

# CAREER DEVELOPMENT PRACTICE CERTIFICATE

## Spring - Fall 2026 Schedule

<b>CDPP 100</b> Case Management [30 hrs]	24-May-26 to 20-Jun-26	CRN 21524
	04-Oct-26 to 31-Oct-26	CRN 31045
	08-Nov-26 to 05-Dec-26	CRN 31046
<b>CDPP 262</b> Career Development Practice [30 hrs]	31-May-26 to 27-Jun-26	CRN 21513
	27-Sep-26 to 24-Oct-26	CRN 31026
	18-Oct-26 to 14-Nov-26	CRN 31057
<b>CDPP 267</b> Ethics for CD Practitioners [15 hrs]	12-Jul-26 to 25-Jul-26	CRN 21516
	06-Sep-26 to 19-Sep-26	CRN 31032
	04-Oct-26 to 17-Oct-26	CRN 31033
<b>CDPP 275</b> Resumes & Cover Letters [15 hrs]	28-Jun-26 to 11-Jul-26	CRN 21523
	06-Sep-26 to 19-Sep-26	CRN 31039
	04-Oct-26 to 17-Oct-26	CRN 31040
	29-Nov-26 to 12-Dec-26	CRN 31042
	29-Nov-26 to 12-Dec-26	CRN 31063
<b>CDPP 750</b> Theories, Models & Strategies [30 hrs]	26-Jul-26 to 22-Aug-26	CRN 21558
	04-Oct-26 to 31-Oct-26	CRN 31051
	08-Nov-26 to 05-Dec-26	CRN 31027
	15-Nov-26 to 12-Dec-26	CRN 31052
<b>CDPP 752</b> Career Decision Making [30 hrs]	24-May-26 to 20-Jun-26	CRN 21509
	13-Sep-26 to 10-Oct-26	CRN 31025
<b>CDPP 753</b> Facilitated Learning [30 hrs]	14-Jun-26 to 11-Jul-26	CRN 21520
	12-Jul-26 to 08-Aug-26	CRN 21510
	06-Sep-26 to 03-Oct-26	CRN 31034
	08-Nov-26 to 05-Dec-26	CRN 31036
<b>CDPP 754</b> Introduction to Vocational Rehabilitation [30 hrs]	19-Jul-26 to 15-Aug-26	CRN 21515
	20-Sep-26 to 17-Oct-26	CRN 31048
<b>CDPP 756</b> Labour Market Information [30 hrs]	06-Sep-26 to 03-Oct-26	CRN 31037
	08-Nov-26 to 05-Dec-26	CRN 31038
<b>CDPP 757</b> Career Transition Management [30 hrs]	14-Jun-26 to 11-Jul-26	CRN 21528
	04-Oct-26 to 31-Oct-26	CRN 31050
<b>CDPP 758 - Optional</b> Interview Skills [15 hrs]	10-May-26 to 23-May-26	CRN 21526
	09-Aug-26 to 22-Aug-26	CRN 21527
	29-Nov-26 to 12-Dec-26	CRN 31061
<b>CDPP 500 - Optional</b> Indigenous Topics in Employment [30 hrs]	13-Sep-26 to 10-Oct-26	CRN 31047

### Delivery

Fully-online, asynchronous courses facilitated by instructors with live sessions. Regular participation is required.

Scan code below for tuition details & course descriptions.



See website for:

[Booklist](#)

[Graduation Information](#)

### To Register

Call or email CE Registration  
604-527-5472

[CEREG@douglascollege.ca](mailto:CEREG@douglascollege.ca)

### Questions?



[facsce@douglascollege.ca](mailto:facsce@douglascollege.ca)

# CAREER DEVELOPMENT PRACTICE CERTIFICATE PROGRAM

## CDPP 100 Case Management

Provides students with the knowledge career development case management process from intake to file closure. Students learn how to accurately document all activities and services for accountability. The role barriers play in both the client return to work process and to the completion of the case management process will be woven throughout the course.

## CDPP 262 Career Development Practice

Provides students the opportunity to explore the practice and profession of career development. The focus is on professional behavior and the various roles of the career development professional, within both the private and public sphere. Students will leave with communication skills that are vital to building productive client-professional relationships

## CDPP 267 Ethics for CD Practitioners

Provides career development professionals both an overview of the Canadian Career Development Professional Code of Ethics and the opportunity to apply the ethical decision-making process to case studies. Students will gain an understanding of and practical experience in how, when and why to apply the Code of Ethics.

## CDPP 275 Resumes & Cover Letters

Provides students with the knowledge and skills to prepare, tailor, and format resumes and cover letters. Students will learn strategies to highlight skills through summary and skill statements and tips on optimizing resumes so they can be effectively scanned by Application Tracking Systems (ATS). Students will have the opportunity to apply their knowledge and skills through peer coaching and practice.

## CDPP 750 Theories, Models & Strategies

Provides a foundation in career development theories and practice. Topics include the history of career development, career development theories, models, and strategies. This course focuses on practical application in everyday practice.

## CDPP 752 Career Decision Making

Provides the key components of career decision-making, including outlining a step-by-step framework to assist clients with decision-making. Students will learn tools and techniques to assess personality, abilities, interests, transferable skills, values, and employment barriers. The use of technology and online assessments are included.

## CDPP 753 Facilitated Learning

Provides career development facilitation skills. Students will gain the skills and knowledge to enhance client progress, create a positive job search environment and apply effective communication skills to group and individual issues.

## CDPP 754 Intro to Vocational Rehabilitation

Designed for CDPs working with clients with disabilities to identify barriers through informal and formal assessment tools, and workplace accommodation strategies including the use of adaptive technology and adaptation of workspaces. Students will also learn effective placement strategies including job development and customized employment.

## CDPP 756 Labour Market Information

Provides information on the labour market and introduces key sources of current, relevant and valid labour market information. Upon completion of this course, students will have developed an understanding of the many influences that impact the labour market and how this shapes the landscape of employment opportunities. Students will have the opportunity to teach others about their local labour market information.

## CDPP 757 Career Transition Management

Increases the understanding and competency of career development professionals when working with individuals who have experienced job loss or career adjustment. This course includes frameworks and strategies for assisting clients through career transitions.