring that its recreational programs (“Programs”) offer an environment which is fun, safe and respectful for all participants, and their parents/guardians, as well as Program Leaders. One of the ways that we do so is to promote positive relationships between all Program participants. We therefore ask that all participants and their parents/guardians review and affirm their commitment to establishing and maintaining a safe and respectful experience for all participants in Douglas College recreational programs.

Standards of Conduct

1. I WILL **act respectfully and in a courteous manner** towards Program Leaders and other participants, that will continue to promote a positive learning environment in the Douglas College Youth Programs.
2. I WILL NOT engage in any words, action or conduct that might reasonably be considered to be **rude, offensive, demeaning, humiliating or intimidating to another person, including name calling, threats or exclusion of another person**
3. I WILL NOT use **physical force or aggression against any person**, except if it is necessary to protect myself or another person from harm or if I am instructed to do so as part of a Program activity.
4. I WILL respect other people’s differences and will not engage in conduct toward another person that is unwelcome or might reasonably be offensive to them because of their **race, gender, sexual orientation, nationality, religion, physical or mental disability or other similar characteristics**.
5. I WILL respect the privacy of all Program Leaders and other participants, including by obtaining their consent before circulating or posting online pictures or information or video clips of them.
6. I WILL respect the property of Douglas College and other participants, and will not steal, or intentionally or carelessly deface or cause or inflict damage on or to, another person’s property.
7. I WILL respect my Program Leaders and **will comply with their reasonable directions and instructions**.

I understand that, as a condition of their participation in the Program, all participants and their parents/guardians must agree to this Code of Conduct. I also understand that Douglas College may, in its discretion, **choose to remove a participant in all, or any part of the program if he/she or his/her parent/guardian does not comply with this Code of Conduct. In such circumstances the participant and/or the parent/guardian may not be entitled to any refund of the Program fees.**

AGREED TO:

Participant Name

Parent/Guardian Name