

*Open Meeting File 2025-11-27 for approval January 29, 2026*

**IN ATTENDANCE****Board Members**

Kathy Denton, President (ex-officio)  
Bereket Kebede, GC Chair; Board Chair  
Chetan Kaur  
Natasha Knox, Vice Chair  
Manjit Mandher  
Marilyn Marchment  
Sally Mennill, Education Council Chair (ex-officio)  
Baljinder Narang, HRC Chair  
Haroon Raza, Vice Chair; AFIC Chair  
Erin Rozman  
Jin Taek Shim  
Vijayta Thakur  
Stefanie van Hooijdonk

**Administration**

Thor Borgford, VP Academic and Provost  
Sherry Chin-Shue, VP Human Resources  
Sarah Dench, VP Student Affairs  
Keith Ellis, AVP Institutional Effectiveness  
Chris Gardner, AVP Facilities and Sustainability  
Patty Hambler, AVP Student Affairs  
Michael Lam, AVP Technology and CIO  
Doug Nelson, Director, Finance  
Leonel Roldan-Flores, AVP International Education  
Devon Smith, EA President and College Board (Recorder)  
Kayoko Takeuchi, VP Administrative Services and CFO  
Dave Taylor, VP External Relations and Advancement

**Observers**

Andrew Dalton, DSU; Emerson Lakowski, DSU;  
Jennifer Kirkey, DCFA

**REGRETS**

**Board Members:** Dan Rothwell, CPC Chair

**Management:** N/A

**Observers:** Ryan Cousineau, BCGEU

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**1. CALL TO ORDER AND CHAIR'S REMARKS**

There being a quorum present, Chair Bereket Kebede called the meeting to order at 5:01 p.m.

Stefanie van Hooijdonk acknowledged that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícəy' (Katzie), q'wa:ńł'əń (Kwantlen), kwikwəłəm (Kwikwetlem), x'wəθk'wəyəm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwaθən (Tsawwassen) and səliłwətał (Tsleil-Waututh) Peoples.

**2. APPROVAL OF AGENDA/CONSENT AGENDA**

It was moved, seconded and unanimously resolved:

**2025/1101** *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the September 25, 2025 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the September 25, 2025 Closed Session
- 2.3 Correspondence, Reports and Invitations Extended to the Board

### **3. PRESIDENT and CEO'S REPORT**

#### **3.1 President's Report**

Kathy Denton highlighted portions of her published report. She congratulated the 808 Committee on the Rick Hansen certification for the new academic and student housing building. Kathy provided additional context to the recent meeting with the Minister. She advised that the Ministry has hired Don Avison, CEO of the Law Society of British Columbia, to undertake a review of the public post-secondary sector. This review will be taking place until mid-March, and will result in recommendations to make post-secondary in British Columbia more sustainable.

### **4. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**

#### **4.1 Governance Committee (GC)**

##### **a) Committee Report**

Bereket Kebede referred to his report as provided in the package. He highlighted that the Governance Committee had had a fulsome discussion about the recent retreat. He invited questions, there were none.

#### **4.2 Audit and Finance Committee (AFIC)**

##### **a) Committee Report**

Haroon Raza referenced portions of the published report, and invited questions. Vijayta Thakur noted that the report referenced the incoming 2026/27 Budget, and inquired if there would be student involvement regarding tuition fees. Haroon responded that conversations take place with different stakeholders.

##### **b) Interim Enrolment Statements: Fall 2025 Credit and Summer 2025 Non-Credit**

Doug Nelson spoke to this item, advising that they had actual enrolment numbers for both the summer and fall semesters, with projections for the winter. He added that we achieved 105% of the Ministry's target. There were no questions.

##### **c) 2026/2027 Douglas College Budget Materials**

###### **i. Draft 2026/2027 Consolidated Guidelines**

Kayoko Takeuchi spoke to the Guidelines as published in the package. She noted that the content statement at the start of the guidelines can change year-to-year as it recognizes the change in international enrolment, the current state of the economy, and the priorities of the College as recognized by the Ministry in the Board Mandate Letter. There were no questions.

It was moved, seconded and unanimously resolved:

**2025/1102** *THAT the Douglas College Board approve the 2026/2027 Budget Guidelines as presented November 27, 2025*

###### **ii. 2026/2027 Budget Timelines**

Kayoko Takeuchi referred to the published materials, and advised that the Timelines for the entire College are posted on DC Connect, as they have done in past years.

#### **4.3 Human Resources Committee (HRC)**

##### **a) Committee Report**

Baljinder Narang referred to her report, and advised that they had welcomed a new member at their last meeting, Erin Rozman. No questions arose.

**4.4 Campus Planning Committee (CPC)****a) Committee Report**

Dan Rothwell was not present at the meeting. In his absence, Haroon Raza presented the report. There were no questions.

**4.5 Education Council****a) Education Council Chair's Reports:**

Sally Mennill advised that Education Council had had two meetings since her last report. She advised that there had been a moderate amount of course revisions, and four program revisions. There were no questions.

**b) Board Liaison's Report**

Vijayta Thakur advised that Education Council has been doing a lot of curriculum work, and improving graduation pathways.

**4.6 Honorary Fellow Committee****a) Board Liaison's Report and Call for Nominations**

Erin Rozman advised that there was no update on this item.

**4 NEXT MEETING AND ADJOURNMENT**

There being no further business the meeting was adjourned at 5:19 p.m.