



CLASSROOM AND COMMUNITY SUPPORT ♦ BEHAVIOUR INTERVENTION PROGRAMS

VOLUNTEER/WORK HOUR HOURS VERIFICATION FORM FOR PROGRAM ENTRY

A requirement of the Classroom and Community Support and Behaviour Intervention program is that applicants complete **60 hours of volunteer or paid experience with children and/or adults in a disability related field**, prior to entry into the program. Please provide as much information as possible as this verification/reference form will help the applicant determine his/her readiness for the program. Preference will be given to applicants with direct field related experience.

Name of Applicant _____

Applicant Student Number _____

Name of Agency _____

Agency Address _____

Agency Phone Number _____

Supervising Person

Name _____

Position _____

Phone or Email _____

Number of hours completed by applicant _____

Nature of volunteer/paid work:

Brief description of duties:

Did the volunteer/worker arrive regularly as scheduled?

Yes

No

Was the volunteer reliable?

Yes

No

Please rate the applicant on the following:

WORK HABITS	Poor		Good		Excellent
Attendance	1	2	3	4	5
Punctuality	1	2	3	4	5
Shows initiative	1	2	3	4	5
Works independently	1	2	3	4	5
Works in a team	1	2	3	4	5
Seeks/accepts feedback	1	2	3	4	5
Works with program mandate	1	2	3	4	5

Describe the applicant's ability to work with others in supporting or helping situations with an individual who has a disability.

Describe the applicant's ability to work as a member of a team. What would you identify as the applicant's particular strengths?

Did you perceive any particular areas of difficulty? (Please specify):

Supervisor's Signature

Date

Applicant's Signature

Date

PLEASE SEND COMPLETED FORMS TO:

DACS Instructional Facilitator
Douglas College
Faculty of Child, Family and Community Studies
PO Box 2503
New Westminster, BC
V3L 5B2

Or Email:

dacs@douglascollege.ca