



**DOUGLAS COLLEGE**

---

# CRIMINOLOGY

STUDENT HANDBOOK

2023-24



# Table of Contents

<b>IMPORTANT.....</b>	<b>0</b>
<b>WELCOME TO THE CRIMINOLOGY DEPARTMENT.....</b>	<b>1</b>
<i>Meet your Program Coordinators.....</i>	<i>1</i>
<i>Criminology Faculty.....</i>	<i>2</i>
<i>Program Goals And Student Objectives.....</i>	<i>3</i>
<i>Join the Blackboard Community Page!.....</i>	<i>4</i>
<i>Frequently Asked Questions .....</i>	<i>5</i>
<i>Scholarships and Bursaries.....</i>	<i>8</i>
<b>STUDYING CRIMINOLOGY.....</b>	<b>9</b>
<i>Criminology Courses Offered.....</i>	<i>9</i>
<i>Legal Studies Courses Offered.....</i>	<i>10</i>
<i>Resources For Writing Term Papers And Essays .....</i>	<i>11</i>
<i>Department Policy on Academic Integrity and Student Conduct.....</i>	<i>12</i>
<b>CREDENTIALS OFFERED.....</b>	<b>13</b>
<i>Transfer Credit For Justice System Education .....</i>	<i>13</i>
1. <i>Certificate In Criminal Justice Studies .....</i>	<i>14</i>
2. <i>Diploma In Criminology.....</i>	<i>15</i>
3. <i>Diploma In Legal Studies.....</i>	<i>16</i>
4. <i>Associate Of Arts Degree (Criminology).....</i>	<i>18</i>
5. <i>Bachelor of Arts in Applied Criminology.....</i>	<i>19</i>
<i>Practicum Requirements.....</i>	<i>23</i>
<i>Graduation Requirements – Portfolio.....</i>	<i>24</i>
6. <i>Bachelor of Arts in Applied Criminology - Honours.....</i>	<i>26</i>
<b>CRIMINOLOGY STUDY TOUR AND FIELD SCHOOLS.....</b>	<b>28</b>
<b>CRIMINOLOGY CAREERS LIST.....</b>	<b>29</b>

## IMPORTANT

While every effort is made to ensure the information contained herein is correct and up to date, changes may occur in the program that may not be immediately reflected. In the event of any discrepancy with this Handbook and the official College calendar, the Douglas College calendar and/or Registrar's website will be adhered to.

Students are urged to confirm information with an Academic Advisor or the Registrar if there are any discrepancies.

Please visit the website, which has links to the most current Registrar information:

<http://www.douglascollege.ca/programs-courses/faculties/humanities-social-sciences/criminology>

*Last update: Sept, 2023*

---

# Welcome to the Criminology Department

We are pleased that you have chosen to begin your post-secondary education at Douglas College and that you are interested in pursuing justice education. This handbook has been prepared to allow the faculty in the Criminology Department an opportunity to 'speak' to all students. It is our hope that you will get to know some of the faculty members outside the classroom and will feel free to approach us with suggestions, requests for advice on course selection, information on employment opportunities, and so on.

[www.douglascollege.ca/programs-courses/faculties/humanities-social-sciences/criminology](http://www.douglascollege.ca/programs-courses/faculties/humanities-social-sciences/criminology)

## MEET YOUR PROGRAM COORDINATORS:



### QUESTIONS RELATED TO PRACTICUMS:

Dr. Andrew Reid  
[reida3@douglascollege.ca](mailto:reida3@douglascollege.ca)  
PhD, Criminology, Simon Fraser University

Practicum placements  
Deadlines!  
Application procedures, security clearances, assessments



### QUESTIONS ABOUT THE BA OR HONOURS DEGREE:

Dr. Patrick Lalonde  
[lalondep@douglascollege.ca](mailto:lalondep@douglascollege.ca)  
PhD Waterloo

Admissions process, and application forms for the BA and Honours  
Completing your BA, choosing a concentration  
Portfolio/graduation requirements



### QUESTIONS ABOUT ENTERING THE PROGRAM:

Dr. Caroline Greaves  
[greavesc@douglascollege.ca](mailto:greavesc@douglascollege.ca)  
MA, PhD Simon Fraser University

How to apply to enter first year  
Lower level (1<sup>st</sup> and 2<sup>nd</sup> year courses) required  
Diploma and Certificate credentials

## **CRIMINOLOGY FACULTY** [LINK](#)

### **Lorree Bogden, MA (SFU)**

Women in conflict with the law, media and crime

### **Graeme Bowbrick, QC, LLM (UBC), LLB (Victoria)**

Administrative law, employment law, human rights law

### **John Cater, (Chair), MA (Windsor)**

Policing, organized crime and gang activity, major crime investigations

### **Tara Chang, (Co-Coordinator Youth Justice), MA (SFU)**

Youth and youth justice issues, criminological theory

### **Lisa David, LLB, LLM (UBC)**

Civil litigation, human rights and civil liberties

### **Beth de Beer, MA (SFU)**

Corrections, female offenders and feminist theory

### **Tracey Dowdeswell, MA (SFU), LLB (McGill), BCL (McGill), LLM (York), PhD (York)**

Criminal law, immigration law, evidence, science & technology law

### **Caroline Greaves, PhD (SFU), MA**

Sex offenders and offences, mental health, risk assessment, research methods, forensic psychology

### **Kelsey Gushue, PhD Candidate (SFU)**

Youth involved in crime; developmental and life course criminology; criminological theory; quantitative research methods

### **Alicia Horton, PhD (Queens), MA**

Prison culture, violence and conflict, masculinities, social deviance, bodies and qualitative methods

### **Jeff Mathesius, PhD Cand. (SFU), MA**

Developmental / life course criminology; development of aggression / violence, serious / violent young offenders, sex offenders

### **Niki Huitson, PhD (SFU), MA, MPM (SFU)**

Biosocial models of crime, policy analysis,

research methods, forensic science

### **Kathy Hunter, LLB (Dalhousie)**

Criminal law, constitutional law, civil liberties

### **Aaren Ivers, MA (SFU)**

Indigenous justice, drug policy, illicit drug markets, research ethics

### **Hannele Jantti, MA (SFU)**

Young offenders, indigenous justice

### **Patrick Lalonde, PhD (Waterloo)**

Canadian border security, migration, policing, and surveillance

### **Logan Macnair, PhD (SFU)**

Terrorism, extremism, social media, radicalization and social theory

### **Noah Neaman, LLM (London School of Economics and Political Science)**

Criminal law, human rights, international law, environmental law

### **Colleen Pawlychka, PhD (SFU), MA (UMN)**

Restorative justice, corrections, childhood psychological trauma

### **Charmaine Perkins, PhD (SFU), MA**

Qualitative methods, genocide/mass atrocities, minorities and CJS, crime & media

### **Aynsley Pescitelli, PhD Candidate (SFU), MA (SFU), BA (1st Class Hons) (SFU)**

Crime and media, sexual violence, minorities, cyber victimization, hate crime, female offender, teaching methods

### **Andrew Reid, PhD (SFU), MA**

Sentencing, courts, policing, crime prevention, crime analysis

### **Michael Sporer, LLB (Alberta)**

Law and liberty, private law, constitutional law

### Retired Faculty

**Colin Campbell, PhD (SFU), Faculty Emeritus**

**Linda Fisher, MA (SFU)**

**Cynthia Fulton, LLB (Vic), Faculty Emeritus**

**Randy Mackoff, PhD (UBC)**

# PROGRAM GOALS AND STUDENT OBJECTIVES

## *Program Goals*

1. Blend a solid academic foundation with a practical skills application
2. Enhance the connection between post-secondary education and a meaningful work experience
3. Provide a flexible degree program which can be tailored and specialized to prepare for entry into a variety of criminal justice careers
4. Expand the diversity of existing upper level courses in Criminology
5. Endow the capacity for professional, independent, intellectual work
6. Provide opportunities to interpret and evaluate information from a variety of sources and fields
7. Collaborate with community and criminal justice employers in order to provide enriched learning opportunities for our students
8. Advance breadth and cross discipline integration of knowledge and skills
9. Promote the life-long learner perspective
10. Espouse the Douglas College Vision, Goals and Values<sup>1</sup>

## *Student Objectives*

Develop and hone core competencies and requisite knowledge for work in criminal justice sector including to:

1. Write effectively in modes and formats required within criminal justice sector
2. Read, comprehend and use written materials including numerical data, policy, and legal and/or academic content
3. Speak with clarity, proficiency, and confidence
4. Think critically and creatively
5. Recognize and respect diversity and individual differences
6. Discern ethical consequences of decisions and actions
7. Develop and practice skills such as interviewing, problem solving, ethical decision making, and information seeking and sequencing
8. Recognize and manage change positively
9. Employ quantitative and qualitative analysis to solve problems
10. Transform information into judgment and action
11. Identify, prepare for and pursue career pathways in the criminal justice sector

---

<sup>1</sup> <http://www.douglas.bc.ca/about/values.html>

## JOIN THE BLACKBOARD COMMUNITY PAGE!

Please take a moment to join the Criminology Communication Centre, which is part of our Blackboard Community page. Within this community, you will be able to:

- Communicate with faculty and other students.
- Keep current about new events, workshops, and volunteer and job opportunities.
- Discuss related topics.
- Join groups you may be interested in.

The Blackboard Community Page also contains many of our internal application forms (e.g., the BA Honours program application form), as well as electronic copies of this Handbook and other resources.

To join the community, please follow these steps:

1. From the main [Douglas College webpage](#), choose “LOGINS” and scroll down to “BLACKBOARD COMMUNITY”.
2. Enter your student information (your login) where it says “LOGIN HERE”
3. On the left select INSTITUTION PAGE.
4. Scroll down to HSS COMMUNICATION CENTRES and click on CRIMINOLOGY.
5. You will now be on our CRIMINOLOGY BLACKBOARD COMMUNITY PAGE, and can sign up and view all the resources on the site.

[Link to CRIM Blackboard Community Page](#)



## **FREQUENTLY ASKED QUESTIONS**

### **1. Are there specific entrance requirements to become a student in the Criminology Program?**

The program requirements for the Criminology Diploma program are the following:

- General College Admission Requirements
- English Proficiency Requirement – English 12 C or higher or an approved equivalent.

You apply to Douglas College first. Once you are accepted, you can register in Criminology courses. Please refer to the following link: <http://www.douglascollege.ca/study-at-douglas/apply>

### **2. Can I take classes part-time? Do I need to take classes every semester?**

Yes, you may take a class load that works with your life and schedule. Some students prefer to take fewer classes per semester, but take courses in all three semesters. Other students prefer to take five classes per semester and have their summers off (for example). You may find your schedule fluctuates depending on your other commitments, time availability, and course scheduling.

### **3. Do I take only Criminology courses during my studies?**

No, while there are core Criminology courses you must take, your program of studies requires that you take core courses and electives outside of Criminology such as English, Psychology, Sociology and Philosophy.

### **4. Are all the Criminology courses listed in the calendar offered each semester?**

No, for some courses we will offer multiple sections, (e.g. Intro. to CJS); for others, like our special topic courses, we may offer only one section per year. The majority of courses are offered in fall and winter with a smaller selection offered in the summer term.

### **5. Does Douglas College offer a Bachelor of Arts degree or Honours program?**

Yes, we offer both a Bachelor of Arts in Applied Criminology, as well as an Honours degree. These options are discussed further in this handbook.

### **6. Can I take Criminology courses before I am accepted into a Criminology program?**

Yes, most criminology courses are open to all Douglas College students. However, each course has specific pre-requisites and/or credit requirements that you must meet in order to enroll in the course.

### **7. Are courses offered at both New Westminster and Coquitlam campuses?**

Yes, most Criminology courses are offered face-to-face at both New Westminster and David Lam campuses. A few courses are also offered on-line.

## 8. When do I apply for the Bachelor of Arts – Applied Criminology Program?

Admission to the Bachelor of Arts in Applied Criminology program will occur after the completion of 60 credits; however, students can apply while they are completing their last semester and receive a 'Conditional Acceptance.'

The Criminology, Applied BA program has two intakes: fall and winter.

To be accepted to the Bachelor of Arts in Applied Criminology program students must complete the following:

A two-year Liberal Arts or Science Diploma or Associate Arts (or equivalent) with a minimum cumulative GPA of 2.0.

Completion of the following courses (or equivalent):

[CRIM 1100](#) (Introduction to the Criminal Justice System)

[CRIM 1150](#) (Introduction to Criminology)

[CRIM 1160](#) (Introduction to the Canadian Legal System)

[CRIM 2140](#) (Interviewing and Professional Skills)

[CRIM 2254](#) (Research Methods)

[CRIM 2260](#) (Criminal Law)

One of [CRIM 1120](#) (Introduction to Policing) or [CRIM 1170](#) (Introduction to Corrections)

One of [CRIM 2251](#) (Psychological Explanations of Criminal Behaviour) or

[CRIM 2252](#) (Sociological Explanations of Criminal Behaviour)

One of [PSYC 2300](#) (Data Analysis in Psychology), [GEOG 2251](#) (Quantitative Methods in Geography), [MATH 1160](#) (Introduction to Stats), or [BUSN 2429](#) (Business Stats).

## 9. How do I apply to the BA Degree in Applied Criminology?

To apply to the BA Degree in Applied Criminology go to the following

link: <https://www.douglascollege.ca/future-students/apply-douglas/canadian-students>

Just make sure you have met the Admission Requirements listed in Q8 or here:

<https://www.douglascollege.ca/program/baacrim>

## 10. Can I complete a BA Degree in Applied Criminology in 4 years (120 credits)?

Yes, it is possible if you successfully complete 10 courses (30 credits) per year for 4 years. For example, a student might decide to complete 4 fall classes, 4 winter classes, and 2 summer classes per year. You may also need to take day or night classes or travel to both campuses depending on course offerings and the availability of seats. Please remember that fewer course options are often offered during the summer semester, and that some upper level courses are offered less frequently during the year, so plan your course schedule accordingly.

## 11. For the BA Applied Criminology Program, I am interested in two concentrations (e.g., Crime Analysis and Prevention, Community and Institutional Practice, or Legal Studies). Can I complete more than one within my degree?

Yes, students can complete the Program Declaration Form located in Enrolment

Services: <https://www.douglascollege.ca/current-students/enrolment-services/forms> and declare their concentrations prior to applying to graduate.

When you fill in the Program Declaration Form please:

- Add under “Current program” BAACRIM
- Under “New program,” leave the program field blank and write in the concentration(s)/minor you’d like to declare in the “Specialization/Concentration field.”
- If you plan to complete a second concentration and there isn’t space in the field, you can abbreviate to squeeze both in (e.g. Crime Analysis and Prevention “Cr Anls & Prv”).

## **12. Can a student use classes towards more than one credential? How do students declare having two credentials?**

Yes, students can work towards two programs and they can also have some of the courses count toward two programs. The Credential Awarded Policy language is "Credits earned for one credential may be used to meet some of the requirements of a second credential of the same type. A second credential may be awarded provided those students complete 50% additional coursework."

Students can only be enrolled in one defined program/credential at a time. If a student would like to receive two credentials, they can apply for graduation twice for two different ceremonies. Students are encouraged to consult with their [student success advisor](#) to ensure they have a plan that will work.

## **13. Can I start a concentration before I am accepted into the BA Applied Criminology Program?**

You could start to take courses toward your concentration depending on course offerings and the availability of seats.

## **14. Do my course credits from another institution transfer to Douglas College?**

Yes, several courses are University Transferrable (UT) and will transfer as equivalent courses into the Douglas College BA in Applied Criminology. Courses that do not transfer as equivalent can often be used as general or criminology specific electives. You can check BC Transfer Guide: <http://www.bctransferguide.ca/> or check the CRIM course in the Douglas College website: <https://www.douglascollege.ca/course/crim-1100> and click **Course Transfers** to determine transferability.

## **15. Do I continue to build on my GPA if I transfer from another institution, or do I start with a new GPA?**

If you have a Douglas College GPA you will continue building upon it once you return to the college. However, if you transfer here from another institution your GPA will not transfer, but your credits will.

## **16. Do I get to choose my practicum placement?**

You will have input into selecting your practicum placement, but you will also be working with the Practicum Coordinator. Practicum placement depends on student qualifications, experiences, and the availability of positions.

## **17. Who do I contact with additional questions?**

Email [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca) with any other questions you may have.

## SCHOLARSHIPS AND BURSARIES

There are a several scholarship and bursary awards available for Criminology and Legal Studies students to apply for. The following are examples of the financial awards and some of the selection criteria information. Please contact the **Financial Aid Office** (Room 2740 New West and Room A1030 David Lam) for more detailed information on eligibility requirements and deadlines for applications. <https://www.douglascollege.ca/current-students/advising-services/financial-planning/financial-aid/awards-bursaries-and#Awards-Bursaries-Scholarships>

1. **Brodie Osborne-Campbell Scholarship** – awarded to a full time Criminology student each year. Recipients must have a minimum GPA of 3.5 and be making the transition from first to second year. <https://www.scholarshipscanada.com/Scholarships/43066/Brodie-Osborne-Campbell-Memorial-Scholarship>
2. **Cassady & Company Award** – awarded to a Legal Studies Diploma, Legal Assistant Certificate or Citation student. Recipients must have a minimum GPA of 3.0, show evidence of financial need, and be enrolled in the Legal Studies Diploma or the Legal Assistant Certificate or Citation Programs.
3. **Jack Ferguson Memorial Scholarship** – awarded to a Criminology (preferred) student. Recipients must have a GPA of 3.5 or over, preference will be given to students who have demonstrated community service work, and submit a brief statement outlining career goals. <https://www.scholarshipscanada.com/Scholarships/20310/Jack-Ferguson-Memorial-Scholarship>
4. **The Law Foundation of BC Legal Studies Award** – awarded to a Legal Studies Diploma Program student. Recipients must have a minimum GPA of 3.0, and must be enrolled in the Legal Studies Diploma Program.
5. **McGraw-Hill Ryerson, 2012 Student Scholarship Award** - awarded to a student who enhances the teaching and learning environment. The Award is available to any full-time undergraduate student currently studying a degree, diploma, or certificate at an accredited Canadian college or university. For further information please see <http://www.mcgrawhilll.ca/scholarships>.
6. **Peter W. Webster Award** – awarded to a Criminology Program student who is graduating and entering a degree program at a post-secondary institution. Students should have evidence of financial need and a GPA of 3.0 or above. The focus is on all-round abilities and high levels of involvement in college and program activities. This award will be available to the student for 3 years from date of notification.
7. **Westminster Community Legal Services Society Bursary** – awarded to a student in the Youth Justice Program, Criminology, Community Social Services Worker Program, and/or Child & Youth Counselor Program. Preference will also be given to a student who is a single parent.

# Studying Criminology

Students may complete Criminology courses on a part-time or full-time basis providing the course prerequisites are met. If Criminology classes are full, students should attempt to register in other university transfer course requirements for their specific credential. **All courses with a 2000, 3000 and 4000 numbers have a prerequisite.** Please note not all courses are offered each semester, and the number of course sections offered each semester is limited.

## CRIMINOLOGY COURSES OFFERED

<a href="#">CRIM 1100</a>	Introduction to the Criminal Justice System	3.0
<a href="#">CRIM 1101</a>	Comparative Justice Systems	3.0
<a href="#">CRIM 1120</a>	Introduction to Policing	3.0
<a href="#">CRIM 1121</a>	Historical Perspectives in Criminal Justice	3.0
<a href="#">CRIM 1150</a>	Introduction to Criminology	3.0
<a href="#">CRIM 1160</a>	The Canadian Legal System	3.0
<a href="#">CRIM 1170</a>	Introduction to Corrections	3.0
<a href="#">CRIM 2140</a>	Interviewing and Professional Skills	3.0
<a href="#">CRIM 2251</a>	Psychological Explanations of Criminal Behaviour	3.0
<a href="#">CRIM 2252</a>	Sociological Explanations of Criminal Behaviour	3.0
<a href="#">CRIM 2253</a>	Youth, Crime and the Law	3.0
<a href="#">CRIM 2254</a>	Research Methods in Criminology	3.0
<a href="#">CRIM 2260</a>	Criminal Law	3.0
<a href="#">CRIM 2261</a>	Administration of Justice	3.0
<a href="#">CRIM 3310</a>	Advanced Theoretical Perspectives	3.0
<a href="#">CRIM 3320</a>	Environmental Criminology and Law	3.0
<a href="#">CRIM 3325</a>	Qualitative Research Methods	3.0
<a href="#">CRIM 3335</a>	Human Rights and Civil Liberties	3.0
<a href="#">CRIM 3340</a>	Problem Solving and Interventions in Criminal Justice	3.0
<a href="#">CRIM 3345</a>	Criminology Practicum	3.0
<a href="#">CRIM 3355</a>	Indigenous Peoples: Crime and Administration of Justice	3.0
<a href="#">CRIM 3356</a>	The Female Offender	3.0
<a href="#">CRIM 3362</a>	Criminal Procedure and Evidence	3.0
<a href="#">CRIM 3365</a>	Cybercrime	3.0
<a href="#">CRIM 3370</a>	Sex Offenders and Sexual Offences	3.0
<a href="#">CRIM 3375</a>	Correctional Practice and Policy	3.0
<a href="#">CRIM 3376</a>	Restorative Justice	3.0
<a href="#">CRIM 3380</a>	Organized Crime	3.0
<a href="#">CRIM 3385</a>	Community Crime Prevention	3.0
<a href="#">CRIM 3386</a>	Customs and Border Services	3.0
<a href="#">CRIM 3390</a>	Crime and Intelligence Analysis	3.0
<a href="#">CRIM 3395</a>	Terrorism	3.0
<a href="#">CRIM 4410</a>	Mental Disorder and Law	3.0
<a href="#">CRIM 4420</a>	Media, Crime and Criminal Justice	3.0
<a href="#">CRIM 4440</a>	Police and Community	3.0
<a href="#">CRIM 4460</a>	Victimization	3.0
<a href="#">CRIM 4470</a>	Gambling in Canada	3.0
<a href="#">CRIM 4480</a>	Forensic Sciences	3.0
<a href="#">CRIM 4490</a>	Human Death Investigations	3.0
<a href="#">CRIM 4510</a>	Special Topics in Community and Institutional Practice	3.0
<a href="#">CRIM 4520</a>	Special Topics in Crime Analysis and Prevention	3.0

<a href="#"><u>CRIM 4530</u></a>	Special Topics in Legal Studies	3.0
<a href="#"><u>CRIM 4900</u></a>	Criminology Honours Seminar	3.0
<a href="#"><u>CRIM 4910</u></a>	Criminology Honours Thesis 1	3.0
<a href="#"><u>CRIM 4920</u></a>	Criminology Honours Thesis 11	3.0

## **LEGAL STUDIES COURSES OFFERED**

<a href="#"><u>LGST 1110</u></a>	Legal Research & Reasoning	3.0
<a href="#"><u>LGST 1120</u></a>	Legal Process and Remedies	3.0
<a href="#"><u>LGST 2210</u></a>	Private Law	3.0
<a href="#"><u>LGST 2220</u></a>	Public Law	3.0
<a href="#"><u>LGST 3310</u></a>	Love, Sex, Relationships and Law	3.0
<a href="#"><u>LGST 3320</u></a>	Immigration Law	3.0
<a href="#"><u>LGST 3330</u></a>	Indigenous Peoples and Law	3.0
<a href="#"><u>LGST 3350</u></a>	International Human Rights	3.0

## RESOURCES FOR WRITING TERM PAPERS AND ESSAYS

As a student, you will be required to write term papers and/or essays. This learning objective is essential in order to develop research, organizational and communication skills. Some important preliminary steps include planning and gathering information for the assignment. Before doing anything else, make sure that you understand the assignment fully. Do you know what the instructor expects? If not, ask for clarification until you feel confident you know what you have been asked. The following are some resources to assist you.

The library offers many valuable services for students, including writing help and online tutoring. There are also numerous guides and online tutorials for study skills and grammar skills. For information on the Learning Centre and its services please see:

<http://www.douglascollege.ca/student-services/tutoring/learning-centre>

### ***Researching Your Paper and Choosing the Right Sources***

Many of your papers in post-secondary will require you to research a topic and present other authors' work. In addition to ensuring you know how to cite the research you refer to in your paper, you need to also know what sources are reliable and which are not. In general, most formal research essays will require references to ***academic, peer-reviewed journal articles*** and scholarly works. The reason behind this distinction is that once a piece of research has gone through the rigorous peer-review process and has been published in a reputable journal, those findings and conclusions may be relied upon as being accurate and truthful. Other publications, most notably websites such as Wikipedia, often will contain information that may be biased, incomplete, or based on conjecture, stereotype or incorrect assumptions. Always consult with your professor as to what type of research they require for an assignment, and if you are ever in doubt as to the reliability of a particular piece of work, ask that instructor or the librarian.

### ***Citing Your Research Sources***

Each of your professors may choose a different reference style for which you are to complete assignments in; however, all assignments will have the necessity of citing your sources should you to refer to other authors' ideas, even if you re-work those ideas into your own words (paraphrased). You will need to become comfortable with the proper ways to cite your research within your assignments. Many helpful guides can be found on the library's website:

<https://guides.douglascollege.ca/thelearningcentre/writingtutoring>

Our Douglas College librarians are extremely knowledgeable about the proper use of citations, and are there to help should you need some guidance.

### ***Peer Tutors***

Peer tutors help with written assignments for all Douglas College courses at any stage of the writing process. Peer tutors meet with you one-on-one in real-time online to discuss your writing process in 25-minute or 55-minute sessions. Your tutor can also reserve ongoing sessions for you for a few weeks at a time to work together on specific assignments and skills.

Peer tutors can also read your writing assignments and respond with questions, feedback and resources to improve your writing. Choose a time you'd like your draft returned to you, and upload your assignment instructions and your draft. You can access the learning centre peer tutors here: <https://library.douglascollege.ca/learningcentre>

## **DEPARTMENT POLICY ON ACADEMIC INTEGRITY AND STUDENT CONDUCT**

The Criminology Department considers cheating on exams, plagiarism and submission of the work of others as one's own, as serious violations of college policy.

Please see the following link for information on the college's Academic Integrity Policy: <https://www.douglascollege.ca/about-douglas/governance/policies/educational>, then open the "Academic Integrity Policy" link.

Plagiarism avoidance guides can be found on the library's website: <https://guides.douglascollege.ca/APA-7/Welcome>, then scroll down to "How to avoid Plagiarism"



## Credentials Offered

1. [Certificate in Criminal Justice Studies](#) [30 credits]
2. [Diploma in Criminology](#) [60 credits]
3. [Diploma in Legal Studies](#) [60 credits]
4. [Associate of Arts Degree - Criminology](#) [60 credits]
5. [Criminology Minor](#) (27 credits)
6. [Bachelor of Arts in Applied Criminology](#) [120 credits]
7. [Bachelor of Arts in Applied Criminology \(Honours\)](#) [120 credits]

All Criminology courses are university transferable (UT). For individual course transfer to specific BC Provincial Universities, please see the BC Transfer Guide at [www.bctransferguide.ca](http://www.bctransferguide.ca).

### **TO RECEIVE YOUR CREDENTIAL YOU MUST FILL OUT AN APPLICATION TO GRADUATE**

Application forms are available at Enrolment Services office or go to <http://www.douglascollege.ca/student-services/graduation> to apply on-line.

## ENGLISH REQUIREMENTS

Students planning on completing their Certificate, Diploma or Associate of Arts credential are strongly encouraged to take ENGL 1130 (Academic Writing) as their English requirement. This course is specifically designed to develop skills that will greatly assist students with their term papers and other writing assignments throughout their academic career. **It is further recommended that ENGL 1130 be taken within the first year of studies, so that these skills may be utilized early on.** For those wishing to transfer to university to complete their degree, ENGL 1130 is required. This course is fully transferable across the province, and satisfies most institutions' first year English requirements for those wishing to complete a degree.

## Transfer Credit for Justice System Education

The following credits are awarded for Justice Education:

Police Training (JIBC)	9 credits (unassigned)
RCMP Training	9 credits (unassigned)

**Other programs may be eligible for unassigned credits in addition to the programs above. Please speak to the Criminology Coordinator for more details.**

### *PLEASE NOTE:*

1. Credit awarded at Douglas College for the justice education described above does not transfer to a university. You need to request transferability from the receiving institution.
2. Students will be allowed to utilize a maximum of 9 credits (unassigned) toward their certificate of Criminal Justice Studies or Diploma in Criminology. For further information, please contact the Coordinator of the Criminology Program at [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca)

## RELATED PATHWAYS

1. [PSYC Minor](#) (30 credits)
2. [Global Competency Certificate](#) (15 credits)
3. [Co-Operative Education](#) (9 additive credits)

## 1. CERTIFICATE IN CRIMINAL JUSTICE STUDIES

For students who would like a one-year option, the Certificate in Criminal Justice Studies is also available. For a list of required courses, see below.

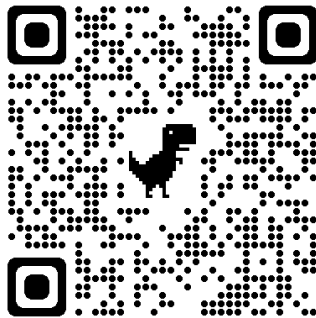
### **Required (Mandatory) Courses:**

<a href="#">CRIM 1100</a>	Introduction to the Criminal Justice System	3 credits
<a href="#">CRIM 1120</a>	Introduction to Policing	3 credits
<a href="#">CRIM 1160</a>	Canadian Legal System	3 credits
<a href="#">CRIM 1170</a>	Introduction to Corrections	3 credits
<a href="#">PSYC 1100</a>	Introduction to Psychology I	3 credits
<a href="#">SOCI 1125</a>	Introduction to Sociology	3 credits

### **Elective Courses:**

Two (2) Criminology courses of the students' choice	6 credits total
<a href="#">ENGL 1130</a> [ <i>recommended</i> ] or <a href="#">CMNS</a> 1110, 1111, 1115	3 credits
One (1) University-transfer elective (any discipline)	3 credits

**TOTAL of 30 credits minimum**



## 2. DIPLOMA IN CRIMINOLOGY

The Diploma in Criminology is 60 credits (approximately two years of study). The credential covers a breadth of criminal justice areas for those interested in policing, law, and corrections. The Diploma in Criminology is designed to offer flexibility in course selection to enable students to choose from several areas of interest. All of our offerings have been designed to ensure students can move easily into four-year degree programs here at Douglas College (e.g., BAACRIM degree), as well as other institutions such as Simon Fraser University (SFU) and the University of the Fraser Valley (UFV). Furthermore, all courses in the program are university transferable so students need not lose any credit if transferring to any other public post-secondary institution in British Columbia.

### Required (Mandatory) Courses:

<a href="#">CRIM 1100</a>	Introduction to the Criminal Justice System	3 credits
<a href="#">CRIM 1150</a>	Introduction to Criminology	3 credits
<a href="#">CRIM 1160</a>	Canadian Legal System	3 credits
<a href="#">CRIM 2140</a>	Interviewing & Professional Skills	3 credits
<a href="#">CRIM 2260</a>	Criminal Law	3 credits
<a href="#">PSYC 1100</a>	Introduction to Psychology I	3 credits
<a href="#">SOCL 1125</a>	Introduction to Sociology	3 credits

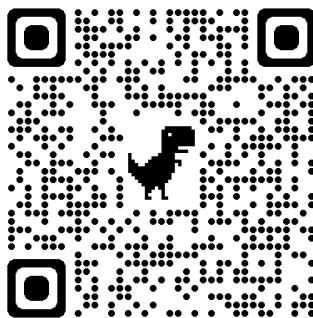
### Elective Courses:

<a href="#">CRIM 1120</a> OR <a href="#">CRIM 1170</a>	3 credits
<a href="#">CRIM 2251</a> OR <a href="#">CRIM 2252</a>	3 credits
<a href="#">ENGL 1130</a> [ <i>recommended</i> ] or any UT English course	3 credits
<a href="#">PHIL</a> 1101, 1102, 1103, 1152 or 1201	3 credits

Four (4) CRIM courses of students' choice (lower or upper division)	12 credits total
Two (2) courses OUTSIDE of CRIM	6 credits total
Three (3) UT electives in any discipline (may be CRIM)	9 credits total

### TOTAL of 60 credits minimum

Students wishing to go on to complete their Bachelor of Arts must refer to the specific requirements of that program. There may be additional courses required that should be taken as part of the diploma (**such as Math or Statistics**) before a student may enter the program.



**Please ensure you are clear on the BA Admissions Requirements and plan ahead:**  
<https://www.douglascollege.ca/program/baacrim>

### **3. DIPLOMA IN LEGAL STUDIES**

The Diploma in Legal Studies is a 60-credit program and is the only one of its kind in BC. It is ideal for students who have a general interest in the law as an area of study in the liberal arts.

The program covers a wide range of law and legal system courses including the administration of justice, business law, criminal law, criminal procedure and evidence, public law (including immigration and human rights law), constitutional law, and private law (torts, contracts and property). The program also offers an exposure to legal research skills, legal remedies and the basic principles of legal reasoning.

The Diploma in Legal Studies is university transferable, and satisfies the lower-division requirements for students to complete a Minor in Legal Studies (at SFU). For those wishing to transfer to complete the Bachelor of Arts in Criminology from SFU or apply to the Bachelor of Applied Criminology at Douglas College, electives within the Legal Studies Diploma should be tailored for that purpose. Each program will have specific application requirements for entry, and information should be obtained directly from the institution. Please consult the Criminology Coordinator for further information at [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca) about how to tailor electives to enter the BA in Applied Criminology at Douglas College.

#### **Required (Mandatory) Courses**

**39 credits**

<a href="#">BLAW 1320</a>	Introductory Business Law	3 credits
<a href="#">CRIM 1100</a>	The Criminal Justice System	3 credits
<a href="#">CRIM 1160</a>	Introduction to the Canadian Legal System	3 credits
<a href="#">CRIM 2260</a>	Criminal Law	3 credits
<a href="#">CRIM 2261</a>	The Administration of Justice	3 credits
<a href="#">CRIM 3362</a>	Criminal Procedure and Evidence	3 credits
<a href="#">LGST 1110</a>	Legal Research and Reasoning	3 credits
<a href="#">LGST 1120</a>	Legal Process and Remedies	3 credits
<a href="#">LGST 2210</a>	Private Law	3 credits
<a href="#">LGST 2220</a>	Public Law	3 credits
<a href="#">POLI 1102</a>	Introduction to Canadian Government	3 credits
<a href="#">PSYC 1100</a>	Introduction to Psychology	3 credits
<a href="#">PHIL 1101</a> (or <a href="#">PHIL 1102</a> , <a href="#">1103</a> , <a href="#">1152</a> , or <a href="#">1201</a> )		3 credits

#### **Strongly Recommended Elective Courses:**

**12 credits**

<a href="#">LGST 3310</a>	Love, Sex, Relationships and Law	3 credits
<a href="#">LGST 3320</a>	Immigration Law	3 credits
<a href="#">LGST 3330</a>	Indigenous Peoples and the Law	3 credits
<a href="#">ENGL 1130</a>	Academic Writing	3 credits

*\*the 3000 level LGST course will be required for the CRIM BA degree*

#### **Other Recommended Elective Options:**

**9 credits**

<a href="#">ANTH 1120</a>	Indigenous Cultures of British Columbia	3 credits
<a href="#">ANTH 1160</a>	Indigenous Cultures of Canada	3 credits
<a href="#">BLAW 3750</a>	Employment Law	3 credits
<a href="#">BLAW 3760</a>	Labour Relations	3 credits
<a href="#">BLAW 3770</a>	Real Estate Law	3 credits
<a href="#">CRIM</a> (Any 1000, 2000, 3000, 4000 level)		

**Additional Elective Options:**

[CRIM 4530](#) (Special Topics in Legal Studies)

[ECON 1101](#) (Canadian Economy)

[GEOG 1100](#) (Introduction to Human Geography)

[GEOG 1160](#) (The Geography of British Columbia)

[GEOG 1180](#) (The Geography of Canada)

[GSWS 1100](#) (Introduction to Feminism: Silences, Voices and Experience)

[GSWS 1101](#) (Contemporary Issues in Gender, Sexualities, and Women's Studies)

[HIST 1113](#) (Canada Before Confederation)

[HIST 1114](#) (Canada After Confederation)

[PHIL 3330](#) (Philosophy of Law)

[POLI 1100](#) (Politics and Ethics)

[POLI 2202](#) (Introduction to Canadian Politics)

[PSYC 1200](#) (An Introduction to Psychology II)

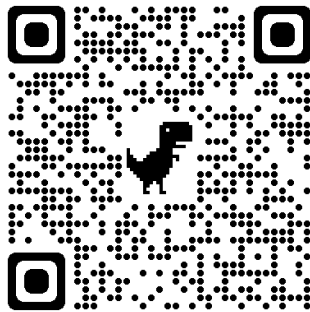
[SOCI 1155](#) (Social Issues)

[SOCI 2230](#) (Race and Ethnicity)

[SOCI 2250](#) (Families and Social Change)

TO RECEIVE YOUR CREDENTIAL YOU MUST FILL OUT AN APPLICATION TO GRADUATE--application forms are available at Enrolment Services office or go to <https://www.douglascollege.ca/current-students/enrolment-services/graduation> to apply on-line.

For further information, please contact Graeme Bowbrick, Coordinator, Legal Studies Diploma Program at [bowbrickg@douglascollege.ca](mailto:bowbrickg@douglascollege.ca)



#### **4. ASSOCIATE OF ARTS DEGREE (CRIMINOLOGY)**

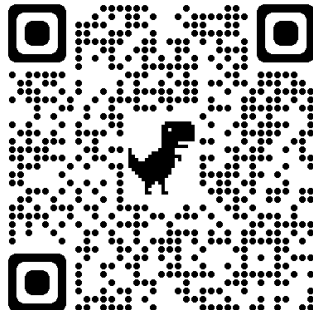
An Associate of Arts Degree is another option available at Douglas College. A student may choose to pursue an Associate of Arts Degree with a focus on Criminology. For some students, this may lead to a higher degree later on, such as the Bachelor of Arts in Applied Criminology at Douglas College. Please ensure you are clear on the entrance requirements for all degree programs, as additional courses may be required that necessitate early planning.

The Associate of Arts Degree recognizes the achievements of students in the areas of academic studies. Students may apply for the Associate of Arts Degree upon successful completion of a minimum of 60 university transferable credits. These must include a minimum of 18 credits in Arts at the second-year level taken in two or more subject areas. The overall GPA obtained must be at least 2.0 (GPA requirements at SFU may be higher\*). The Associate of Arts Degree is granted after completion of:

1. Arts Requirements: 1<sup>st</sup> Year Courses (no more than 6 credits in any one subject areas)
  - English (6 credits)
  - Social Sciences (6 credits)
  - Humanities (6 credits)
  - Arts (6 credits)
2. Arts Requirements: 2<sup>nd</sup> Year Courses
  - 18 credits in two or more subject areas
3. Science Requirements: 1<sup>st</sup> or 2<sup>nd</sup> Year Courses
  - Lab Science (3 credits)
  - Math or Statistics or Computing Science (3 credits)
  - Math or Statistics or Science (3 credits)
4. Electives: Any University Transferable Course (9 credits)

Upon completing the requirements for the Associate of Arts Degree, students may enter university at the third level in a discipline in which they have completed the appropriate first and second year courses. Block transfer is available at many universities in BC. Please consult an academic advisor at the specific university you wish to transfer to.

An Associate of Arts Degree also improves job opportunities for those who choose to complete their post-secondary education at Douglas College.



## 5. BACHELOR OF ARTS IN APPLIED CRIMINOLOGY

Launch your criminal justice career with the Bachelor of Arts in Applied Criminology. The applied focus of this degree makes it unlike any other in western Canada. Students will complete a practicum placement with an agency in the criminal justice field, participate in professional development activities that will contribute to a professional portfolio, and have a wide variety of opportunities to gain career-based skills. Whether your goal is to prevent crime in your community, provide legal services to new immigrants or refugees, become a lawyer, police, parole or probation officer and more, you will get the academic knowledge and hands-on experience to make you a top contender both in the job market and for graduate school.

In order to be admitted to this program, students must complete the following:

- A two-year Liberal Arts or Science Diploma or Associate of Arts (or equivalent), with a minimum cumulative GPA of 2.0, including the following courses:
  1. [CRIM 1100](#)
  2. [CRIM 1150](#)
  3. [CRIM 1160](#)
  4. [CRIM 2140](#)
  5. [CRIM 2254](#)
  6. [CRIM 2260](#)

AND:

- one of [CRIM 1120](#) OR [CRIM 1170](#)
- one of [CRIM 2251](#) OR [CRIM 2252](#)
- one of [PSYC 2300](#), [GEOG 2251](#), [BUSN 2429](#), OR [MATH 1160](#)\*

*\*students should ensure they have the appropriate Math or Stats pre-requisites for these courses early on.*

### Curriculum Framework

In addition to the 60 credits of first and second year coursework, students must complete an additional 60 credits (120 total) of university transfer coursework. A minimum of 45 credits must be at the 3000-4000 level in Criminology (or designate courses).

In upper level courses, five core Criminology courses are required:

1. [CRIM 3310](#) (Advanced Theoretical Perspectives)
2. [CRIM 3325](#) (Qualitative Research Methods) or [PSYC 3300](#) (Applied Intermediate Research Methods and Data Analysis) or [PSYC 3301](#) (Applied Data Analysis in Psych)
3. [CRIM 3340](#) (Problem Solving and Interventions in Criminal Justice)
4. [CRIM 3355](#) (Indigenous Peoples: Crime and the Administration of Justice)
5. [CRIM 4420](#) (Media, Crime, and Law)

As well, students are required to complete [CRIM 3345](#) (Criminology Practicum) prior to graduation. Additional information about the Practicum is below.

Students must choose to 'concentrate' in one of three areas. A minimum of five upper level Criminology or designate courses is required for the selected area of concentration. All courses

listed in these tables are eligible to be counted within the concentration. Thus, students may opt to take other upper level electives, so long as they complete five of those identified along with a field experience ([CRIM 3345](#) or equivalent).

Important: You need to declare your concentration [here](#). The sooner the better to avoid delays.

***Concentration in Community and Institutional Practice (15 credits)***

[CRIM 3335](#) (Human Rights and Civil Liberties)  
[CRIM 3356](#) (The Female Offender)  
[CRIM 3370](#) (Sex Offenders and Sexual Offences)  
[CRIM 3375](#) (Correctional Practice and Policy)  
[CRIM 3376](#) (Restorative Justice)  
[CRIM 4410](#) (Mental Disorder and Law)  
[CRIM 4460](#) (Victimization)  
[CRIM 4510](#) (Special Topics in Community and Institutional Practice)  
[CFCS 3050](#) (Fetal Alcohol Spectrum Disorder Across the Lifespan)  
[HIST 3325](#) (Immigration, Diversity, and Multiculturalism in North America)  
[PHIL 3320](#) (Ethics)  
[PSYC 3333](#) (Cultural Competency and Counselling with Canada's Indigenous Peoples)  
[PSYC 3339](#) (Sociopolitical and Critical Psychology)  
[PSYC 3340](#) (Cultural Psychology)  
[PSYC 3341](#) (Drugs and Behaviour)  
[PSYC 3342](#) (Developmental Psychopathology)  
[SOCL 3375](#) (Masculinities and Society)  
[SOCL 3385](#) (Social Control and Surveillance)  
[SOSC 3399](#) (Directed Studies in Social Sciences)  
[SOSC 4301](#) (Program Evaluation)

***Concentration in Crime Analysis and Prevention (15 credits)***

[CRIM 3362](#) (Criminal Procedure & Evidence)  
[CRIM 3365](#) (Cybercrime)  
[CRIM 3380](#) (Organized Crime)  
[CRIM 3385](#) (Community Crime Prevention)  
[CRIM 3386](#) (Customs and Border Services)  
[CRIM 3390](#) (Crime and Intelligence Analysis)  
[CRIM 3395](#) (Terrorism)  
[CRIM 4440](#) (Police and Community)  
[CRIM 4460](#) (Victimization)  
[CRIM 4480](#) (Forensic Sciences)  
[CRIM 4490](#) (Human Death Investigations)  
[CRIM 4520](#) (Special Topics in Crime Analysis and Prevention)  
[CSIS 4150](#) (Digital Forensics)  
[GEOG 3361](#) (Introduction to Urban Geography)  
[SOCL 3385](#) (Social Control & Surveillance)  
[SOSC 3399](#) (Directed Studies in Social Sciences)  
[SOSC 4301](#) (Program Evaluation)

***Concentration in Legal Studies (15 credits)***

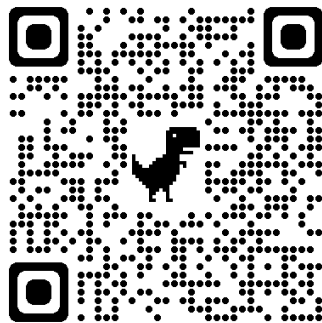
[LGST 3310](#) (Love, Sex, Relationships and Law)  
[LGST 3320](#) (Immigration Law)



[LGST 3330](#) (Indigenous Peoples and the Law)  
[LGST 3350](#) (International Human Rights)  
[CRIM 3320](#) (Environmental Criminology and Law)  
[CRIM 3335](#) (Human Rights and Civil Liberties)  
[CRIM 3362](#) (Criminal Procedure and Evidence)  
[CRIM 3365](#) (Cybercrime)  
[CRIM 4410](#) (Mental Disorder and Law)  
[CRIM 4470](#) (Gambling in Canada)  
[CRIM 4530](#) (Special Topics in Legal Studies)  
[BLAW 3750](#) (Employment Law)  
[BLAW 3760](#) (Labour Relations)  
[BUSN 4490](#) (Applied Legal and Ethical Decision Making for Managers, Professionals, and Executives)  
[GSWS 3101](#) (Reproductive Justice)  
[PHIL 3320](#) (Ethics)  
[PHIL 3330](#) (Philosophy of Law)  
[POLI 3300](#) (The Politics of Utopias and Dystopias)  
[PSYC 3314](#) (Psychology and Law)  
[SOSC 3399](#) (Directed Studies in Social Sciences)

*Students taking the Legal Studies Concentration are also required to take the following lower level courses in order to graduate:*

[LGST 1110](#) (Legal Research and Reasoning)  
[LGST 1120](#) (Legal Process and Remedies)  
[LGST 2210](#) (Private Law)  
[LGST 2220](#) (Public Law)





# CRIMINOLOGY

## BACHELOR OF ARTS IN APPLIED CRIMINOLOGY

### General Information

The Criminology Department offers a Bachelor of Arts in Applied Criminology. Use this checklist as a guide to help plan and track progress on your degree. For further information, please visit the Douglas College Program and Course Catalogue, or speak to the BA Criminology Advisor.

### Lower Level Requirements

In order to be **admitted** to this program, students must complete the following:

- ☐ A two-year Liberal Arts or Science Diploma or Associate of Arts (or equivalent), with a minimum GPA of 2.0, including the following courses:

☐ CRIM 1100   ☐ CRIM 1150   ☐ CRIM 1160   ☐ CRIM 2140   ☐ CRIM 2254   ☐ CRIM 2260

Plus **one** of:      CRIM 1120  
                         CRIM 1170      ☐ \_\_\_\_\_

And **one** of:      CRIM 2251  
                         CRIM 2252      ☐ \_\_\_\_\_

And **one** of:      PSYC 2300  
                         MATH 1160      ☐  
                         GEOG 2251  
                         BUSN 2429

### Upper Level Requirements

To **graduate** with this degree, students must complete the following:

☐ CRIM 3310   ☐ CRIM 3340   ☐ CRIM 3355   ☐ CRIM 4420

And **one** of:  
                         CRIM 3325  
                         PSYC 3300      ☐ \_\_\_\_\_  
                         PSYC 3301

Five courses within one of the applied areas of concentration (see page 2):

☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_

Five Upper Level Courses (must be Upper Level **Criminology**, including CRIM 3345 (Practicum):

☐ CRIM 3345   ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_

Five Upper OR Lower Level University Transfer Courses:

☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_

Criminology Professional Development Portfolio:

Four Professional Development Activities:

☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_ ☐ \_\_\_\_\_

☐ Academic Writing Sample   ☐ Resume

You must declare your concentration [here](#) prior to applying to graduate. Apply in a timely manner to avoid delays.

Students taking the Legal Studies Concentration are also required to take the following courses in order to graduate:  
LGST 1100, LGST 1120, LGST 2210, LGST 2220

NOTE: Some Criminology courses offered at Douglas College have prerequisites – these must be met prior to registering in them. To see whether a course you are interested in has any pre-requisites, consult the Douglas College Program and Course Catalogue.

This document is accurate as of July 2023. You are ultimately responsible for ensuring that any courses chosen will fulfill the requirements for your degree; therefore, carefully review the Program and Course Catalogue and discuss your intended courses with the BA Criminology Advisor.



***This form is available on the Criminology Blackboard Community page or  
[Criminology Programs page](#) under Useful Resources and Checklists***

## Practicum Requirements

One of the requirements for the Bachelor of Arts in Applied Criminology Degree is completion of [CRIM 3345](#) (Criminology Practicum). Practicums provide students with opportunities to gain valuable experience in the criminal justice field. This course is offered once annually, and spans the Winter and Summer semesters.

The next offering of CRIM 3345 will span the Winter and Summer 2025 semesters with registration in the Winter, 2025 semester. Please note that in order to be eligible for enrollment in CRIM 3345, students must meet the following requirements:

- Completion of [CRIM 2140](#) (Interviewing and Professional Skills)
- Admission into the Bachelor of Arts in Applied Criminology program
- Approval from the Practicum Coordinator by August 31st, 2024

If you are eligible and interested in registering for CRIM 3345 for the Winter 2025 semester, you are encouraged to contact the Practicum Coordinator, **Dr. Andrew Reid** [andrew.reid@douglascollege.ca](mailto:andrew.reid@douglascollege.ca)

**Note:** CRIM 3345 has restricted enrollment that must be completed in person with the Practicum Coordinator. Only those students who meet all requirements will be eligible to enroll. Preference will be given to students who are closest to completing their BAACRIM degree requirements. The deadline to receive approval from the Practicum Coordinator is **August 31st, 2024.**

For more information please contact the Practicum Coordinator:  
**Dr. Andrew Reid** [andrew.reid@douglascollege.ca](mailto:andrew.reid@douglascollege.ca)

## **Graduation Requirements: Portfolio**

In addition to the required program elements, students are required to compile and complete a “portfolio” before graduation, to be reviewed and approved by the BA Coordinator in the Criminology Department.

### **Four professional development activities:**

This portfolio will outline and describe a minimum of four (4) professional development activities that the student has completed in addition to required coursework (i.e., not in-class guest lectures, videos, or other mandatory course activities) over the course of their degree. [The Criminology Blackboard Community page contains many possible professional development options that happen throughout the year.](#) Faculty members within the Department of Criminology may advise students on whether an activity is appropriate for inclusion in this professional development portfolio. The choice of what to participate in, however, is ultimately up to the student’s judgment. Professional development activities may include:

- Professional development workshops (e.g. mental health, harm reduction)
- Diversity/cultural awareness training
- Conflict resolution / negotiation skills seminars
- Government module training (e.g. Sex Trafficking Training; Freedom of Information Protection of Privacy Training – available online)
- Public speaking / Professional skills development training
- Sexual violence active bystander training
- First aid certification
- Overdose prevention and response training
- Participation in college or community seminars/speakers (e.g., Urban Challenges Forum)
- Participation in academic conferences
- Membership in professional organizations (e.g., Canadian Criminal Justice Association)

Each contribution to the student’s professional development should be written up as follows for inclusion in the portfolio:

- 1 page maximum per activity
- Name of activity/workshop/course/lecture
- Date (if applicable)
- Written description of the activity
- Written analysis of how the activity has enhanced the student’s professional development

### **The graduation portfolio must include a current academic writing sample:**

This writing sample must have been completed at some time during their undergraduate degree, must be academic, must be free of errors and properly edited and referenced. Examples of written academic work includes: term papers, critical reflection essays, critique papers, book reviews, movie analysis, honours thesis etc. If a student is unsure if their submission is not sufficient, they should contact the coordinator prior to submitting their portfolio for assistance.

### **In addition to these four pages, students must include a current and complete copy of their resume:**

It is expected that this resume will have been worked on throughout their undergraduate degree,

and should have received prior feedback from faculty. If students have not completed a resume before, they should consult with the Criminology Coordinator for what to include before submitting their portfolio.

**Formatting and submission of portfolio:**

Students must include all relevant information in one document and send it to the BA Coordinator: Dr. Patrick Lalonde ([lalondep@douglascollege.ca](mailto:lalondep@douglascollege.ca)). The portfolio should include a title page that lists Criminology Graduation Portfolio as the title and includes the students name, student number and date of submission. The 4 professional development activities, a copy of the students' academic writing sample, and the students' current resume should all be contained in the document. APA formatting is preferred.

**Criminology Graduation Portfolio deadlines:**

Although submission of the graduation portfolio is ongoing, if you are applying to graduate for the winter graduation ceremony held in February, the deadline for portfolio submissions is January 15th. If you are applying to graduate for the summer graduation ceremony held in June, the deadline for portfolio submissions is May 15th. Note that oftentimes graduation portfolios need to be revised/edited before the graduation office can receive notice that a student has successfully completed their portfolio. Be sure to give yourself enough time for revisions PRIOR to your chosen graduation ceremony date.

**Contact:**

If you have any questions regarding the Criminology graduation portfolio or if you are wanting to submit your portfolio, contact the

**BA Coordinator, Dr. Patrick Lalonde ([lalondep@douglascollege.ca](mailto:lalondep@douglascollege.ca))**

## 6. BACHELOR OF ARTS IN APPLIED CRIMINOLOGY - HONOURS

The Bachelor of Arts in Applied Criminology-Honours program is intended to provide students with additional self-directed research experience in a criminological area, which may aid in the pursuit of further training in graduate programs.

Students typically apply to the Honours program near the end of their third year in the BA Applied Criminology program, to commence studies the following Fall. **Students must submit their application to the Department by May 1, and entry is once per year (Fall).** Admission to the BA Applied Criminology Honours program is very competitive and is limited to 8-10 students per academic year (Fall entry). A minimum grade of 75% (B) is required in the upper level research methods course (i.e. CRIM 3325, PSYC 3300 or PSYC 3301) for successful entry into the program. And a Program **GPA of 3.33 (minimum) must be maintained from entrance to completion of program (or approval by the Chair/Coordinator of the program in special circumstances).**

For a major in Applied Criminology with Honours, students will complete one (3 credit) seminar course (Fall) and two courses of supervised research (Fall/Winter):

- |  |                                 |
|--|---------------------------------|
| • <a href="#">CRIM 4900</a> Honours Seminar*   | Required registration in Fall   |
| • <a href="#">CRIM 4910</a> Honours Thesis I*  | Required registration in Fall   |
| • <a href="#">CRIM 4920</a> Honours Thesis II* | Required registration in Winter |

Those interested in the Honours option are encouraged to speak with the Criminology Coordinator early on in the process. An internal application form is required prior to any registration in Honours classes – there is no direct registration into Honours.

### **BA Honours: Application Process:**

1. Speak with the BA Coordinator via e-mail at [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca), or in person by making an appointment.
2. Obtain a copy of the Honours application form from the BA Coordinator (*also available on the Criminology Blackboard Community page*).
3. Find a Criminology faculty member to supervise your thesis, and have them sign the Honours Application Form and write a letter of support for you.
4. Write your “*Statement of Intent*” and include with your application form.
5. Complete the Honours Application form and submit to the Criminology department, **BEFORE** May 1, via e-mail to [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca).

Seeking out a faculty supervisor is an important step in the application process. Students must consider the fit between their research interests and the areas of expertise/experience of faculty members in the department. Students must also consider the willingness and availability of faculty members to commit to working with students over the course of the academic year.

*The Honours application below, may be attained from the  
Criminology Coordinator ([crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca)),  
downloaded from the Criminology Blackboard Community page and  
[Criminology Programs Page](#)*





**DEPARTMENTAL APPLICATION:**  
**Bachelor of Arts in Applied Criminology - Honours**

*Department of Criminology, Faculty of Humanities and Social Sciences*

<i>Student Name:</i>	<i>Student #:</i>
<i>Date:</i>	<i>E-mail:</i>
<i>Phone Number:</i>	

1. The Bachelor of Arts in Applied Criminology-Honours program is intended to provide students with additional self-directed research experience in a criminological area, which may aid in the pursuit of further training in graduate programs.
2. In order to apply, students must have written commitment (signed below) from a Criminology faculty member at Douglas College who agrees to supervise the Honours Thesis. A letter of support from your supervisor must be attached to this application.
3. Students typically apply to the Honours program near the end of their third year in the BA Applied Criminology program, to commence studies the following Fall. Students must submit their application by May 1. Entry is once per year (Fall).
4. Admission to the BA Applied Criminology Honours program is very competitive and is limited to 8-10 students per academic year (Fall entry). In order to be admitted, students must achieve a minimum cumulative GPA of 3.3.
5. To apply, you must first submit this form for consideration to Criminology Coordinator, Department of Criminology, Douglas College (New West campus), [crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca)

**Required at Time of Application (May 1):**

Cumulative Grade Point Average (CGPA)

Credit Hours Completed

Minimum	Actual
3.3	
75	

**Attachments required with your application:**

1. Attach a (unofficial) copy of academic transcript
2. Attach Statement of Intent: In 250 words or less, please tell us why you are interested in completing the Honours Program
3. Attach a letter of support from your supervisor.

**Required at Time of Admittance (September 1):**

Cumulative Grade Point Average (CGPA)

Credit Hours Completed

Crim 3325 or Psyc 3300 or Psyc 3301 (minimum of B/75%)

Minimum	Achieved?
3.3	
90	
B	

**Supervisor's Name**

**Supervisor's Signature**

**Student's Signature**

*By signing this application, I understand that, if accepted, I must maintain a Cumulative GPA of 3.3 or higher. If I drop below 3.3, or do not fulfill other graduation requirements of the Honours degree I will be reverted back to the Bachelor of Arts in Applied Criminology degree program.*

***This form is available on the Criminology  
Blackboard Community page and  
[Criminology Programs Page](#)***



## **Criminology Study Tour and Field Schools**

The Criminology Tour and Criminology Field Schools are designed to enable students to observe and study characteristics of justice systems abroad. In recent years, students have traveled to the countries of England, Wales, Scotland, Ireland, Holland, Belgium, France, Spain and China. The tours and field schools are approximately three weeks in length and include visits to prisons and police forces, youth correctional programs and courts. Sightseeing days are also made available.

Criminology Field Schools may involve students completing Criminology courses, as well as courses in other disciplines. This varies for each field school and/or tour. Both the Criminology Tours and Field Schools are usually offered in the winter / summer semester (Jan / May) but advertising and registration is during October/November of the previous year. Generally, this course is dependent upon student interest, resources, and is not offered every year.

**Please see Criminology faculty for information on prospective trips**  
**[crimcoordinator@douglascollege.ca](mailto:crimcoordinator@douglascollege.ca)**



## Criminology Careers List

Entry Level Jobs for Diploma Grads	Entry Level Jobs for BA Grads continued
Administration Police Services Animal Control Officer BC Deputy Sheriff Bylaw Enforcement Officer Canada Border Services Officer (CBSA) Cell Guard Correctional Officer (Federal or Provincial) Court Registry Clerk Environmental Conservation Officer Immigration and Customs Officer Legal Assistant Park Warden Police Officer Public Safety Officer Regional Protective Services, CSIS Research Associate Residential/Youth Support Worker Security Patroller Officer Support Services Worker – Halfway House/Transition Surveillance Operator 911 Operator	Loss prevention Investigator Ministry Investigator Operations Support Analyst Outreach/Victims Support Educator Polygraph Technician Postal Security Officer Probation Officer Resource Worker Probation Officer Retail Asset Protection Specialist Safety and Emergency Management Security Advisor / Manager Surveillance Officer Tax Fraud Investigator Threat Assessment Professional Transit Police Inspector Victim Court Support Caseworker Victim Support Worker Youth Justice / Development Worker
Entry Level Jobs for BA Grads	Careers with Additional Education
Case Research Officer Child Protection Worker Claims/Fraud Investigation Compliance and Enforcement Officer Court Liaison Officer Crime Analyst Crisis Services Coordinator Custodial Guard Cyber Security Data Analyst Forensic Health Care Worker Forensics Specialist Fraud Risk Analyst Guardianship Worker Indigenous Counsellor Industry Standards Officer, Motor Vehicle Inspector Investigations, ICBC Legal Aid	K9 Handler Case Manager Clinical Social Worker Coroner Criminal Intelligence Analyst Criminologist Director of Investigations Explosives Specialist Forensic Psychologist Law Enforcement Lawyer Parole Officer Private Investigator School Liaison Transportation Inspector University/College Professor

*Current Volunteer/Job opportunities are available on the [Criminology Blackboard Community page](#)*



