

TIME	APPENDIX	TOPIC	PRESENTER	PURPOSE
5:00	1.	<b>CALL TO ORDER AND ACTING CHAIR'S REMARKS</b>	P. Wates	
5:00	2.	<b>APPROVAL OF AGENDA/CONSENT AGENDA</b>	P. Wates	A
		<b>Recommended Motion 28/2012:</b> <i>"THAT the Douglas College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda</i>		
A	2.1	<b>Minutes of the June 21, 2012 Open Session Meeting</b>	S. Donnelly	A
B	2.2	<b>Report: BC Government and Service Employees' Union (BCGEU)</b>	S. Mountain	I
C	2.3	<b>Douglas College Faculty Association (DCFA)</b>	L. Millis	I
D	2.4	<b>Report: Douglas Students' Union (DSU)</b>	D. Pereira	I
E	2.5	<b>Reports – August and September 2012: College President</b>	S. McAlpine	I
F	2.6	<b>Credential Recommendations: Credential Name Changes</b>	K. Denton, E. McCausland	A
		<b>Recommended Motion 31/2012:</b> <i>"THAT the Douglas College Board approve the withdrawal of credentials '1' through '22' as identified on the attached submission, and approve the establishment of credentials '23' through '43' as identified on the attached submission"</i>		
	2.7	<b>Report: Correspondence and Events</b>		
	i.	<b>Correspondence, Reports</b>	S. Donnelly	I
G		• <b>2012/13 Douglas College Accountability Plan and 2011/12 Report as Submitted July 20, 2012 to the Ministry of Advanced Education</b>		
H		• <b>Correspondence from Recent Recipients of the Douglas College Board Contingency Bursary</b>		
		• <b>Event, The Douglas College Review – Poetry and Prose</b> Copies circulated at the Board table		
I		• <b>Douglas College Quick Facts 2012-13</b> Hard copies of Quick Fact cards, summary document circulated at the Board table		
	ii.	<b>Upcoming College Events: Invitations Extended to Board Members</b>		
		• <b>Launch and Reception: Peter Legge International Institute for Sales Excellence</b> Tuesday, September 25, 2012 – 5:00 p.m., with keynote presentation at 6:00 p.m. Coast Coal Harbour Hotel; 1180 West Hastings Street, Vancouver Reference: <a href="http://www.douglas.bc.ca/faculties/commerce-business/salesinstitute.html">http://www.douglas.bc.ca/faculties/commerce-business/salesinstitute.html</a>		
		• <b>15th Annual "A Class Act" Douglas College Foundation Fundraiser</b> Friday, October 19, 2012 – 7:00 to 10:00 p.m., David Lam Campus Tickets to this event supporting student success are offered at \$45 per guest		

**AGENDA**  
**OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD**  
Thursday, September 20, 2012; Page 2

T I M E	A P P E N D I X	T O P I C	P R E S E N T E R	P U R P O S E
		<b>2. APPROVAL OF AGENDA/CONSENT AGENDA, cont'd</b> 2.7 Report: Correspondence and Events, cont'd <ul style="list-style-type: none"> <li>• <b>Annual Employee Retirement Dinner</b> Friday, November 16, 2012 – 5:30 to 9:30 p.m., New Westminster Campus Café</li> <li>• <b>Campus Holiday Celebrations</b> Tuesday, December 11, 2012 – 4:00 to 6:00 p.m., David Lam Campus Thursday, December 13, 2012 – 4:00 to 6:00 p.m., New Westminster Campus</li> <li>• <b>Winter and Summer 2013 College Graduation Ceremonies;</b> New Westminster Campus Wednesday and Thursday, February 13 and 14; schedules to be announced in 2013 Wednesday, June 5, 2013 – 2:30 and 6:30 p.m. Thursday, June 6, 2013 – 10:30 a.m., 2:30 and 6:30 p.m. Friday, June 6, 2013 – 10:30 a.m. and 2:30 p.m.</li> </ul>	P. Wates	
5:05		<b>3. WELCOME TO NEW BOARD MEMBERS</b> <b>MARK DARVILLE, NICOLE LIDDELL</b>	P. Wates	I, D
5:05		<b>4. WELCOME TO NEW CONSTITUENCY GROUP LEADERS</b> <b>(CGLs) LEN MILLIS, SANDRA MOUNTAIN</b>	P. Wates	I
5:05		<b>5. PRESIDENT'S REPORT</b>  Douglas College 2010 – 2015 Strategic Plan: Update	S. McAlpine	I, D
5:10	J	<b>6. PRESENTATION: DOUGLAS COLLEGE FOUNDATION</b>	H. Postma	I, D
5:30		<b>7. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS</b>		
5:30		7.1 <b>Board Chair</b> 7.2 <b>Board Executive and Governance Committee (BEGC)</b> <ul style="list-style-type: none"> <li>a) General</li> <li>b) August 28, 2012 Correspondence from Minister Yamamoto: Adult Entertainment Industry Recruitment of Students</li> <li>c) September 5, 2012 Provincial Cabinet Changes: The Hon. John Yap, Minister of Advanced Education, Innovation and Technology and Minister Responsible for Multiculturalism</li> <li>d) College Board Succession Planning and Current Vacancy</li> <li>e) 2012 Evaluations of the College Board, Board Chair and Board Committees</li> <li>f) Board Development: October 13, 2012 Board Retreat</li> </ul>	P. Wates P. Wates	I, D I, D
	K			

REFERENCE: PURPOSE FOR  
INCLUSION ON AGENDA

**A**  
APPROVAL

**I/C**  
INFORMATION/CONSULTATION

**D**  
DISCUSSION

**I**  
INFORMATION ONLY

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**OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD**  
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T I M E	A P P E N D I X	T O P I C	P R E S E N T E R	P U R P O S E
		<b>7. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS</b>		
		7.1 <b>Board Executive and Governance Committee (BEGC), cont'd</b>		
		g) 2012-13 Board Committees and Liaisons: Call for Expressions of Interest		
		i. Audit and Finance Committee (AFC)		
		ii. Human Resources Committee (HRC)		
		iii. Board Representative to Honorary Degree Selection Committee		
		iv. Board Liaison(s) to the Douglas College Foundation		
		v. Board Liaison to Education Council		
		<b>7. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS, cont'd</b>		
5:40		7.3 <b>Audit and Finance Committee (AFC)</b>	S. Williams	
		a) Chair's Report	S. Williams	I, D
L		b) Ministry of Advanced Education (AVED): August 22, 2012 Douglas College Budget Letter and 2012/13 – 2014/15 Full Time Equivalent (FTE) Allocations	K. Maynes	I, D
M		c) Recommendation on Financial Information Pursuant to the Financial Information Act	K. Maynes	A
		<b>Recommended Motion 29/2012:</b> <i>"THAT the Douglas College Board approve the Financial Information Pursuant to the Financial Information Act for the year ended March 31, 2012"</i>		
N		d) Draft Fiscal 2013-14 College Budget Guidelines	K. Maynes	I, D
5:55		7.4 <b>Human Resources Committee (HRC)</b>	J. Utley	I, D
O		a) HRC Terms of Reference: Annual Review		A
		<b>Recommended Motion 30/2012:</b> <i>"THAT the Douglas College Board approve the recommended September 2012 revisions to the Human Resources Committee's Terms of Reference (TOR)"</i>		
6:05	P	7.5 <b>Chair, Education Council</b>	E. McCausland	I, D
6:05		7.6 <b>Education Council Liaison</b>	B. Clarke	I, D
6:05		7.7 <b>Douglas College Foundation Liaisons</b>	B. Clarke, S. Tomchenko	I, D

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA	A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION ONLY
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T I M E	A P P E N D I X	T O P I C	P R E S E N T E R	P U R P O S E
6:10		<b>8. NEXT MEETING AND ADJOURNMENT</b>	P. Wates	I
		<p>Board Development/Retreat:            Saturday, October 13, 2012            8:00 a.m. start</p> <p>Upcoming Board Meeting:            Thursday, November 15, 2012            5:00 p.m., David Lam Campus Boardroom</p>		