AGENDA
DOUGLAS COLLEGE BOARD
REGULAR MEETING OF JUNE 18, 2009

OPEN SESSION
6:00 P.M.
NEW WESTMINSTER CAMPUS BOARDROOM

1. CALL TO ORDER
A. Taylor

2. APPROVAL OF AGENDA
A. Taylor

3. APPROVAL OF MINUTES OF MAY 21, 2009 (Attachment “A”)
A. Taylor

4. BUSINESS ARISING FROM MINUTES
A. Taylor

5. INFORMATION/COMMUNICATION
5.1.1 BC Government and Service Employees’ Union (BCGEU) M. Ferley
5.1.2 Douglas College Faculty Association (DCFA) (Attachment “B”) S. Briggs
5.1.3 Douglas Students’ Union (DSU) (Attachment “C”) A. Iachelli

6. REPORTS
6.1 Board Chair
A. Taylor
6.1.1 Chair’s Report (verbal)
6.1.2 Province of BC: June 10, 2009 Appointment of
The Honourable Moira Stilwell as Minister of
Advanced Education and Labour Market Development (ALMD)
6.1.3 Board Membership: Notice of Position Re-Posted June 8, 2009
6.1.4 Summer 2009 Graduation Ceremonies
6.1.5 Shanghai Administrative Institute (SAI) Delegation
6.1.6 Fall 2009 Board Retreat: Date Proposal – Saturday, October 17

6.2 Education Council
S. Meshwork
6.2.1 Chair’s Report (Attachment “D”)
6.2.2 Board Liaison’s Report
A. Kitching

6.3 President
S. Witter
6.3.1 President’s Report (Attachment “E” and verbal report)
6.3.2 Approval of Withdrawal of Credential: Diploma in Arts (Attachment F)
6.3.3 Approval of Credential: Diploma in Liberal Arts (Attachment “G”)
6.3.4 Approval of Douglas College Accountability Plan and Report:
2009/10 – 2011/12 (Attachment “H”)
7. **BOARD COMMITTEES**

7.1 Audit and Finance Committee  
7.1.1 Planned Activities (verbal)

7.1.2 Recommendation on 2008/2009 Audited FTE Enrolment Report (Attachment “I”)  
   b) FTE Enrolment Report Highlight Memo

7.1.3 Recommendation on 2008/2009 Audited Financial Statements  
   a) Audited Financial Statements (Attachment “J”)  
   b) Financial Statements Highlight Memo (Attachment “K”)  
   c) KPMG Management Letter on Control Deficiencies (Attachment “L”)

7.1.4 Enrolment Update:  
   2009 Summer Semester FTE Report (Attachment “M”)

7.2 Human Resources Committee  
7.2.1 Planned Activities (verbal)

8. **DELEGATES’ REPORTS:**

8.1 2009 ASSOCIATION OF CANADIAN COMMUNITY COLLEGES (ACCC) CONFERENCE  
   G. Bowbrick, M. Hemmingsen, P. Kendrick, P. Wates

9. **COLLEGE POLICY A02.12.01, HONORARY DEGREE** (Attachment “N”; for information)  
   S. Witter

10. **COLLEGE POLICY A16.01.04, RECORDS MANAGEMENT AND RETENTION POLICY** (Attachment “O”; for information)  
    S. Witter

11. **FINAL REPORT: REVIEW OF SECURITY, ACCESS AND STORAGE OF CONFIDENTIAL MATERIALS** (Attachment “P”; for information)  
    B. Jensen

12. **ANNOUNCEMENTS AND GENERAL INFORMATION**  
   A. Taylor

12.1 Douglas College Community Music School: *Prog Fest*  
    Featuring the music of Genesis, Yes, King Crimson and ELP  
    Saturday, June 13, 2009 – 8:00 p.m., Laura C. Muir Performing Arts Theatre

12.2 Aboriginal Gallery Opening:  
    Thursday, June 18, 2009 – 4:00 p.m., New Westminster Campus

12.3 Naming Ceremony, Aboriginal Child and Youth Care Program – Aboriginal Stream:  
    Monday, June 22, 2009 – 5:00 p.m. in Room 1812, New Westminster Campus

12.4 Aboriginal Awareness Day Celebrations:  
    Monday, June 22, 2009 – 2:00 to 4:00 p.m., David Lam Campus

12.5 DLC Occupational Health and Safety Committee’s Minutes of April 2009 (Attachment “Q”)

12.6 *inside douglas* Online Document and Blog: [www.insidedouglas.com](http://www.insidedouglas.com)

12.7 Newspaper Clippings / Media Coverage (Attachment “R”)
13. **ISSUES ARISING FROM BOARD MEETING**

   A. Taylor

14. **BOARD MEMBERS’ REPORTS** (verbal)

15. **RECOGNITION OF SERVICE TO DOUGLAS COLLEGE BOARD:**
   CATHIE GIBSON

   A. Taylor

16. **DATE AND LOCATION OF NEXT MEETING:**
    Thursday, August 20, 2009 – 6:00 p.m., New Westminster Campus

   A. Taylor

17. **ADJOURNMENT**

   A. Taylor