

Open Meeting File 2010-11-18, approved January 20, 2011

IN ATTENDANCE**Board Members**

Bruce Clarke
Raj Dehal
Mary Hemmingsen*, Vice Chair
Scott McAlpine, President (ex-officio)
Elizabeth McCausland, Education
Council Chair (ex-officio)
Mike Russell
Jim Utley
Don Valeri
Paul Wates, Chair

Administration

Kathy Denton, Vice President, Education
Shelagh Donnelly, Executive Assistant to the College Board; recording
Blaine Jensen, Vice President, Educational Services
Maureen McGee, Administrative Assistant; administrative support
Karen Maynes, Vice President, Finance and Administration
Guangwei Ouyang, Associate Vice President, International Education
Vicki Shillington for the Associate Vice President, Employee Relations
Dave Taylor, Director, Marketing and Communications Office (MCO)
Chris Worsley, Director, Finance

Observers

Mark Ferley**, BCGEU
Jerin Mece, DSU
Sandra Hochstein, DCFA

GUESTS

Christiaan Bernard**
Betty Mitchell**
Melanie Yip**

REGRETS**Board Members**

Caroline Jellinck
Peter Kendrick, Vice Chair
Aiko Lim
Sydney Tomchenko

Administration

Hazel Postma, Associate Vice President, External Relations

Observers

n/a

* late arrival ** attended a portion of meeting

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum, Chair Paul Wates called the meeting to order at 5:03 p.m. Noting regrets from those unable to attend, the Chair welcomed guests to the meeting.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by Jim Utley seconded by Raj Dehal and unanimously resolved:

26/2010 *THAT the Board approve the agenda and approve/acknowledge the following items on the consent agenda*

- 2.1 Minutes of the October 21, 2010 Open Session Board Meeting – approved
- 2.2 Report: Douglas College Faculty Association (DCFA) – acknowledged
- 2.3 Chair, Education Council – acknowledged
- 2.4 Report: College President – acknowledged
- 2.5 Report: Correspondence, Media and Events – acknowledged

3. PRESENTATION: Douglas College International

Dr. Guangwei Ouyang and Douglas College International colleagues Christiaan Bernard, Dr. Betty Mitchell and Melanie Yip presented on Douglas College International. As was requested of them by the Board, they reported on the division's progress, identified strategies and risks, and responded to queries.

4. FOR REVIEW/APPROVAL

- 4.1 Credential Withdrawal: Certificate in Career Development Practitioner 180 Hours**
- 4.2 Credential Establishment: Certificate in Building Energy and Resource Management**
- 4.3 Credential Establishment: Certificate in Essential Skills Practitioner**

Kathy Denton reviewed the credential recommendations, and she and Education Council Chair Elizabeth McCausland responded to questions.

It was moved by Mary Hemmingsen, seconded by Don Valeri and unanimously resolved:

27/2010 *THAT the Douglas College Board withdraw the credential, Certificate in Career Development Practitioner 180 Hours and establish the credential, Certificate in Career Development Practitioner;*

THAT the Douglas College Board establish the credential, Certificate in Building Energy and Resource Management; and

THAT the Douglas College Board establish the credential, Certificate in Essential Skills Practitioner

**4.4 Board Development and Education:
Delegation Recommendations and Call for Expressions of Interest**

In Peter Kendrick's absence, Audit and Finance Committee member Mary Hemmingsen advised of that Committee's review of budget proposals for two conferences that had been vetted earlier in 2010. She offered that Committee's recommendation that the Board send one delegate to the 2011 Association of Governing Boards (AGB) conference (April 1 – 3), and two delegates to the 2011 Association of Canadian Community Colleges (ACCC) conference (June 3 – 5). Paul Wates reported that a brief providing conference details and criteria considered in identifying this Board's delegations to such conferences had been published to the Board Resources Page. He invited Board members who may be interested in attending one of the conferences to advise the Board Executive Assistant on or before January 4, 2011.

5. DOUGLAS COLLEGE 2010 – 2015 STRATEGIC PLAN

The President expanded on earlier updates on progress with implementation of the Strategic Plan, and invited and responded to questions. Board members considered the scope of resources contained within the 2010 Fact Book, published on the Board Resources Page.

6. OTHER REPORTS**6.1 Report: Audit and Finance Committee (AFC)**

Mary Hemmingsen had no additional reports on behalf of the Audit and Finance Committee.

6.2 Report: Board Executive and Governance Committee (BEGC)

Committee Chair Paul Wates reported that the BEGC held its inaugural meeting in early November, and that he would provide additional information during the in camera session.

6.3 Report: Human Resources Committee (HRC)

Committee Chair Mike Russell had no information to report.

6.4 Liaison Report: Douglas College Foundation

Bruce Clarke reported on his first meeting as the Board's Liaison to the Foundation, and on the success of the Foundation-sponsored Masque Royale fundraising gala.

6.5 Liaison Report: Education Council

The Board Chair advised that time commitments were such that Peter Kendrick would be stepping away from the role of Education Council Liaison. The Chair asked that any Board members interested in assuming such responsibilities contact him or the Executive Assistant to the Board.

6.6 College Board Succession Planning

The Board Chair acknowledged, with regret, Caroline Jellinck's departure from this Board on November 30, 2010. He reported that the Board had provided its recommendations regarding this Board's two Order in Council (OIC) vacancies to the Board Resourcing and Development Office (BRDO), and that we awaited word of appointments by the provincial Cabinet.

6.7 Board Chair's Report

The Chair extended thanks and congratulations to Hazel Postma, the Douglas College Foundation and all involved in the successful Masque Royal fundraiser. Noting a number of upcoming College events, the Chair and President encouraged those who could to attend the November 19, 2010 *Douglas Day* public lecture marking the 40th anniversary of the official opening of this College.

Paul Wates reflected on the upcoming employee recognition event planned for December 2, 2010 and the celebration that day of the contributions of – amongst others – two employees who have been with the College since its first year of operations: Leonard (Len) Millis and Gert van Niekerk.

Marking an exception from protocol, the Chair invited DSU Constituency Group Leader Jerin Mece to provide an update on progress on the U-Pass transit front. Mr. Mece thanked the Chair for the opportunity to report on the DSU's endeavours to inform and encourage students to vote on November 29, December 1 and December 2, 2010 on the opportunity to make the U-Pass available to Douglas College students. Discussion ensued.

7. NEXT MEETING AND ADJOURNMENT

With no meeting scheduled for the month of December, the Chair offered the Board's good wishes for the holiday season to Constituency Group Leaders Sandra Hochstein and Jerin Mece. There being no further business, the meeting adjourned at 6:55 p.m., with the next Open Session meeting confirmed for a 5:00 p.m. start in the David Lam Campus boardroom on Thursday, January 20, 2011.

CHAIR

PRESIDENT