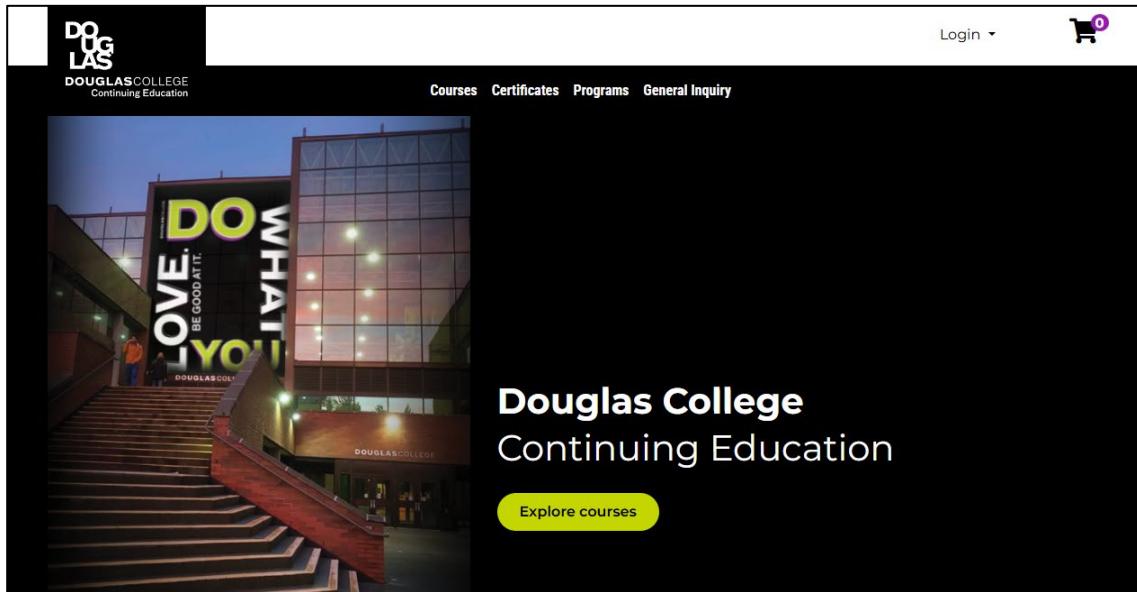




Douglas College Continuing Education

Spring Break Camps Registration Guide



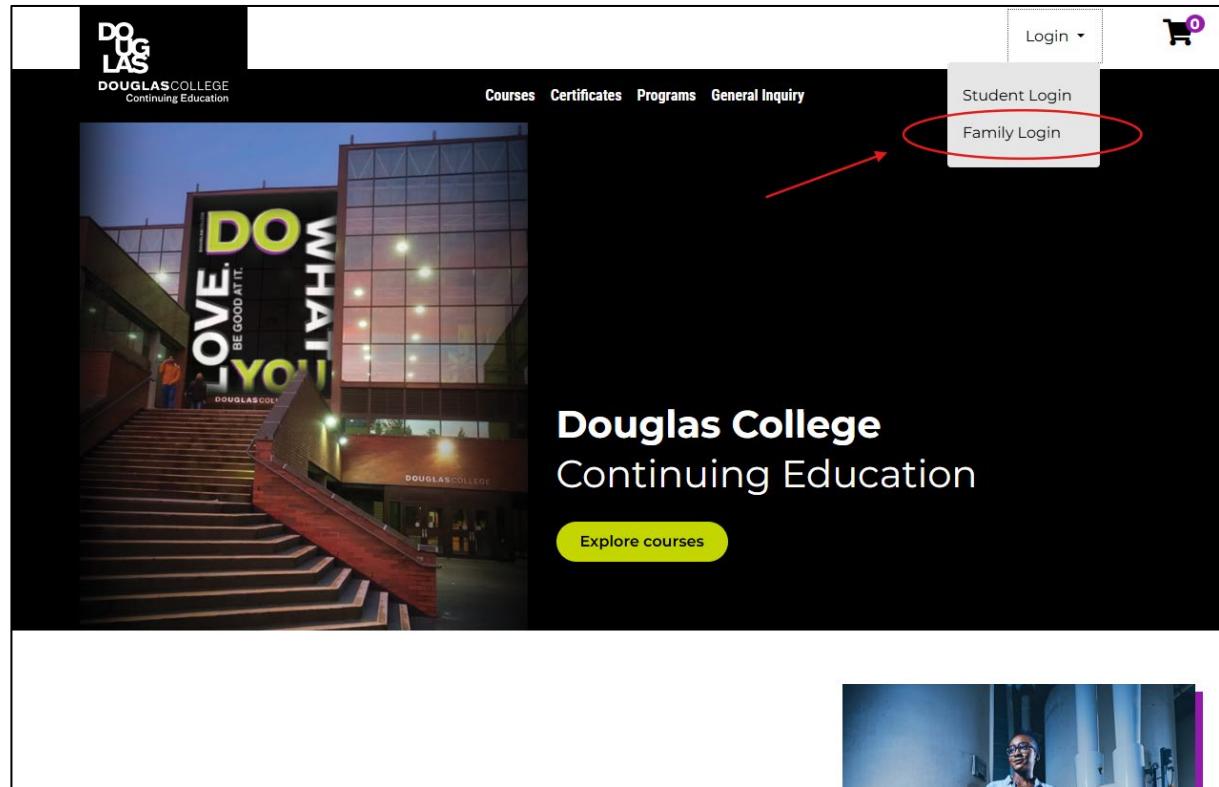
Douglas College is excited to launch an online registration system for our Youth Camps! We are confident that the system will allow for an improved user registration experience.

We have prepared the following registration guide to help community members use the new system.

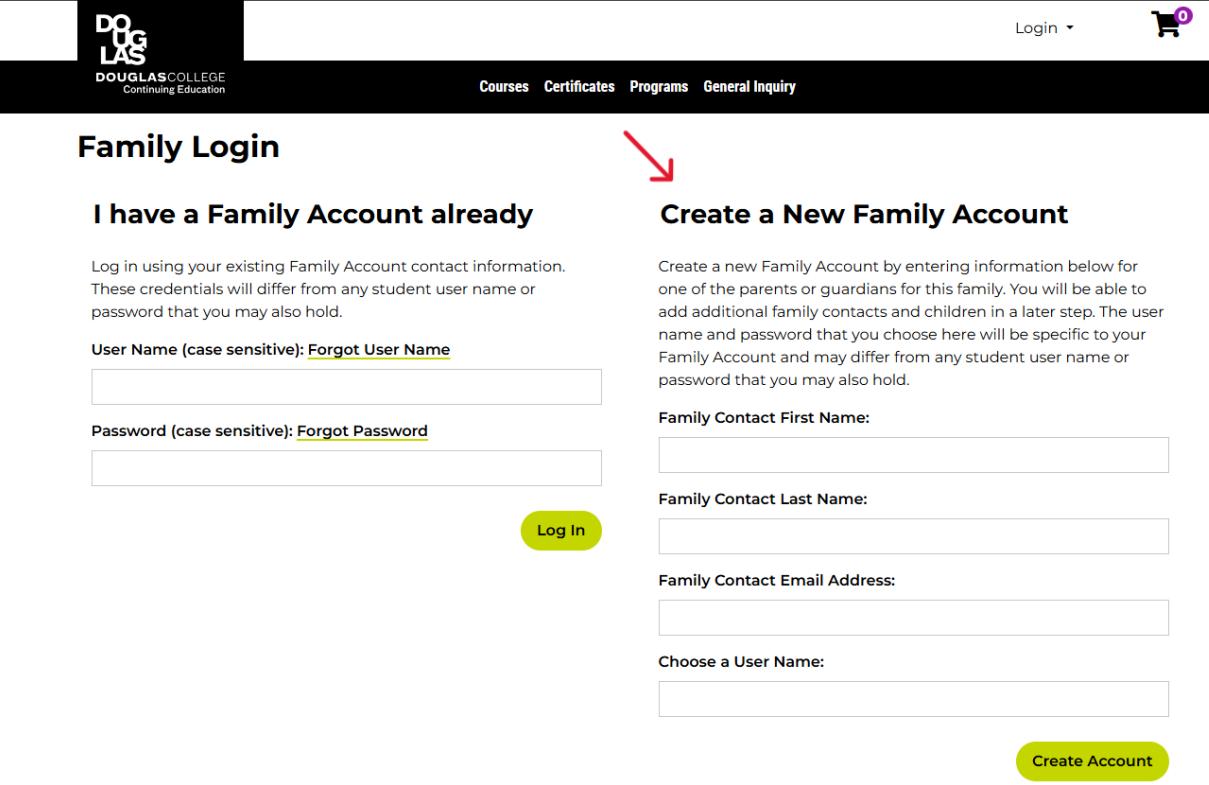


From continuingeducation.douglascollege.ca:

1. Under Login, select Family Login



2. Create a New Family Account



The screenshot shows the Douglas College Family Login page. On the left, there is a "Family Login" section with fields for "User Name" and "Password", and a "Log In" button. On the right, there is a "Create a New Family Account" section with fields for "Family Contact First Name", "Family Contact Last Name", "Family Contact Email Address", and "Choose a User Name", with a "Create Account" button. A red arrow points from the "Create a New Family Account" section towards the "Create Account" button.

Family Login

I have a Family Account already

Log in using your existing Family Account contact information. These credentials will differ from any student user name or password that you may also hold.

User Name (case sensitive): [Forgot User Name](#)

Password (case sensitive): [Forgot Password](#)

Log In

Create a New Family Account

Create a new Family Account by entering information below for one of the parents or guardians for this family. You will be able to add additional family contacts and children in a later step. The user name and password that you choose here will be specific to your Family Account and may differ from any student user name or password that you may also hold.

Family Contact First Name:

Family Contact Last Name:

Family Contact Email Address:

Choose a User Name:

Create Account

3. Add Family Members

Hello [Roary Lion](#) | [Log Out](#)

Courses Certificates Programs General Inquiry

Family Members

Lion Family (G000021)

Family Contact: [Roary Lion](#)

Account: \$0.00 [?](#)

No members found.

Add a Member

Add a Member

If your family member has an existing student account, you can invite them to join your Family Group.

[Invite a Family Member](#)

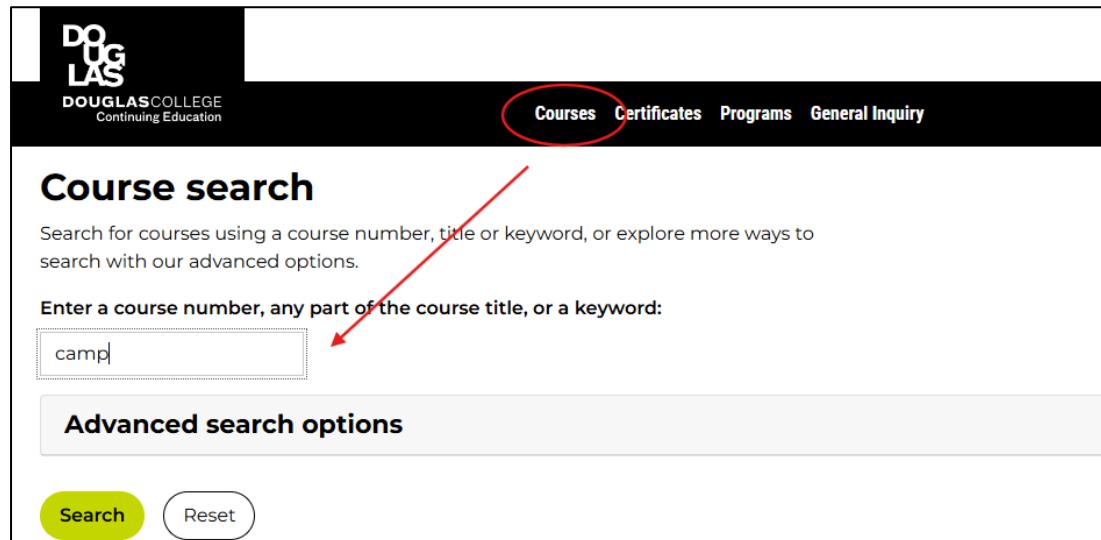
Create a new student account and add them to your Family Group.

[Add a Family Member](#)

Close

- Select **Add a Family Member** (do not use “Invite a Family Member”)
- You will add individual **Family Members** to specific camp sections further along in the registration process
- Be mindful of providing the correct age, as registration for camps is restricted based on age ranges (e.g., ages 6-9 & ages 10-14)

4. Find camps through either **Courses** search (image on the left) or through **Programs** search, and selecting **Youth Camps and Programs** (image on the right)



Courses **Certificates** **Programs** **General Inquiry**

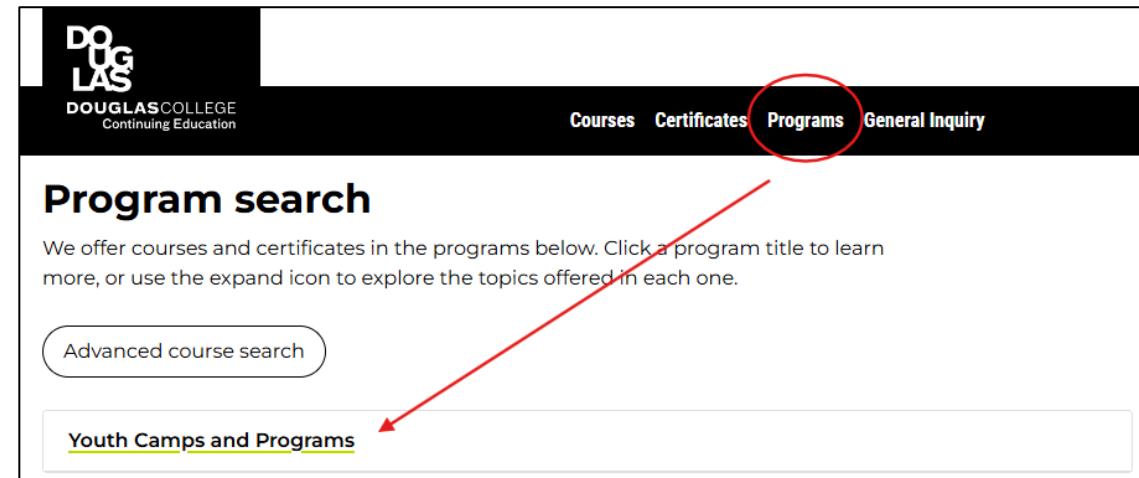
Course search

Search for courses using a course number, title or keyword, or explore more ways to search with our advanced options.

Enter a course number, any part of the course title, or a keyword:

Advanced search options

Search Reset



Courses **Certificates** **Programs** **General Inquiry**

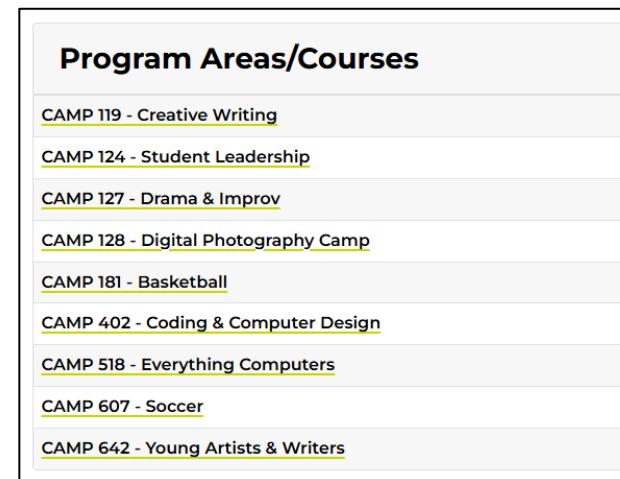
Program search

We offer courses and certificates in the programs below. Click a program title to learn more, or use the expand icon to explore the topics offered in each one.

Advanced course search

Youth Camps and Programs

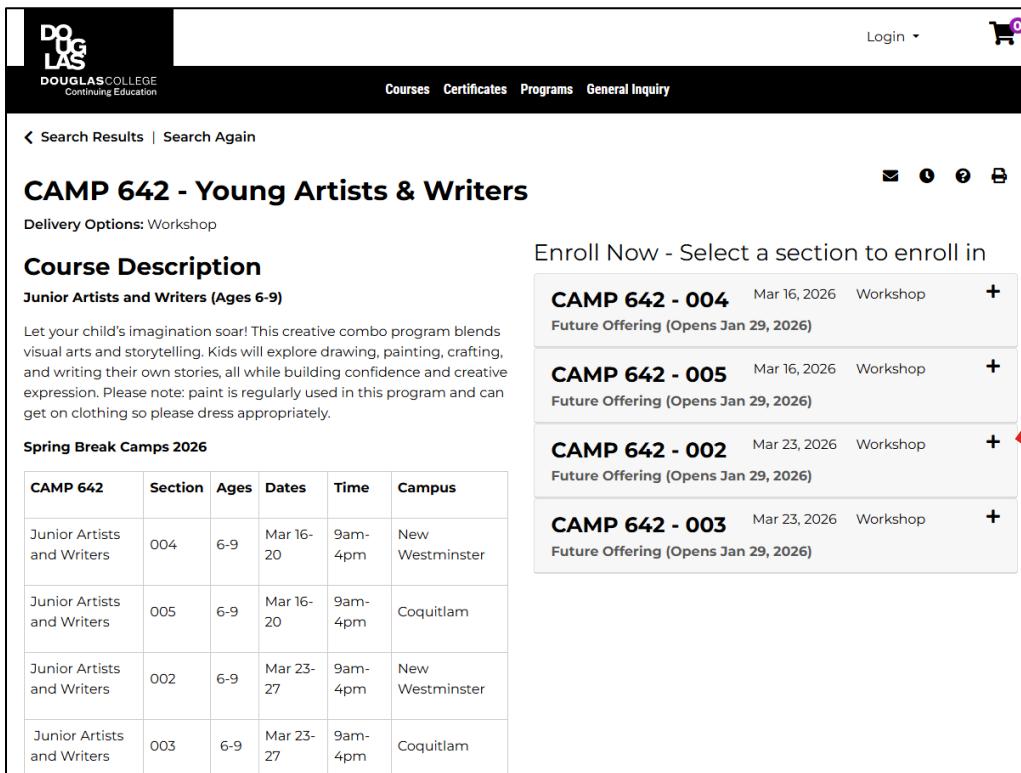
- If navigating through Programs search, scroll to the bottom of the page to see individual camp offerings



Program Areas/Courses

- CAMP 119 - Creative Writing
- CAMP 124 - Student Leadership
- CAMP 127 - Drama & Improv
- CAMP 128 - Digital Photography Camp
- CAMP 181 - Basketball
- CAMP 402 - Coding & Computer Design
- CAMP 518 - Everything Computers
- CAMP 607 - Soccer
- CAMP 642 - Young Artists & Writers

5. Select a camp to see schedules, locations & other registration information.



CAMP 642 - Young Artists & Writers

Delivery Options: Workshop

Course Description

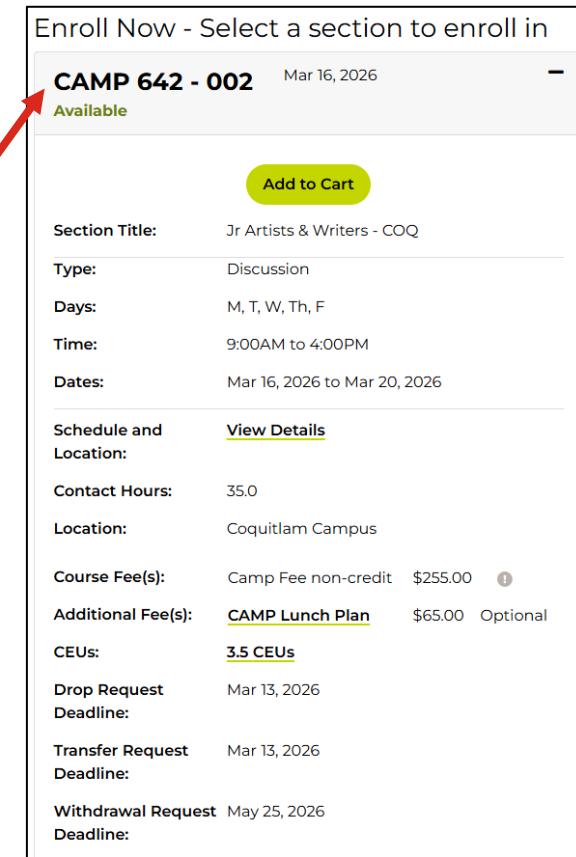
Junior Artists and Writers (Ages 6-9)

Let your child's imagination soar! This creative combo program blends visual arts and storytelling. Kids will explore drawing, painting, crafting, and writing their own stories, all while building confidence and creative expression. Please note: paint is regularly used in this program and can get on clothing so please dress appropriately.

Spring Break Camps 2026

CAMP 642	Section	Ages	Dates	Time	Campus
Junior Artists and Writers	004	6-9	Mar 16-20	9am-4pm	New Westminster
Junior Artists and Writers	005	6-9	Mar 16-20	9am-4pm	Coquitlam
Junior Artists and Writers	002	6-9	Mar 23-27	9am-4pm	New Westminster
Junior Artists and Writers	003	6-9	Mar 23-27	9am-4pm	Coquitlam

Choose from the available sections listed to see more details and select **Add to Cart**.



CAMP 642 - 002 Mar 16, 2026

Available

Add to Cart

Section Title: Jr Artists & Writers - COQ

Type: Discussion

Days: M, T, W, Th, F

Time: 9:00AM to 4:00PM

Dates: Mar 16, 2026 to Mar 20, 2026

Schedule and Location: [View Details](#)

Contact Hours: 35.0

Location: Coquitlam Campus

Course Fee(s): Camp Fee non-credit \$255.00 ⓘ

Additional Fee(s): [CAMP Lunch Plan](#) \$65.00 Optional

CEUs: 3.5 CEUs

Drop Request Deadline: Mar 13, 2026

Transfer Request Deadline: Mar 13, 2026

Withdrawal Request Deadline: May 25, 2026

6. Add Family Member(s) to selected camp section. Sign up for camp Hot Lunch plan, if desired (optional)

Cart (1 Item)

Item	Options	Quantity	Subtotal
 Jr Artists & Writers - COQ CAMP 642 - 002 Mar 16, 2026 to Mar 20, 2026 Fee: \$275.00 Remove	Fee: Camp Fee \$275.00 × 0 ⓘ Other Fees: <input type="checkbox"/> CAMP Lunch Plan Add/Remove Members	0	\$0.00
		Subtotal	\$0.00
		Total	\$0.00

Click this to include the camp lunch option

[Keep Shopping](#)

[Registration Policies](#)

[Checkout](#)

Members

Select All Members; Unselect All Members

Lion, Amelia (X000149) traynord+1@douglascollege.ca

[Select Visible Members]

Lion, Douglas (X000148) traynord+1@douglascollege.ca

Lion, Amelia (X000149) traynord+1@douglascollege.ca

[Close](#)

1 Member(s) Selected

Lion, Amelia (X000149) traynord+1@douglascollege.ca

[Enroll Members](#)

Proceed through the additional Emergency Contact questionnaire and Checkout.





If attempting to register a Family Member in a camp for an age group that does not align with the Date of Birth you entered in that Member's profile, you will receive this error message.

You must remove them and select the appropriate camp section for their age group.

Cart (1 Item)

Lion Family (G000021)
Family Contact: [Roary Lion](#)

Enrolment cannot proceed.

Enrolment in at least one course section or certificate cannot proceed due to the following reasons:

This course only allows students 9 and under, your child is too old, please select another camp

The following student(s) are not eligible to enroll using Camp Fee for CAMP 642 - 002:

- Lion, Douglas

[Remove Members From Cart](#)

Item	Options	Quantity	Subtotal
Jr Artists & Writers - COQ CAMP 642 - 002 Mar 16, 2026 to Mar 20, 2026 Fee: \$255.00 Remove	Fee: Camp Fee \$255.00 x 0 ⓘ Other Fees: <input checked="" type="checkbox"/> CAMP Lunch Plan \$65.00 x 1 Add/Remove Members	1	\$320.00

Subtotal **\$320.00**
Total **\$320.00**

[Keep Shopping](#) [Checkout](#)





7. After you've checked out & paid for your camp registration, remember to fill out the following forms:

Required Forms Before Your Child's First Day!

1. **Informed Consent & Authorization Form for Minors**: Use the link above to complete and submit this online form during registration. You can save a copy after clicking submit for your records.
2. **Code of Conduct Form** : Please use the link above and review this form with your child so they understand the behavioural expectations for our camps and programs. Once you have reviewed it, download the PDF, both you and your child initial it, then email the completed form to youthcamps@douglascollege.ca .

- Upon registration, a confirmation of registration & receipt will be sent to your email address.
- An email with more specific information about the camp will be sent to you prior to the camp's start date.





Drop Requests: if you need to cancel your registration(s), you can do so in the **Family Portal**, up to **3 business days** before the camp begins.

A refund will automatically be processed to the credit card used to pay for registration, minus a \$15 processing fee.

The image shows two screenshots of the Douglas College Family Portal. The left screenshot shows the main navigation menu with 'Family Portal' highlighted and a red box around it. The right screenshot shows the 'Member's Academic History' page for 'Amelia Lion's Current Courses'. A red box highlights the 'Request Drop' button in the course table.

Left Screenshot: Family Portal

- Family Portal
- Courses
- Certificates
- Programs
- General Inquiry

- My Profile
- Manage Members
- Academic History**
- Special Request Purchases
- New Application
- Application Status
- Account History

Right Screenshot: Member's Academic History

Hello Roary Lion | Log Out

Lion Family (G000021)

Family Contact: Roary Lion

Member's Academic History

Click here to review our policies. Contact us at (604) 527-5472 or cereg@douglascollege.ca if you have questions about making any changes to your enrollments.

Enrolled **Dropped**

Amelia Lion's Current Courses

These are the current enrollments for members of your family. This list only shows courses if the family account was the payor. Contact us at (604) 527-5472 or cereg@douglascollege.ca if you have any questions.

Course No. and Title	Enrolled	Term	Academic Units	CEUs	Due Date	Actions and Status
CAMP 642 - 004 - Jr Artists & Writers	Jan 28, 2026	2025-2026 - Winter 2026 - 1	-	3		Request Drop