



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, DECEMBER 12, 2016 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Thor Borgford
Sheilagh Badanic
David Cho
Manuela Costantino
John Fleming
Mary Hodder (*Ex-Officio*)
Olga Kalachinskaya
Christine Kerr
Edith Kirkpatrick
Cecil Klassen
Weissy Lee (Vice Chair)
Rod Midgley
Jasmine Nicholsfigueiredo (Chair)
Jenny Shin
Wesley Snider (*Ex-Officio*)
George Stroppa
Marsha Wilson
Andria Wrench

Sandra Bird (Recorder)

Regrets:

Kathy Denton (*Ex-Officio*)
Monique Paulino

Absent:

Meredith Graham
Brent Stant

Guests:

Joan Crisp
Lara Duke
Chris Gibson
Heather Harty Scott
Anna Helewka
Anne MacMillan
Robin Wylie

2. APPROVAL OF THE AGENDA

The Chair advised of the following additions/amendments to the Agenda:

- Item 4.3 Policy Revision - change to a Notice of Motion,
- Add Item 4.10 Revision to Admission to College Nursing Programs
- Add Item 5.3 Revision to Academic Calendar.

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

3. APPROVAL OF MINUTES

The November 2016 Education Council minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Committee Recommendations

Weissy Lee spoke to the Curriculum Committee Recommendations.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by John Fleming; SECONDED by Jeff Schutts, THAT Education Council approve the submitted guidelines for: HIST 2205 and 3391.

The Motion was CARRIED.

4.2 Admissions and Language Competency Committee Recommendations

Mary Hodder spoke to the items.

- a) Admission Requirements: Bachelor of Science in Applied Biology.**
- b) Change to Admission Requirements: Academic Foundations Program for Nursing and Psychiatric Nursing.**
- c) Change to Admission Requirements: Bachelor of Social Work Program.**

There being no discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Edith Kirkpatrick; SECONDED by Rod Midgley, THAT Education Council approve the Admissions & Language Competency Standards Committee recommendations.

The Motion was CARRIED.

4.3 Policy Items

Christine Kerr was welcomed to speak to the item.

- a) Educational Policy Develop and Review**
- b) Curriculum Development and Approval Policy**
- c) Grading Policy**

ACTION: Please refer this item to your constituency groups for consideration of approval at the January meeting.

4.4 Program Proposal: Foundations for Music Therapy Studies

Heather Harty Scott was welcomed to speak to the item.

Heather noted the changes made from feedback received, which include the deletion of Math 11 with a "C" from the admission requirements. There will also be a note included that some math and science options have external prerequisites.

The Chair indicated that this item was approved pending approval by the Admissions and Language Competency Standard Committee; it will then go to the College Board for recommendation in January 2017.

There being no further discussion,

MOVED by Sheilagh Badanic; SECONDED by John Fleming, THAT Education Council approve the Program Proposal: Foundations for Music Therapy Studies.

The Motion was CARRIED.

And,

There was unanimous consent to Short-cycle the Motion.

MOVED by Manuela Costantino; SECONDED Olga Kalachinskaya, that Education Council recommend that the College Board establish the credential Foundations for Music Therapy Studies.

The Motion was CARRIED.

4.5 Program Revision: Music Diploma Program

Heather Harty Scott was welcomed to speak to the item.

Heather noted the changes from feedback received were included on the cover memo. There was further feedback to add a note that the English requirement can be met by taking Communications or Creative Writing.

There being no discussion,

MOVED by Jeff Schutts; SECONDED by Manuela Costantino, THAT Education Council approve the Program Revision: Music Diploma Program.

The Motion was CARRIED.

4.6 Program Revision: Graduate Diploma in Physical Education

Lara Duke was welcomed to speak to the item.

There was a query regarding the difference between a Graduate Diploma and a Post Degree Diploma. In response, it was stated that the difference is with the level of courses offered e.g. Graduate Diploma is all 500 level courses.

Lara reminded members that Sport Science (SPSC) wishes to withdraw the old credential name "Graduate Diploma Physical Education" for September 5, 2017, and begin using the new credential name "Graduate Diploma in Physical and Health Education" for September 5, 2017.

There being no further discussion,

MOVED by Christine Kerr; SECONDED by Jeff Schutts, THAT Education Council approve the Program Revision: Graduate Diploma in Physical Education.

The Motion was CARRIED.

And,

There was unanimous consent to Short-cycle the Motion.

MOVED by Sheilagh Badanic; SECONDED Christine Kerr, that Education Council recommend that the College Board approve the revisions and withdraw the old credential name Graduate Diploma Physical Education for September 5, 2017, and begin using the new credential name Graduate Diploma in Physical and Health Education for September 5, 2017.

The Motion was CARRIED.

4.7 Program Proposal: Associate of Arts Degree, specialization in Asian Studies

Robin Wylie spoke to the item.

Discussion ensued about building in an international aspect to the program. It was voiced that courses relating to international or global trade, microeconomics and macroeconomics would benefit the students. There was a suggestion for further discussions with Business to see how the courses could fit.

Robin agreed to consider adding Economics 1150, 1102 and a third course in international trade will be added to the table in the proposal.

There being no further discussion,

MOVED by Jeff Schutts; SECONDED by John Fleming, THAT Education Council approve the Program Proposal: Associate of Arts Degree, specialization in Asian Studies.

The Motion was CARRIED.

4.8 Program Revision: Post Degree Diploma in Accounting

Arsineh Garabedian was welcomed to speak to the item.

Arsineh advised of an oversight and asked members to include under Admission Requirements: Accounting 1235 and 2320 with a minimum grade of C.

There being no further discussion,

MOVED by George Stroppa; SECONDED by Rod Midgley, THAT Education Council approve the Program Revision: Post Degree Diploma in Accounting.

The Motion was CARRIED.

4.9 Program Revision: Bachelor of Psychiatric Nursing

Anna Helewka and Joan Crisp were welcomed to speak to the item.

There being no further discussion,

MOVED by George Stroppa; SECONDED by Marsha Wilson, THAT Education Council approve the Program Revision: Bachelor of Psychiatric Nursing.

The Motion was CARRIED.

4.10 Program Revision to Admissions to College Nursing Programs

Thor Borgford was welcomed to speak to the item.

A member queried that, if there is such a demand for the programs can there be expansion to the programs. Thor answered that the only way to expand is to go from two to three admissions including the summer. It was also stated that an increase to practicum placements could make it difficult because practicums are administered regionally.

Lengthy discussion ensued around transfer students and current Douglas students wanting entry into the program. Thor stated that, with the revision all students wanting into the nursing programs will be required to register in the Academic Foundations (AF) Program.

There was further discussion regarding the priority for admission into Academic Foundations. It was stated that admission is based on first qualified, date of application to the program, and then GPA.

Thor stated that we need to give at least a year's notice of the changes. Notice will be given before the start of the Winter 2017 semester.

Thor will have further discussion with the Admissions and Language Competency Committee chair and colleagues in nursing regarding other priority to Douglas students.

There being no further discussion,

MOVED by Marsha Wilson; SECONDED by Jeff Schutts, THAT Education Council approve the Program Revision to Admissions to College Nursing Programs.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Program Name Change: Light Warehouse Training Program

Chris Gibson was welcomed to speak to the item.

Chris explained that, in terms of industry, this will enhance the employability of students who have completed the program.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January meeting.

5.2 Program Revision: Criminology Course Name Change

Christine Kerr was welcomed to speak to the item.

Christine explained that this is a housekeeping change. CRIM 2460 has never existed and has always been YJWD 2460.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Marsha Wilson; SECONDED by Rod Midgley, THAT Education Council approve the Program Revision: Criminology Course Name Change.

The Motion was CARRIED.

5.3 Academic Calendar Revision

Mary Hodder was welcomed to speak to the item.

Mary explained the requested amendment was required as the original last day of classes was Saturday, April 15th, which falls in the middle of the Easter long weekend. The College will amend to end classes on April 13th.

Mary asked members to please pass this along to FEC to give faculty notice before they create their syllabus.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Christine Kerr; SECONDED by Olga Kalachinskaya, THAT Education Council approve Academic Calendar Revision.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

- a) November 2016 Report to the College Board.
- b) Recommendation of Credential – Certificate in Medication Administration for Health Care Assistants.
- c) Recommendation of Credential: Post Baccalaureate Diploma in Accounting and Finance.
- d) The Chair asked Deans to consider moving their FEC meetings to a date before the EdCo meeting, especially in the months where EdCo does not fall on its normal 3rd Monday .

6.2 Report from the President

Jasmine reported that Kathy Denton has been appointed to DQUAB.

6.3 Report from the Vice President, Academic & Provost

Thor reported that SMT recently met with the new Assistant Deputy Minister and his assistant. The Assistant Deputy Minister was given a tour of the music technology studio among other locations. The group left very impressed.

Thor also announced that the Evergreen Line is now running.

Thor stated that the e-text project was happening and the College will continue to move ahead with e-textbooks. It is planned to have a whole program using e-text in September 2017. Thor thanked Debbie Schachter and Linda Valecourt for moving this forward.

Thor announced that two recent Associate Dean searches have come to conclusion. Announcements are expected shortly.

6.4 Report from the Board Liaison

Nothing to report.

6.5 Report from the Secretary

Nothing to report.

6.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, January 4 at 9 a.m. This is the deadline for any courses that need to be submitted for summer semester. Please remind your FECs of this date.

6.7 Report from the Educational Excellence Committee

Nothing to report.

6.8 Report from the Committee on Admissions & Language Competency Standards

Mary Hodder announced that this is her last meeting. Mary gave her appreciation to the EdCo members.

6.9 Report from the Committee on Educational Policies

Christine reported that the committee will meet next on Friday.

6.10 Report from the Committee on International Education

Jeff reported that the Committee met with folks from Douglas International.

7. OTHER BUSINESS

No other business.

8. NEXT MEETING

Monday, January 16, 2017 at 9:00 am in Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by Rod Midgley; SECONDED by Marsha Wilson, that the meeting be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 11:40 am.

Chair

Secretary