

# CAREER DEVELOPMENT PRACTICE CERTIFICATE

## Winter - Fall 2026 Schedule

<b>CDPP 100</b> <b>Case Management</b> [30 hrs]	24-May-26 to 04-Oct-26	20-Jun-26 to 31-Oct-26	CRN 21524 CRN TBA
<b>CDPP 262</b> <b>Career Development Practice</b> [30 hrs]	12-Apr-26 to 27-Sep-26	09-May-26 to 24-Oct-26	CRN 21512 CRN 21513 CRN TBA
<b>CDPP 267</b> <b>Ethics for CD Practitioners</b> [15 hrs]	31-May-26 to 06-Sep-26	13-Jun-26 to 19-Sep-26	CRN 21517 CRN 21516 CRN TBA
<b>CDPP 275</b> <b>Resumes &amp; Cover Letters</b> [15 hrs]	05-Jul-26 to 06-Sep-26	18-Jul-26 to 19-Sep-26	CRN 21523 CRN TBA
<b>CDPP 750</b> <b>Theories, Models &amp; Strategies</b> [30 hrs]	29-Mar-26 to 26-Jul-26	25-Apr-26 to 22-Aug-26	CRN 11703 CRN 21525 CRN 21558
<b>CDPP 752</b> <b>Career Decision Making</b> [30 hrs]	24-May-26 to 13-Sep-26	20-Jun-26 to 10-Oct-26	CRN 21509 CRN TBA
<b>CDPP 753</b> <b>Facilitated Learning</b> [30 hrs]	29-Mar-26 to 12-Jul-26	25-Apr-26 to 8-Aug-26	CRN 11701 CRN 21520 CRN 21510
<b>CDPP 754</b> <b>Introduction to Vocational Rehabilitation</b> [30 hrs]	12-Apr-26 to 20-Sep-26	9-May-26 to 17-Oct-26	CRN 21514 CRN 21515 CRN TBA
<b>CDPP 756</b> <b>Labour Market Information</b> [30 hrs]	29-Mar-26 to 06-Sep-26	25-Apr-26 to 03-Oct-26	CRN 11704 CRN 21522 CRN TBA
<b>CDPP 757</b> <b>Career Transition Management</b> [30 hrs]	26-Apr-26 to 04-Oct-26	23-May-26 to 31-Oct-26	CRN 21630 CRN 21508 CRN 21528 CRN TBA
<b>CDPP 758 - Optional</b> <b>Interview Skills</b> [15 hrs]	10-May-26 to 09-Aug-26	23-May-26 to 22-Aug-26	CRN 21526 CRN 21527
<b>CDPP 500 - Optional</b> <b>Indigenous Topics in Employment</b> [30 hrs]	31-May-26	27-Jun-26	CRN 21529

### Delivery

Fully-online, asynchronous courses facilitated by instructors with live sessions. Regular participation is required.

Scan code below for tuition details & course descriptions.



See website for:

[Booklist](#)

[Graduation Information](#)

### To Register

Call or email CE Registration  
604-527-5472

[CEREG@douglascollege.ca](mailto:CEREG@douglascollege.ca)

### Questions?



[facsce@douglascollege.ca](mailto:facsce@douglascollege.ca)

# CAREER DEVELOPMENT PRACTICE CERTIFICATE PROGRAM

## **CDPP 100 Case Management**

Provides students with the knowledge career development case management process from intake to file closure. Students learn how to accurately document all activities and services for accountability. The role barriers play in both the client return to work process and to the completion of the case management process will be woven throughout the course.

## **CDPP 262 Career Development Practice**

Provides students the opportunity to explore the practice and profession of career development. The focus is on professional behavior and the various roles of the career development professional, within both the private and public sphere. Students will leave with communication skills that are vital to building productive client-professional relationships

## **CDPP 267 Ethics for CD Practitioners**

Provides career development professionals both an overview of the Canadian Career Development Professional Code of Ethics and the opportunity to apply the ethical decision-making process to case studies. Students will gain an understanding of and practical experience in how, when and why to apply the Code of Ethics.

## **CDPP 275 Resumes & Cover Letters**

Provides students with the knowledge and skills to prepare, tailor, and format resumes and cover letters. Students will learn strategies to highlight skills through summary and skill statements and tips on optimizing resumes so they can be effectively scanned by Application Tracking Systems (ATS). Students will have the opportunity to apply their knowledge and skills through peer coaching and practice.

## **CDPP 750 Theories, Models & Strategies**

Provides a foundation in career development theories and practice. Topics include the history of career development, career development theories, models, and strategies. This course focuses on practical application in everyday practice.

## **CDPP 752 Career Decision Making**

Provides the key components of career decision-making, including outlining a step-by-step framework to assist clients with decision-making. Students will learn tools and techniques to assess personality, abilities, interests, transferable skills, values, and employment barriers. The use of technology and online assessments are included.

## **CDPP 753 Facilitated Learning**

Provides career development facilitation skills. Students will gain the skills and knowledge to enhance client progress, create a positive job search environment and apply effective communication skills to group and individual issues.

## **CDPP 754 Intro to Vocational Rehabilitation**

Designed for CDPs working with clients with disabilities to identify barriers through informal and formal assessment tools, and workplace accommodation strategies including the use of adaptive technology and adaptation of workspaces. Students will also learn effective placement strategies including job development and customized employment.

## **CDPP 756 Labour Market Information**

Provides information on the labour market and introduces key sources of current, relevant and valid labour market information. Upon completion of this course, students will have developed an understanding of the many influences that impact the labour market and how this shapes the landscape of employment opportunities. Students will have the opportunity to teach others about their local labour market information.

## **CDPP 757 Career Transition Management**

Increases the understanding and competency of career development professionals when working with individuals who have experienced job loss or career adjustment. This course includes frameworks and strategies for assisting clients through career transitions.