

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD ON MONDAY, APRIL 23, 2001 AT 4:15 P.M. IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Barbara Allen (Vice-Chair)
Janet Allwork (Chair)
Trish Angus (Non-Voting)
Ray Chapman
Terry Farrell
Edward Inoue
Anna Jajic
Ted James
Jan Lindsay
Kim Longmuir
Wilma Marshall
Brenda Pickard (Secretary)
David Samuel
Dave Seaweed
Geraldine Street
Penny Swanson (for C. Guillou)
Catherine Willems
Des Wilson
Susan Witter (Ex-Officio)

Regrets:

Michael Belfare
Sandra Boyle (Ex-Officio)
Christian Guillou
Michael Wilson
Ryan Wray

Absent:

Dennis Lancien

Guests:

Bob Cowin
Mark Elliott
Joe Ilsever
Susan Smythe
Tom Whalley

2. APPROVAL OF THE AGENDA: In order to accommodate a guest, the Chair asked that item 5.1 be moved to the beginning of the Agenda. The Agenda was approved as reordered.
3. APPROVAL OF THE MINUTES OF THE MARCH 19, 2001 MEETING: The Minutes were approved as circulated.

4. BUSINESS ARISING FROM THE MINUTES

- 4.1 Draft New College Values Statement: G. Street advised members that the Faculty of Health Sciences wholeheartedly endorsed the draft Values Statement. She added, however, that her Faculty suggested replacing “students” with “learners” in the first statement.

J. Lindsay reported that she had recently attended a workshop where the draft Values Statement was looked at as part of a process for developing CE/C2000's own values statements. She advised Council that the feedback to the draft College Values was very positive. She added that the merger group appreciated the emphasis on accessibility to College programs and courses.

As M. Wilson was unable to attend the meeting, the Chair shared an e-mail with members. “Overall acceptance by Science & Tech Faculty, given the request not to do wordsmithing. However, some did express concern over the ‘power of dreams’. Dreams have vastly different meaning across cultures and in some cultural groups dreams are motivations for religious action, etc. If we are truly concerned about diversity we should also try not to confuse our students with culture-bound metaphors. Second, there was a feeling that the values statement could apply anywhere. What is it that makes this a Douglas College values statement, as opposed to a generic barcode?”

E. Inoue advised members that he had not received any negative feedback from students.

S. Witter advised members that she had received positive feedback from the College community. She thanked the members of the Steering Committee for the work they had done.

MOVED by B. Allen, SECONDED by D. Wilson,

BE IT AND IT WAS RESOLVED:

THAT Education Council endorse the Draft New College Values Statement as presented.

The Motion was CARRIED.

The Chair advised members that the Statement will now go forward to the College Board for approval.

- 4.2 Letter of Intent: Club Management Diploma Program: Mark Elliott advised members that the revised Letter of Intent (LOI) included the feedback/suggestions he and Anton received at the last Council meeting. In response to a question, he said that the CLUB 450 course description would be added to the attached list of courses.

S. Witter explained that this item will be forwarded to SMT for their consideration, specifically addressing the issue of whether or not the program fits into the College's five year plan. If it receives the approval of SMT, the LOI will be forwarded to the Ministry. Upon Ministry approval, the LOI will come back to the program creators for further development of a fourteen point proposal.

MOVED by E. Inoue, SECONDED by C. Willems,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Letter of Intent for the Club Management and Operations Diploma Program.

The Motion was CARRIED.

The Chair thanked Mark for speaking to this item.

- 4.3 Admission Requirements for Open Enrollment Programs: The Chair reminded members that the Admissions Standards sub-committee recommendations were approved by Council at last month's meeting. She added that the recommendations have now gone forward to SMT for consideration of resource implications. She noted that Trish and Al Atkinson will be addressing this issue and will bring the results of their deliberations to the May 8th SMT meeting. She added that the recommendations would likely be costly, particularly since the tuition freeze currently prevents the College from implementing a charge for the Assessment. **She noted that, in the meantime, those Departments who are committed to putting in place the pre-requisite requirement of Writing Skills Review on the Douglas College Writing Assessment (or equivalent) - History and CISY for example - may wish to engage in further discussions before bringing forward formal Curriculum changes which will need to be publicised one year prior to implementation.**

ACTION

T. Angus reminded members that the on-line Calendar is now considered the official version.

- 4.4 Curriculum Committee Recommendations: R. Chapman advised members that the

Committee reviewed sixteen curriculum guidelines and is recommending Council approve the new and revised submissions.

There was unanimous consent to short-cycle the Motion to approve the new and revised submissions.

MOVED by T. Farrell, SECONDED by G. Street,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for FINC 255, CISO 370, CMPT 101, PHED 175, PHED 309, PHED 409, COAC 142, COAC 342, COAC 443, ECE 183, ECE 283, ECE 383, YJWD 100, YJWD 200, YJWD 240 and YJWD 340.

The Motion was CARRIED.

5. NEW BUSINESS

- 5.1 Program revision: Business Management Diploma: The Chair introduced Joe Ilsever to speak to the program revisions.

In response to a question, Joe advised members that the program changes affect the 3rd and 4th semesters only. He added that the proposed changes are the result of discussions around maximizing class enrollments, providing more flexibility for students and ensuring program completion.

ACTION Please take this to your areas for feedback.

- 5.2 On-line Learning: Formation of a Joint Task Group with ETF to look at curricular and pedagogical issues: The Chair advised members that a number of faculty have suggested that Education Council address curricular and pedagogical issues related to on-line learning. She noted that there may be implications for the Curriculum Development and Approval policy including issues related to academic content, learning outcomes, standards of evaluation and student-instructor interaction in an on-line environment. She noted that academic standards are under the exclusive powers of Education Council. The Chair suggested that a task group be formed including members from the Ed Apps Task group, Education Council and ETF to focus primarily on pedagogical issues.

It was suggested that, as a first step, the Standing Committee on Planning and Priorities address some of the issues related to on-line learning and determine

whether further discussion is merited. The Chair agreed to draft a memo to the Committee outlining the issues that might be considered in their deliberations. It is expected that the Committee may be able to report back to the June Education Council meeting.

- 5.3 Standing Committee Terms of Reference review: The Chair asked members to review the items contained in the package - the CoEdCo survey identifying which standing committees other Councils have; select pages of the Act indicating Education Council powers and advisory responsibilities; and the current Standing Committee Terms of Reference - prior to the Terms of Reference review meeting scheduled for Monday, May 14th, 9:30 a.m. - 12:00 p.m. She also asked members to bring these materials forward to the meeting and identify any problems that need addressing.

6. REPORTS

6.1 Report from the Chair

The Chair reported that the 2001-03 Council membership is now complete and the orientation is scheduled for May 7th, 10:00 a.m. - 12:00 p.m. in the Board Room. She noted that this orientation is for all members of the new Council - including returning members. **She added that it is vital for returning members to attend the orientation to share their experiences with the in-coming Council.**

In C. Guillou's absence, the Chair made available the Douglas College Awards for Educational Excellence - Call for Nominations brochure on the side table. The Chair asked members to familiarize themselves with the brochure and advise their constituencies of the process and deadline for submissions.

6.2 Report from the President

The President reported that the College received 159 new FTEs in Ministry funding. She added that this new funding will support the Youth Justice Worker, Psychiatric Nursing and General Nursing programs this Fall. The President advised members that, due to the budget short-fall, the Community Mental Health Worker program will not receive funding this September.

The President reported that the recent enrollment audit revealed the College is at approximately 98% capacity.

The President advised members that approximately 51% of students registered for Summer classes via the web. T. Angus added that the College is looking at phasing out the telereg system by January 2002. She noted that it would cost approximately \$150,000 to upgrade the voice response processor currently used. Several members expressed concern about accessibility to the web for a number of students. T. Angus advised members that, in addition to external sites, students

have access to three computers at the New West campus, two at David Lam and two at Thomas Haney Centre. A decision regarding the future of telereg will be reached in early May.

6.3 Report from the Board Representative

There was no report.

6.4 Report from the Standing Committee on Educational Policies

Minutes of the March 26, 2001 meeting were in the package for information.

6.5 Report from the Standing Committee on Planning and Priorities

T. Farrell reported that the Committee is reviewing its Terms of Reference.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

Notes of the March 28, 2001 were in the package for information.

6.7 Report from the Residency Credit Exemption Committee

There was no report.

6.8 Report from the Educational Excellence Committee

Information regarding the Call for Nominations was included in the package.

6.9 Report from the Curriculum Committee

There was no report.

6.10 Report from the Research and Standardized Testing Committee

T. James reported that the Committee's draft Terms of Reference were sent to SFU and UVic. He added that the feedback from the universities has been very useful. Ted advised members that the draft Terms of Reference may come to Council's next meeting.

6.11 Report from the Education Technology Forum

Minutes of the March 14th, 2001 were included in the package for information.

6.12 Report from the International Education Advisory Committee

T. Farrell reported that the Committee will meet in May.

Minutes of the March 19th, 2001 were in the package for information.

7. NEW BUSINESS - For Information and Circulation

7.1 Douglas College Board policy revision

7.2 First Nations Student Services - presentation to Douglas College Board
March 15, 2001

7.3 Transfer Credit Articulation Agreement: Douglas College and Athabasca

- University
- 7.4 Data from New Questions in Former Student Follow-Up Survey
- 7.5 C2T2 News
- 7.6 "Working Together As A System?" - Presentation by Robert C. Brown, Ph.D. to the November 2000 meeting of AECBC
- 7.7 Ministry Budget Information

The Chair advised members that items 7.1 and 7.2 may be of interest to FECs/DECs.

- 8. ADJOURNMENT: Moved by D. Samuel, Seconded by K. Longmuir, the meeting adjourned at 5:20 p.m.

_____ Chair _____ Secretary