IN ATTENDANCE
Board Members
Graeme Bowbrick, Education Council Chair (ex-officio)
Chitwan Singh Bhullar
Kathy Denton, President (ex-officio)
Adel Gamar, BEGC Chair; Board Chair
Brian Haugen, Board Vice Chair
Rebecca Jules
Arveen Kaur
Kristi Miller, Board Vice Chair
Bobby Pawar, CPC Chair
Erin Rozman
Dave Seaweed
Eileen Stewart, HRC Chair
Susan Todd, AFIC Chair

Administration
Thor Borgford, VP Academic and Provost
Sherry Chin-Shue, VP Human Resources
Sarah Dench, VP Student Affairs
Keith Ellis, AVP Institutional Effectiveness
Vivian Lee, Director, Finance
Michael Lam, AVP Technology and CIO
Leonel Roldan-Flores, AVP International Education
Devon Smith, College Secretary (Recorder)
Kayoko Takeuchi, VP Administrative Services and CFO
Mike Taylor, VP Public Affairs

Observers
Jasmine Nicholsfiguereido, Douglas College Faculty Association
Andrew Dalton, Douglas Student’s Union
Doyin Agbaje, Douglas Student’s Union

REGRETS
Board Members: Bobby Pawar
Management:
Observers: BCGEU

1. CALL TO ORDER AND CHAIR’S REMARKS

There being a quorum present, Chair Adel Gamar called the meeting to order at 5:00 pm.

Michael Lam acknowledged that we are meeting and working on the unceded and traditional territories of the Qayqayt and Kwikwetlem First Nations and all Coast Salish peoples.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

2021/0901 THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:

   2.1 Minutes of the June 24, 2021 Open Session Board Meeting
   2.2 Resolutions Approved by the Board at the June 24, 2021 Closed Session
   2.3 Correspondence, Reports and Invitations Extended to the Board

3. WELCOME/INTRODUCTION OF NEW BOARD MEMBERS/ATTENDEES

Adel Gamar welcomed new members and attendees, there was a roundtable so all present could introduce themselves.
4. PRESIDENT and CEO’S REPORT
4.1 President’s Report
Kathy Denton referred to her written report in the agenda package. She advised that the transition back to campus has gone well. Kathy noted that an invitation to “Salmon Woman Welcomes Salmon Home” had been distributed, and encouraged Board members to attend.

5. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS
5.1 Board Executive and Governance Committee (BEGC)
a) Committee Report
Adel referred to the Committee report included in the package, inviting questions from Board members – none were raised.
b) Board Development 2021-2022 Conferences
Adel referred to the cover included in the package and welcomed additions from the Board. No questions or comments were made.
c) Consent Resolution 2021/0801
Adel noted that the consent resolution for the appointment of Committee Chairs and Committee members was passed in August.

5.2 Audit and Finance Committee (AFC)
a) Committee Report
Susan Todd referred to the report included in the package.
b) Statement of Financial Information (SOFI): Annual Review
Susan referred to the material included in the package, and put forward the below resolution.

It was moved, seconded and unanimously resolved:


c) Quarterly Update to Annual Forecast: Q2 2021/2022
Susan made reference to the material posted in the package and welcomed questions, there were none.

5.3 Human Resources Committee (HRC)
a) Committee Report
Eileen welcomed questions to her report. There were none.

5.4 Campus Planning Committee (CPC)
a) Committee Report
In the Committee Chair’s absence, Adel spoke to the report included in the package and invited questions. There were none.
5.5 Education Council
a) Education Council Chair’s Reports:

Graeme referred to the report included in the package. He advised that the first meeting of the academic year had just taken place, and advised that there were three motions being put forward. Adel inquired how many credentials are typically put forward to the board. Thor advised that typically about half a dozen a year.

It was moved, seconded and unanimously resolved:

**Recommended Resolution 2021/0903:**

*THAT the Douglas College Board establish the credential Post-Baccalaureate Diploma in Digital Marketing effective May 2022*

It was moved, seconded and unanimously resolved:

**Recommended Resolution 2021/0904:**

*THAT the Douglas College Board establish the credential Post-Baccalaureate Diploma in Advanced Supply Chain Management, effective May 2022*

It was moved, seconded and unanimously resolved:

**Recommended Resolution 2021/0905:**

*THAT the Douglas College Board establish the credential Associate of Arts – Asian Studies effective May 2022*

b) Board Liaison’s report

Arveen Kaur advised that she was unable to attend the meeting, and had nothing further to report.

5.7 Douglas College Foundation
a) Board Liaison’s Report

Chitwan Bhullar provided a verbal report on the Foundation’s meeting. He welcomed questions. There were none.

5.8 Honorary Fellow Committee
a) Board Liaison’s Report

Erin Rozman advised that the first meeting is taking place next week. Dave Taylor provided some background information about the Honorary Fellow award.

5.9 Board Development Reporting

Adel noted that this item is an opportunity for members of the Board to share development opportunities. Eileen advised that she had taken a course titled Indigenous Canada through the University of Alberta, and highly recommended it. Rebecca had recently participated in the provincial Indigenous Board Members forum and advised it was a great session and that they would likely be holding another session in Fall or Spring. Dave Seaweed advised that he had taken a violent risk threat assessment from the Indigenous perspective. Adel informed the group that ICD is offering an upcoming course on Oversight of Strategy, and two members of the Board will be attending—Susan Todd and Kristi Miller.

6. NEXT MEETING AND ADJOURNMENT

Adel Gamar welcomed any questions before the end of the Open session – there were none.
There being no further business, Adel confirmed the next regular board meeting on November 25, 2021. The meeting was adjourned at 5:33 pm.