

**DOUGLAS COLLEGE
EDUCATION COUNCIL
MONDAY, MARCH 21ST, 2005 AT 4:15 P.M.
BOARD ROOM (NWC)**

1. ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF THE MINUTES OF THE FEBRUARY 21ST, 2005 MEETING
(attached)

4. BUSINESS ARISING FROM THE MINUTES
 - 4.1 Certificate in Performing and Fine Arts (**Motion for Approval**) (**Pls. b/f item 5.4 from the February meeting**) (**Lorna McCallum; Christine Dewar**)
 - 4.2 Possible Extension of Semester and Possible Change to Final Exam Schedule (**update**) (**Chair**)
 - 4.3 Applied Degree Standards Committee (**L. Byrne**)
 - 4.4 Admission and Language Competency Committee (**Motion to Short-cycle; Motion for Approval**) (**T. Angus**)
 - 4.5 Curriculum Committee Recommendations (**Motion to Short-cycle; Motion for Approval**) (**C. Campbell**)

5. NEW BUSINESS
 - 5.1 Program Revisions: (**Notice of Motion**) (**R. Coulson**)
 - a) Accounting Management Diploma Program
 - b) Computer Information Systems Diploma Program
 - 5.2 College Program and Course Signature Elements (**for feedback**) (**J. Lindsay**)
 - 5.3 Budget Response and Advice (**for discussion**) (**Chair**)
 - 5.4 Policy Issues: (**S. Meshwork**)
 - a) *Curriculum Development and Approval* Policy (attached)
 - b) *Credentials Awarded at Douglas College* Policy (verbal)

- 5.5 Motion to Change the College Final Exam Timetabling (**Notice of Motion**)
(**Don Valeri**)
- 5.6 Notice of Motion for the Vice President, Educational Services and SMT to Review the Refund Rules (**Joyce Cameron**)
- 5.7 Douglas Development: Next Steps for the College-wide PD Day
(**Rita Chudnovsky; Susan Smythe**)
- 5.8 *Student Appeals* Policy Review (**Chair; Blaine Jensen**)
- 5.9 **Administration Policy: *Scholarly Activity*** (for feedback at the April meeting)

6. REPORTS
 - 6.1 **Report from the Chair**
 - 6.2 **Report from the President**
 - 6.3 **Report from the Board Representative**
 - 6.4 **Report from the Secretary**
 - 6.5 **Report from the Research Ethics Board (S. Meshwork)**
 - 6.6 **Report from the Standing Committee on Educational Policies (T. James)**
 - 6.7 **Report from the Standing Committee on Admissions and Language Competency Standards (T. Angus)**
 - 6.8 **Report from the Educational Excellence Committee (K. Barrington-Foote)**
 - 6.9 **Report from the Curriculum Committee (C. Campbell)**
 - 6.10 **Report from the Education Technology Forum (G. Rodwell)**

7. NEW BUSINESS - For Information and Circulation
 - 7.1 Concept Paper: Diploma in Applied Environmental Science
 - 7.2 **Tactical Planning**
 - 7.3 **Memorandum of Understanding - Chiang Mai Rajabhat University (Thailand) and Douglas College**

8. ADJOURNMENT