



MINUTES OF A MEETING OF EDUCATION COUNCIL

HELD MONDAY SEPTEMBER 21, 2009 AT 4:15 PM

NEW WESTMINSTER CAMPUS - BOARDROOM

1. ROLL CALL:

Members Present:

Samirah Abid
Deb Anderson
Robert Buller
Catherine Carlson
Jan Carrie (Acting VP, Education)
Dave Dalcanale
Rajbinder Dehal
Gerry Gramozis
Leon Guppy
Bruce Hardy
Dianne Hewitt
Ted James
Ann Kitching (Ex-Officio for P. Kendrick)
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Vice Chair)
Debbie McCloy
Susan Meshwork (Chair)
Brenda Pickard (Secretary)
Don Valeri
Brenda Walton (Acting Registrar, Ex-Officio)
Robin Wylie
Kate Yoshitomi

Regrets:

Peter Kendrick (Ex-Officio)
Donna Rose

Guests:

Thor Borgford
Guangwei Ouyang
Kevin Staley
Kyle Vuorinen

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda to accommodate the guests, Council agreed and the Agenda was approved as presented.

3. APPROVAL OF THE JUNE 15, 2009 MINUTES

The Minutes were approved as submitted.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Ratification of Education Council Chair and Vice Chair (April 20, 2009) Election Results

The Secretary directed members to the Minutes of the April 20, 2009 election results. A correction was noted under Item 3, that Deb **Anderson** not Deb McCloy nominated Susan Meshwork for the position of Chair. That said, the Secretary asked members for additional names to be put forward for the position of Chair, after a subsequent second and third call for nominations from the floor and hearing none, Susan Meshwork was elected by acclamation to the position of Chair for the 2009 – 2010 term.

MOVED by D. Anderson; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council ratify the election results of Susan Meshwork for the position of Chair for the 2009 – 2010 term.

The Motion was CARRIED.

The Secretary advised members that Robin Wylie nominated Elizabeth McCausland for the position of Vice Chair at the April 20, 2009 meeting. The Secretary called for further nominations from the floor, after a second and a subsequent third call for additional names for the position of Vice Chair and hearing none, Elizabeth McCausland was elected by acclamation to the position of Vice Chair for the 2009 – 2010 term.

MOVED by G. Gramozis; Seconded by R. Wylie,

BE IT AND IT WAS RESOLVED:

THAT Education Council ratify the election results of Elizabeth McCausland for the position of Vice Chair for the 2009 – 2010 term.

The Motion was CARRIED.

4.2 Welcoming Remarks from the Chair

The Chair introduced new Council members, in no particular order, as: Peter Kendrick (Board Liaison – Ex-Officio) who will be unable to join Council until January, 2010; new Student Representatives Samirah Abid, Rajbinder (Raj) Dehal (both in the Nursing program – David Lam Campus) and Donna Rose (New Westminster Campus); new Staff Representative Dave Dalcanale (Registrar's Office); Robert Buller, Dean, Faculty of Commerce and Business Administration; Catherine Carlson, Associate Dean, Faculty of Humanities and Social Sciences; Scott McAlpine, new President (Ex-Officio); new Faculty Representatives Kate Yoshitomi, Department of Student Development and Don Valeri, Faculty of Commerce and Business Administration; Brenda Walton, Acting Registrar (Ex-Officio); and, Jan Carrie, Acting Vice President, Education.

The Chair noted that one Student Representative position, representing the New Westminster Campus, is currently vacant. Brenda Walton advised that a by-election will take place in the near future.

The Chair also recognized returning members and thanked them for continuing on as members of Education Council.

The Chair advised members of the very important work Council deliberates on and is mandated to conduct per the *College and Institute Act*. She noted the College depends on Council's advice and input. She asked members to identify clearly, when speaking, if the opinion(s) they are expressing are that of their FEC/DEC or their own.

4.3 Policy Items

4.3a) *Credentials Awarded at Douglas College Policy (Postponed) (T. James)*

4.3b) *Transfer Credit Policy (Postponed) (T. James)*

4.3c) *Accessibility to College Programs, Courses and Services for Persons with Disabilities Policy Revision (Postponed) (T. James)*

The Chair advised that, since the Policy Sub-committee has not met this fall, the above items may come to the next meeting of Council.

4.4 Curriculum Committee Recommendations

There were no recommendations.

4.5 Admissions and Language Competency Committee Recommendations

There were no recommendations.

5. NEW BUSINESS

5.1 Strategic Planning

The Chair invited new President, Scott McAlpine to commence the discussion on Douglas' strategic planning process.

S. McAlpine advised members that he has become more familiar, over the past several months, with the strategic planning process at Douglas College. He advised members that, as a result of ever changing environmental demographics and landscape, the economy, changes in the Ministry and the changing needs of students, there is a need to review the strategic directions of the College. He advised members that he and the rest of the Senior Management Team (SMT) have a theoretical draft endpoint for this review of March 31, 2010 this he added would allow a sufficient amount of time for discussions and constituency input. He noted the planning process is based on three basic principles: i) appreciative, ii) consultative and, iii) evidenced based. He added a variety of consultative threads will be used including, but not limited to: surveys for faculty, staff, students and other stakeholders; focus groups and input via the Presidents' Office webpage.

S. McAlpine asked members to take the draft Strategic Plan to their constituency groups for feedback at the October Education Council meeting.

5.2 Academic Schedule

5.2a) Important Dates and Deadlines 2010/2011

The Chair reminded members of Council's advisory role to SMT regarding the Academic Schedule. She apologized the item was at the side table, but clarified it was not actionable this month.

ACTION: Please refer this item to your constituencies for feedback/advice at the October meeting.

- 5.2b) Correction and Change to the 2009/2010 Academic Schedule
Brenda Walton advised members the only change to the document was a "typo" correction.

Members advised the Chair they were prepared to vote on this item instead of bringing it forward to the October meeting.

There was unanimous consent to Short-cycle the Motion to approve the change to the 2009/2010 Academic Schedule.

MOVED by G. Gramozis; SECONDED by L. McCausland,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the 2009/2010 Academic Schedule.

The Motion was CARRIED.

5.3 Requests for Affiliation Agreements

The Chair invited Guangwei Ouyang, Associate Vice President International Education/CIE, to speak to this item.

Guangwei advised members that this is coming as a notice of intent to sign the seven memorandums of understanding contained in the package. He added that he is asking Council to approve all seven affiliation agreements. If granted, he noted that he will immediately start to promote faculty-led study abroad programs and/or begin to work out details of international cooperation with all the institutes. He explained that a great deal of work has been done during the winter and summer months with heavy involvement with the respective Deans and faculty members. He asked for Education Council to short-cycle the motion to approve the affiliations so that he may continue with the next phase of discussions and negotiations.

The seven potential affiliates are:

1. Nassau Community College (NCC)
2. Northern Melbourne Institute of Technology (NMIT)
3. Trinity University College (TUC)
4. The Canadian University of Dubai (CUD)
5. The University of Buenos Aires (UBA)
6. Solbridge International School of Business, Woosong University (SISB)
7. Dokkyo University (DU)

A significant amount of time was spent debating the purpose of the affiliation agreements, with some Council members expressing concern that, without further information regarding the potential affiliates, it might be difficult to make a decision as to the institute's academic rigor. Concern was also expressed as to whether or not Education Council, by supporting the affiliation agreements,

would in fact be supporting the memorandum of understanding with the affiliated parties. The Chair clarified the process in that Education Council must first approve an affiliation agreement which in turn, formally allows parties at Douglas to enter into further discussion with the potential affiliates. She added that any additional Memorandum(s) of Understanding or Memorandum(s) of Agreements will come at a later date.

The Chair enquired as to whether Council was ready to consider a motion to short-cycle the motion to approve all seven affiliates.

Robert Buller advised members that he would be prepared to approve short-cycling five of the seven affiliates.

MOVED by R. Buller; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve affiliations with Nassau Community College; Northern Melbourne Institute of Technology; Trinity University College; The University of Buenos Aires; and, Dokkyo University.

The Motion was DEFEATED.

After further discussion:

MOVED by B. Hardy; SECONDED by G. Gramozis,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve short-cycling the Motion to approve the affiliations with Nassau Community College; Northern Melbourne Institute of Technology; Trinity University College; The Canadian University of Dubai; The University of Buenos Aires; Solbridge International School of Business, Woosong University; and, Dokkyo University.

The Motion was CARRIED.

MOVED by D. Anderson, SECONDED by E. McCausland,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the request for affiliation agreements with Nassau Community College; Northern Melbourne Institute of Technology; Trinity University College; The Canadian University of Dubai; The University of Buenos Aires; Solbridge International School of Business, Woosong University; and, Dokkyo University.

The Motion was CARRIED.

5.4 Health Information Management (HIM)

The Chair advised members that this item will be postponed to a later date.

5.5 Request to Revise Curriculum Committee Terms of Reference

5.5a) Revision of the Education Council Curriculum Committee Terms of Reference

Elizabeth McCausland advised Council the Committee was finding it difficult to get additional members for the Committee. She asked for members to forward names to her.

5.5b) Current Curriculum Committee Terms of Reference

As provided in the package.

Members felt comfortable and advised the Chair they were prepared to deal with the Motion as an in-house item.

There was unanimous consent to Short-cycle the Motion to approve the revisions to the Curriculum Committee Terms of Reference.

MOVED by B. Hardy; SECONDED by Deb McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revised Curriculum Committee Terms of Reference.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

The Chair reminded members that all Education Council documentation must be submitted to the Secretary in electronic format by the set "Documentation Deadline" date. She added that late or incomplete submissions may be delayed by a month.

The Chair advised members that the Policy sub-committee of Council still needs a Student and Faculty representative. Also the Admissions committee needs student representation.

The Chair asked members to think about the two elected positions required for the Appeal Tribunal of Council and to forward their names to her directly if interested. Elections will be held at the October meeting.

6.2 Report from the President

The President reported that he has met a large number of employees at the College now. He added that he has felt extraordinarily welcomed by Faculty, Staff, Board and the Community.

The President reported that a meeting had taken place between the college presidents and Minister Stillwell. He was encouraged by the discussions.

- 6.3 Report from the Board Representative
Ann Kitching attended the meeting on behalf of Peter Kendrick. Ann encouraged members to embrace the many upcoming opportunities for affiliations as this will provide both faculty and students with excellent opportunities in future.
- 6.4 Report from the Secretary
A revised membership roster and meeting schedule was received in the package.
- 6.5 Report from the Academic Signature Committee
There was no report.
- 6.6 Report from the Curriculum Committee
Elizabeth reminded Council a second member is needed for this Committee. Please contact Elizabeth directly.
- 6.7 Report from the Educational Excellence Committee
The report was in the package.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.
- 6.9 Report from the Standing Committee on Educational Policies
T. James advised members he would not be at the October Education Council meeting.

7. OTHER BUSINESS – For information and Circulation

- 7.1 Student Mobility Research

8. NEXT MEETING

October 19th, 2009 at 4:15 p.m. – New Westminster Campus Boardroom.

- 9. ADJOURNMENT** Moved by B. Hardy; Seconded by R. Wylie, the meeting adjourned at 5:55 p.m.

Chair

Secretary