



DOUGLAS COLLEGE EDUCATION COUNCIL
Regular Meeting Schedule September 2019 – June 2020

Time: 9:00 am – 11:00 am
Place: Boardroom (S4920) – NW Campus
Assistant: Bette Cavanagh (ext. 5761)

EdCo Agenda Submission Deadline 3:00 pm	EdCo Regular Meeting Dates	College Board Meeting Dates
CGs into Workflow by Deadline: 9:00 am		
September 4, 2019	September 16, 2019⁵	September 26, 2019
October 9, 2019	October 21, 2019	<i>No scheduled meeting</i>
November 6, 2019	November 18, 2019	November 21, 2019
December 4, 2019 ¹	December 16, 2019	<i>No scheduled meeting</i>
January 8, 2020	January 20, 2020⁶	January 23, 2020
February 12, 2020 ²	February 24, 2020	<i>No scheduled meeting</i>
March 4, 2020	March 16, 2020	March 12, 2020
April 8, 2020	April 20, 2020⁷	<i>No scheduled meeting</i>
April 29, 2020 ³	May 11, 2020	May 21, 2020
June 3, 2020 ⁴	June 15, 2020	June 25, 2020

DEADLINES:

- ¹ December 4, 2019 deadline for submission of “Notice of Motion” item(s) such as Program Proposals & Revisions requiring sole approval of Council prior to implementation in September 2020.
- ² Feedback on the Budget 2020/2021 will be considered at the February 24, 2020 meeting.
- ³ FECS are encouraged to hold their “May” meeting early to meet the May EdCo deadline of April 29, 2020.
- ⁴ June 3, 2020 deadline for submission of Annual Reports of Standing. Committees.
- ⁵ Curriculum Guidelines must be submitted for approval for Winter 2020 semester.
- ⁶ Curriculum Guidelines must be submitted for approval for Summer 2020 semester.
- ⁷ Curriculum Guidelines must be submitted for approval for Fall 2020 semester.

NEW CREDENTIALS / PROGRAM NAME CHANGES

Please note that the on-line Program and Course Catalogue (“Catalogue”) is updated twice per year – in September and January.

To make the September update, items must be submitted to Education Council as “Notice of Motion” no later than the submission deadline for April (for approval in May).

To make the January update, items must be submitted to Education Council as “Notice of Motion” no later than the submission deadline for October (for approval in November).

Where changes to the on-line Catalogue are necessary, exact language for posting should be included as part of the submission to Education Council.

Distribution: Education Council Members, SMT and SMT Assistants, College Secretary, Deans, Associate Deans, Administrative Officers (distribute to FECs), Registrar, Associate Registrars, Chairs and Coordinators, Research and Innovation, BCGEU Chair, DCFA President, DSU