

BA, APPLIED CRIMINOLOGY

GRADUATION REQUIREMENTS - PORTFOLIO

Students are required to complete a “portfolio” before graduation (deadline Jan 15 for Winter graduation / deadline May 15 for summer graduation), to be reviewed and approved by the BA Coordinator in the Criminology Department. Include the following:

1. Four (4) Professional Development Activities may include:

- Professional development workshops (e.g. mental health, harm reduction)
- Diversity / cultural awareness training
- Conflict resolution / negotiation skills seminars
- Government module training (e.g. Sex Trafficking Training; Freedom of Information Protection of Privacy Training – available online)
- Public speaking / Professional skills development training
- Sexual violence active bystander training
- First aid certification
- Overdose prevention and response training
- Participation in college or community seminars/speakers (e.g., Urban Challenges)
- Participation in academic conferences
- Membership in professional organizations (e.g., Canadian Criminal Justice Association)

Each contribution to the student’s professional development should be written as follows:

- 1 page maximum per activity
- Name of activity/workshop/course/lecture
- Date (if applicable)
- Written description of the activity
- Written analysis of how the activity has enhanced the student’s professional development

2. Current Academic Writing Sample:

This writing sample must have been completed at some time during their undergraduate degree, must be academic, must be free of errors, and properly edited and referenced. Examples of written academic work include term papers, critical reflection essays, critique papers, book reviews, movie analysis, honours thesis, etc.

3. Current and Complete Copy of their Resume:

This resume will have been worked on throughout their undergraduate degree and should have received prior feedback from faculty. Resumes must include bulleted lists of duties and skill statements for each prior work, volunteer, and other experience included. Skill statements must clearly link skills developed to duties performed to prove mastery in each area. Resumes must also contain a list of at least three professional or academic references.

4. Formatting and Submission of Portfolio:

Submit all relevant information in one document. Include title page (Criminology Graduation Portfolio, student name, student number and date of submission), 4 professional development activities, academic writing sample, and current resume. APA formatting is preferred.

Submit to the BA Coordinator: Dr. Logan MacNair macnairl@douglascollege.ca