



MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY, OCTOBER 16, 2017 AT 9:00AM  
Room 4920, NW Boardroom/Room B2100, COQ Campus

1. **ROLL CALL:**

Members Present:	Regrets:
Thor Borgford	Maria Iaquinta
Ivanna Cikes	Wesley Snider ( <i>Ex-Officio</i> )
Manuela Costantino	Christine Kerr
Paolo De Leon	
Kathy Denton ( <i>Ex-Officio</i> )	Guests:
Meredith Graham	Andria Wrench ( <i>for Maria Iaquinta</i> )
Karla Gronsdahl	
Prabh Hundal	
Maria Iaquinta	
Olga Kalachinskaya	
Edith Kirkpatrick	
Cecil Klassen	
Weissy Lee	
Rod Midgley	
Rella Ng ( <i>Ex-Officio</i> )	
Jasmine Nicholsfigueiredo ( <i>Chair</i> )	
Jenny Shin	
George Stroppa	
Marni Westerman	
Marsha Wilson	

Bette Cavanagh (Recorder)

2. **APPROVAL OF THE AGENDA**

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved with the following amendment:

- Agenda Item 6.3 Program Revision: Bachelor of Social Work Program is withdrawn at the initiator’s request.
- Items 5.6 and 5.7 program name changes and 5.8, 5.9 program revisions were requested to be withdrawn from Business Management until the November Ed Co meeting.

- Items 5.10 Employment Supports Specialty (ESS) program revision and 5.12 ESS variance request were withdrawn.

Approved by consent.

### **3. APPROVAL OF MINUTES**

The September 18, 2017 Education Council minutes were approved as amended.

### **4. BUSINESS ARISING FROM THE MINUTES**

#### **4.1. Program Revision: Computing Studies and Information Systems (Diploma)**

Simon Li spoke to the item. No follow up questions or comments were raised.

There being no further discussion,

**Moved by M. Wilson; SECONDED by Rod Midgley, THAT Education Council approve the Program Revision: Computing Studies and Information Systems.**

**The Motion was CARRIED.**

#### **4.2. Program Revision: Information and Communication Technology (Post-Degree Diploma)**

Simon Li spoke to the item. No follow up questions or comments were raised.

There being no further discussion,

**Moved by Rod Midgley; SECONDED by I. Cikes, THAT Education Council approve the Program Revision: Information and Communication Technology (Post-Degree Diploma).**

**The Motion was CARRIED.**

#### **4.3. Program Revision: Disability and Applied Behavioural Analysis Certificate (DABA)**

K. Gronsdahl spoke to the item. Karla verified for M. Westerman that the DABA option with the Psychology Degree will not be affected.

There being no further discussion,

**Moved by M. Westerman; SECONDED by Cecil Klassen, THAT Education Council approve the Program Revision: Disability & Applied Behavioural Analysis (DABA).**

**The Motion was CARRIED.**

**4.4. Request for Variance: Disability and Applied Behavioural Analysis Certificate (DABA)**

K. Grons Dahl spoke to the variance request and confirmed that the residency requirement of 33% was reviewed and approved by VPAC.

There being no further discussion,

**Moved by E. Kirkpatrick; SECONDED by P. Hundal, THAT Education Council approve the Request for Variance: Disability and Applied Behavioural Analysis Certificate (DABA).**

**The Motion was CARRIED.**

**4.5. Program Name Change: Disability & Applied Behavioural Analysis Certificate (DABA)**

K. Grons Dahl spoke to the item. No follow up questions or comments were raised.

There being no further discussion,

**Moved by G. Stroppa; SECONDED by E. Kirkpatrick, THAT Education Council approve the Name Change from Disability and Applied Behavioural Analysis to Disability and Applied Behaviour Analysis Certificate.**

**The Motion was CARRIED.**

**And,**

**There was unanimous consent to Short-cycle the Motion.**

**MOVED by O. Kalachinskaya; SECONDED by E. Kirkpatrick, THAT Education Council recommend that the College Board withdraw the old credential name: Disability and Applied Behavioural Analysis Certificate as of September 1, 2020 and establish the credential Disability and Applied Behaviour Analysis Certificate effective September 1, 2018.**

**The Motion was CARRIED.**

**4.6. Program Proposal: Minor in Accounting**

Arsineh Garabedian spoke to the item. No follow up questions or comments were raised.

There being no further discussion,

**Moved by R. Midgley; SECONDED by O. Kalachinskaya, THAT Education Council approve the Program Proposal: Minor in Accounting.**

**The Motion was CARRIED.**

**4.7. Program Revision: Engineering Essentials Diploma**

Allan Majdanac was welcomed to speak to the item.

There being no further discussion,

**Moved by P. Hundal; SECONDED by E. Kirkpatrick, THAT Education Council approve the Program Revision: Engineering Essentials Diploma.**

**The Motion was CARRIED.**

**4.8. Program Name Change: Engineering Essentials Diploma**

Allan Majdanac spoke to the item. No follow up questions or comments were raised.

There being no further discussion,

**Moved by M. Wilson; SECONDED by M. Westerman, THAT Education Council approve the Program Name Change from Engineering Essentials Diploma to Diploma in Engineering and Fabrication Technologies.**

**And,**

**There was unanimous consent to Short-cycle the Motion.**

**MOVED by J. Shin; SECONDED by I. Cikes, THAT Education Council recommend that the College Board withdraw the old credential name: Engineering Essentials Diploma as of April 30, 2020 and establish the new credential Diploma in Engineering and Fabrication Technologies effective September 1, 2018.**

**The Motion was CARRIED.**

**4.9. Draft Budget Guidelines (For Discussion and Feedback) (K. Denton)**

No follow up questions or feedback was received on the draft Budget Guidelines for 2017-2018.

**5. NEW BUSINESS**

**5.1 Program Revision: Post-Baccalaureate Diploma in Accounting and Finance**

Arsineh Garabedian was welcomed to speak to the item.

Arsineh noted that the courses have been revised to ensure that students who are pursuing the CPA-ACAF certification can complete all required courses in the PBD to write the ACAF common examination with CPA.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

**5.2 Program Revision: Co-op Program Partnership with Post-Baccalaureate Diploma in Accounting and Finance**

Arsineh Garabedian was welcomed to speak to the item.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

**5.3 Program Withdrawal: Applied Bookkeeping Program**

J. Nicholsfigueiredo spoke to the item on behalf of Claudia Jamieson.

Office Administration (OADM) is requesting to withdraw the credential for the Applied Bookkeeping Program as it has not been offered for several years and there are no students currently enrolled.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

**5.4 Program Revision: Associate Degree in Environmental Science**

David Waddington was welcomed to speak to the item.

David noted that this Associate Degree in Environmental Science had not been reviewed in 16 years. The bulk of the revision had to do with the removal of obsolete courses, improving the transferability to Simon Fraser University and a renaming of the credential.

K. Denton highlighted that the name of the credential needs to meet provincial legislation which is set by the Ministry. It is an Associate Degree in Science with a specialization in Environmental Science. Associate Degree in Environmental Science does not meet the provincial nomenclature for associate degrees and we are not in a position to create one. Both K. Denton and M. Costantino agreed to assist with the intricacies of the name change.

Suggestions were also made to add a variety of courses to the program: environmental economics, micro- economics, sociology 2270, etc. It was noted that the required English courses listed were only a few of the courses that could count— suggestions included adding English 1109 and 1106.

It was recommended that some of these issues needed further discussion and that the Department and Dean should review the revision before it comes back to Ed Co.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

### 5.5 **Full Program Proposal: Fabrication Technologies Certificate**

Alan Majdanac was welcomed to speak to the item.

Allan provided that this one-year certificate focuses on a stream of students who are interested in pursuing the hands-on skills of fabrication, prototyping and design but do not want to go through the academic stream. Council raised questions about whether there was a pathway into the diploma program or any other programs? Additionally, there were questions about what types of job opportunities this certificate would generate and how the students would be supported. There was also a suggestion to review the marketing component.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

### 5.6 **Full Program Proposal Continuing Education (CE): Practical Energy and Advanced Knowledge for Buildings**

Steven Bishop and Brian Chapell were welcomed to speak to the item.

This full CE, non-credit program targets the mature student needing professional development, professionals with credentials from other countries needing Canadian experience and students interested in shifting their career towards sustainability in the building sector.

It was pointed out by the Registrar, that the program would not meet the eligibility requirements for financial aid and asked that the proposal be amended to reflect that. A recommendation was also made to change the word “for” Buildings to a ‘dash’, PEAK-Buildings.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

## 6. **STANDING COMMITTEE ITEMS**

### 6.1 **Curriculum Items**

#### a) **Curriculum Committee Recommendations**

Ivanna Cikes spoke to the Curriculum Committee’s review of 9 new curriculum guidelines and 18 revised curriculum guidelines. Ivanna noted that she is working on a prototype of the form that will include a brief explanation.

There being no further discussion,

**There unanimous consent to Short-cycle the proposed Motion.**

**MOVED by E. Kirkpatrick; SECONDED by M. Westerman, THAT Education Council approve the guidelines for:** ACCT 4580, 4080, 4880, 4890; MUSC 1252, 1253, 2352, 2353, 3137, 3237, 4137, 4237; PNUR 3350; GSWS 1101; MUSC 1152, 1153, 2310, 2410, 2315, 2415, 2452, 2453, 3130; ELLA 0120; PEFA 3136; MATH 1101, 1110, 1160, 1183, 2260.

**The Motion was CARRIED.**

## **6.2 Policy Items**

J. Nicholsfigueiredo noted the changes to the policies.

### **a) Credentials Awarded Policy**

The Chair encouraged consultation and discussion regarding the recommendation to change the default residency requirement to 50% for Bachelor's Degrees.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

### **b) Educational Affiliations Policy**

Noted changes include the transfer to the new policy template, the addition of definitions and clarification of Education Council's role in advising the Board on affiliations.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the November meeting.

## **6.3 Admission and Language Competency Committee Recommendations**

### **a) Program Revision: Bachelor of Social Work Program**

This item was withdrawn at the initiator's request.

## **7. REPORTS**

### **7.1 Report from the Chair**

J. Nicholsfigueiredo provided her report submitted to the College Board at the September 21, 2017 meeting.

### **7.2 Report from the President**

K. Denton reported on the Board retreat held in the Aboriginal Gathering Place on Saturday, October 14, 2017. The function of the retreat is to review the progress of the strategic initiatives against the 2015-2020 Strategic Plan. She stated that the College is well on track and may be implementing most of the initiatives in advance of 2020. One of the topics discussed was space allocation priorities. K. Denton advised that she hopes to have news on this topic by the next time Education Council meets or sooner.

**7.3 Report from the Vice President, Academic & Provost**

T. Borgford will provide a report at the November meeting.

**7.4 Report from the Board Liaison**

Nothing to report.

**7.5 Report from the Secretary**

The next deadline for Agenda submissions for the November 20th meeting is Wednesday, November 8th at 3:00 p.m.

**7.6 Report from the Curriculum Committee**

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, November 8th at 9:00 a.m. Please remind your FECs of this date and time.

**7.7 Report from the Educational Excellence Committee**

E. Kirkpatrick noted that the committee will be meeting October 19, 2017.

**7.8 Report from the Committee on Admissions & Language Competency Standards**

There was no report.

**7.9 Report from the Committee on Educational Policies**

There was no report.

**7.10 Report from the Committee on International Education**

The next meeting is scheduled for October 23<sup>rd</sup>.

**8. OTHER BUSINESS**

There was no other business.

**9. NEXT MEETING**

Monday, November 20, 2017 at 9:00 am in Room 4920, New Westminster Boardroom and Room B2100 Coquitlam Campus.

**10. ADJOURNMENT**

**MOVED by G. Stroppa; SECONDED by P. Hundal, that the meeting be adjourned.**

**The Motion was CARRIED.**

The meeting adjourned at approximately 10:20 a.m.

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Chair

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Secretary