

Open Meeting File 2025-05-22 for approval June 26, 2025

IN ATTENDANCE

Board Members

Kathy Denton, President (ex-officio)
Bereket Kebede, Vice Chair; AFIC Chair
Natasha Knox, BEGC Chair; Board Chair
Kaylin Le
Marilyn Marchment
Sally Mennill, Education Council Chair (ex-officio)
Baljinder Narang, Vice Chair; HRC Chair
Dan Rothwell, CPC Chair
Erin Rozman
Jin Taek Shim
Sharel Wright

Administration

Thor Borgford, VP Academic and Provost
Sherry Chin-Shue, VP Human Resources
Sarah Dench, VP Student Affairs
Keith Ellis, AVP Institutional Effectiveness
Chris Gardner, AVP Facilities and Sustainability
Patty Hambler, AVP Student Affairs
Michael Lam, AVP Technology and CIO
Doug Nelson, Interim Director, Finance
Leonel Roldan-Flores, AVP International Education
Devon Smith, EA College and Board Governance (Recorder)
Kayoko Takeuchi, VP Administrative Services and CFO
Dave Taylor, VP External Relations and Advancement

Observers

REGRETS

Board Members: Brian Haugen, Mohammad Rafiei, Nithin Rajendran, Haroon Raza

Management:

Observers: Ryan Cousineau, BCGEU; Andrew Dalton, DSU; Matthew Larson, DCFA

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, Chair Natasha Knox called the meeting to order at 5:00 p.m.

Patty Hambler acknowledged that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the ḡícəy̓ (Katzie), q̓'wə:ḡł'əḡ (Kwantlen), kwikwəḡəm (Kwikwetlem), x̣wməθḳwəỵəm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwəθən (Tsawwassen) and səilwəṭəṭ (Tsleil-Waututh) Peoples.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

2025/0501 *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the March 20, 2025 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the March 20, 2025 Closed Session
- 2.3 Correspondence, Reports and Invitations Extended to the Board

3. PRESIDENT and CEO'S REPORT**3.1 President's Report**

Kathy Denton referred to her report as included in the package. She congratulated Kaylin Le on receiving a Student Leadership Award. She highlighted other portions of the report, including a recent accessibility workshop that focused on the College's Disability Management processes and best practices. Kathy noted that the event was very well received.

4. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**4.1 Board Executive and Governance Committee (BEGC)****a) Committee Report**

Natasha Knox spoke to the report that was published, and advised that topics had been determined for the upcoming 2025 Board Retreat. There were no questions.

b) Succession Planning: Elections to College Board

Natasha Knox acknowledged the newly elected incoming positions.

c) Disclosure Report: 2024-2025 College Board Remuneration & Meeting Attendance

Natasha advised that the remuneration had been circulated to Board members, with no feedback received.

d) Board Meeting Schedule for 2025-2026 Final

Natasha, advised that the final schedule for the 2025-2026 Board meetings was presented at the March meeting for feedback. No feedback was received.

4.2 Audit and Finance Committee (AFIC)**a) Committee Report**

Bereket Kebede highlighted the investment training that had taken place at the AFIC meeting. He noted that the training was well received, with the potential of future training for the Board.

b) Government: 2025-2026 Interim Budget Letter

Kayoko Takeuchi advised that it is normal for the Government to issue the letter in April so that institutions can be confident of their grant for the year. She added that the grant amount is what was expected, and that the final letter could come in June or July.

c) Investment Strategy Fund Review: Semi-Annual Report

Doug Nelson spoke to this item. He advised that overall the benchmark underperformed due to gold stocks. However, overall, the College was doing well and ahead of the policy mandate. He invited questions, but none arose.

4.3 Human Resources Committee (HRC)**a) Committee Report**

Baljinder Narang highlighted portions of the recent HRC meeting, including merit increases, adding that PSEC has not come forward with a new scale. There were no questions.

4.4 Campus Planning Committee (CPC)**a) Committee Report**

Dan Rothwell discussed the May CPC meeting. He advised that the Committee had discussed both tariffs, and procurement policies in the event that the College pivots to Canada first procurement. Dan noted that SMT is keeping apprised of these issues. No questions arose.

4.5 Education Council**a) Education Council Chair's Reports:**

Sally Mennill informed the Board that she had been re-acclaimed as the Chair of Education Council.

b) Board Liaison's Report

Nithin Rajendran was absent.

4.6 Honorary Fellow Committee**a) Board Liaison's Report and Call for Nominations**

Erin Rozman advised that the Committee is reviewing a shortlist of finalists, and will be meeting again in early June.

5. NEXT MEETING AND ADJOURNMENT

There being no further business the meeting was adjourned at 5:17 p.m.