



MINUTES OF A MEETING OF EDUCATION COUNCIL

**HELD MONDAY, DECEMBER 17, 2012 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Bruce Clarke (Ex-Officio)
Kathy Denton
Iloradanon Efimoff
Karen Gill
Gretchen Goertz
Maria laquinta
Marina Kolar
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Sanjin Ramovic
Graham Rodwell
Jenny Shin
Wesley Snider
Brian Thomas-Peter
Cathy Tremblay
Silvia Wilson
Jo-Anne Bilquist (Recorder)

Regrets:

Brian Chapell
Todd Harper
Ted James (Ex-Officio)
Debbie McCloy
Lorne Patterson
Kate Yoshitomi

Guests:

Blair Fisher
Morna Fraser
Julia Robinson
Titus Yip

The Chair thanked Student Representative Karen Gill for her contributions to Education Council. On behalf of Council, the Chair wished Karen well in her new articling position.

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered.

3. APPROVAL OF MINUTES

The November 19, 2012 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

a) Curriculum Committee Recommendations

L. McCausland spoke on behalf of the Curriculum Committee Chair, responding to questions from Council.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by B. Thomas-Peter; SECONDED by M. Kolar, THAT Education Council approve the submitted guidelines for: MARK 4220; CFCS 3900; HIMP 2470 and 2575; EASL 0360 and 0460; and that Council approve the withdrawal requests for: BUSN 1111, 1250, 2254, 2403 and 4470; FINC 1220, 2210, 2310, 2320, 2350, 2400, 2410 and 2420.

The Motion was CARRIED.

4.2 Admissions & Language Competency Committee Recommendations

The Chair advised that Ted James was unable to attend today's meeting. She noted that there are no changes to the scoring level requirement, just to the test being used. Discussion followed regarding data on effectiveness of testing, and EdCo's role of approving the subcommittee's recommendations, though admissions are technically not our authority but rather an operational administrative issue.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by C. Tremblay; SECONDED by D. McCloy, THAT Education Council approve the recommendations as presented.

The Motion was CARRIED.

4.3 TESL Professionalism Policy

The Chair welcomed Julia Robinson to speak to this item.

Julia highlighted the changes made to the Policy following feedback from last month's EdCo meeting. As well, she agreed to make adjustments based on suggestions received today.

There being no further discussion,

MOVED by C. Tremblay; SECONDED by K. Gill, THAT Education Council approve the proposed policy as revised.

The Motion was CARRIED.

4.4 Education Council Elections Bylaw Variance

The Chair asked for feedback from Council members' constituents.

Following discussion of feedback, the Chair noted that there didn't seem to be much concern about the issue. Council agreed to leave elections as they are, and to remove the mention of staggering terms as part of the bylaw revision.

4.5 Program Revision: Diploma in Office Administration

The Chair welcomed Titus Yip to speak to this item.

K. Denton suggested the department consider adding additional communications courses to the diploma. Titus indicated he would discuss with his departmental colleagues.

G. Rodwell noted that it would be beneficial in the future for programs to consider transferability for core courses. Titus advised that the main concern in setting core Commerce and Business courses is laddering into our own BBA degrees, rather than transfer.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by S. Wilson; SECONDED by C. Tremblay, THAT Education Council approve the proposed revisions.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Program Revision: Business and Accounting Departments

The Chair welcomed Morna Fraser to speak to this item.

K. Denton noted that VPAC did not have enough information to support the idea that students could get credit for both of these courses. Morna, along with G. Rodwell, explained that although the courses cover some similar topics, the outcomes are significantly different.

It was agreed that Business will update the outcomes of their course (BUSN 3310) to clarify the applied nature, and seek transfer that is better differentiated from SOSC 2140.

While the courses are considered equivalent in the registration system, this information is not clearly conveyed to students and it is not clear how the

equivalency was established. Discussion followed on ways to make sure this type of error is being caught, to ensure that the proper information is in the calendar and the registration guide so it is effectively communicated to students. Revisions to the Program and Curriculum Approval Policies should establish better procedures for creating equivalencies between courses. The Chair will follow up with the Registrar's Office.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by I. Efimoff; SECONDED by S. Ramovic, THAT Education Council approve the proposed revision.

The Motion was CARRIED.

5.2 Program Revision: Music Technology

The Chair welcomed Blair Fisher to speak to this item.

Blair explained that when this course ran for the first time last year, many students found the information to be too condensed. The proposal is to make the course worth 3 credits and spread over 2 semesters. The additional credit will mean students need to take one fewer elective; there are no budgetary concerns.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by K. Denton; SECONDED by C. Tremblay, THAT Education Council approve the revision.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

The Chair advised that the recently released DQAB Panel Report on the China programs contained a fair bit of reference to Education Council and academic governance. She noted one strong recommendation that if a college is offering degrees they may need to consider having their Education Council operate as more of a senate, which combines the responsibilities of EdCo and an administrative body such as VPAC. She advised that she is working on a briefing report for the President, and will share it with EdCo. The Secretary will circulate the link to the Report for EdCo members.

The Chair also noted that there will be a by-election in January to fill the Student Representative seat, so EdCo will be without one student position for that month.

a) November 2012 Report to the Board

6.2 Report from the President

S. McAlpine reiterated that the DQAB Report was available. He noted that although there are a few areas where we can make some progressive changes, the programs are solid and will continue.

He also noted that approval has come from the Ministry for the College's proposed Psychology programs to move to DQAB for review.

Scott noted the December President's Report will be distributed shortly via email, and wished all Happy Holidays.

6.3 Report from the Vice President, Academic

K. Denton expanded on the welcome news that the Psychology Degree programs will be moving to DQAB review. She noted that DQAB will name their panel members in January, they will look at the proposal and the program in detail, and a site visit will be arranged.

6.4 Report from the Board Representative

There was no report.

6.5 Report from the Secretary

There was no report.

6.6 Report from the Curriculum Committee

There was no report.

6.7 Report from the Educational Excellence Committee

M. Iaquina and D. McCloy, co-chairs of the committee, reported that the call for nominations has gone out and the deadline is January 17th. The committee is looking forward to the nominations.

6.8 Report from the Standing Committee on Admissions and Language Competency Standards

There was no report.

6.9 Report from the Standing Committee on Educational Policies

The Chair noted that she is working on getting more members for the committee; they will meet in January as there will be some policy revisions to look at.

7. OTHER BUSINESS

7.1 Ethical Conduct for Research Involving Humans Policy

K. Denton noted that the attached memo points out that the changes are driven by Tri-Council. She indicated that she, along with the Chair of the Ethics Board,

feels that we are not doing a great job in local course reviews, with some FECs doing it well and some falling behind. Responding to a question around the confusion of ethics policy relating to data for educational purposes rather than research, she advised that as long as there is local review (ie consideration at FEC) the policy would be satisfied.

8. NEXT MEETING

Monday, January 21, 2013 at 9:00am in the Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by K. Denton; **SECONDED** by K. Gill, that the meeting be adjourned.

The meeting adjourned at approximately 10:15 am.

Chair

Secretary