



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, September 19th, 2005 at 4:15 p.m.
New Westminster Campus, Boardroom

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Graeme Bowbrick
Marilyn Brulhart
Jan Carrie
Rich Chambers
Sam Cheng
Lucia Fuentes
Gerry Gramozis
Elizabeth Helps
Anna Jajic (Vice-Chair)
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay
Les Marshall
Elizabeth McCausland
Susan Meshwork (Chair)
Colleen Murphy
Brenda Pickard (Secretary)
Heidi Taylor
Susan Witter (Ex-Officio)

Regrets:

Rosilyn Coulson
David West

Guests:

Susan Briggs
Joy Holmwood
Blaine Jensen
Rob McGregor
Kevin Richter
Kate Yoshitomi

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2. APPROVAL OF THE AGENDA: The Chair asked members to add as item 5.2 - Budget Guidelines (for feedback). The Chair then asked members to approve a fluid Agenda to accommodate the guests. The Agenda was approved as revised.
3. APPROVAL OF THE MINUTES OF THE JUNE 13TH, 2005 MEETING: The Secretary advised members that the Motion under 5.1 “Building Environmental Systems Certificate Program” should read as follows: “THAT Education Council recommend the College Board approve the establishment of credentials: Building Environmental Systems

Certificate - Class I and Building Environmental Systems Certificate - Class II”.

The Minutes were approved as revised.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Ratification of the Chair and Vice-Chair

The Secretary informed members of the need to ratify the election results from June’s vote for the positions of Chair and Vice-Chair (2005-2006) as new members were not in office at the time of elections.

The Secretary advised members that **Susan Meshwork** was nominated in June for the position of Chair. The Secretary called for further nominations from the floor. There being no further nominations from the floor after the third call, **Susan Meshwork** was elected as Chair by acclamation.

The Secretary advised members that **Anna Jajic** was nominated in June for the position of Vice-Chair. The Secretary called for further nominations from the floor. There being no further nominations from the floor after the third call, **Anna Jajic** was elected as Vice-Chair by acclamation.

4.2 Welcoming and comments from the Chair

The Chair welcomed new and returning members and highlighted her memo in the package.

4.3 College Program and Course Signature - Education Division Tactical Plan

J. Lindsay advised members that the documentation provided in the package is a companion document to the Academic Plan. She highlighted the five Strategic Directions and also indicated what Education Council’s responsibility will be. She added that she will be working closely with the Education Council Chair to establish an Academic Signature Steering Committee.

4.4 Diploma in Applied Environmental Science

The Chair reminded members that this came to Council as a Notice of Motion in June. She introduced Rob McGregor to speak to this item.

Rob McGregor distributed a revised document. He noted that the reference to high school prerequisites, in the table on satisfying signature elements, has been removed. Rob noted that the Environment Economics (ECON 2460) course has been added to the electives list as requested by Council. He added that consultations have occurred with the DVST Math Sub-Committee and Joyce Cameron, Developmental Studies Coordinator, regarding the SCIE 1108 course.

Rob expressed appreciation for Earl Noah who assisted him in editing the

document.

L. Marshall advised Rob that BUSN 1250 is no longer offered; however, BUSN 1252 or BUSN 1253 could replace BUSN 1250 for second year Optional courses. Rob agreed to the revision.

MOVED by J. Lindsay; SECONDED by E. McCausland,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Diploma in Applied Environmental Sciences as revised.

The Motion was CARRIED.

4.5 Dispensing Optician (DOPT) Program Planned Change

The Chair advised members that there is a proviso in the College and Institute Act which gives Council an advisory role regarding planned change. She referred to the documentation in the package and noted Council must provide feedback to the Board as soon as possible as the proposed change will take effect September, 2006. The Chair introduced Joy Holmwood to speak further to this issue.

Joy Holmwood advised members that, based on the information arising from the DOPT program review, Senior Management is recommending the adoption of option one. This option, she noted, considers an initial intake of 30 students for year one of the program and an intake of 15 students for year two. She added the program will continue to meet industry needs for Licensed Opticians - Eyeglasses. Joy added that the reduced intake in year two will reflect the class size experienced in semester four over the last four years of the program and the smaller demand for Licensed Opticians - Contact lenses.

Joy noted that, since the documentation went out, there were more than 15 students wanting to enter year two; however, Joy advised members that she would like to go ahead with the planned change. J. Lindsay added that the College must be responsive to changing trends.

In response to a question, Joy advised members that if there are more than 15 students wishing to gain entry to year two, the selection will be based on GPA.

There was unanimous approval for the Chair to provide the Board with the following advice:

“Education Council wishes to advise the College Board that it is

comfortable with the proposal developed by the Health Sciences Department, to implement a reduction (by 15 students) to the intake of the second year of the Dispensing Optician Program beginning in September, 2006. Council understands that this decision would be reconsidered should demand for second year courses increase in the future.”

4.6 Learning Support Services Plan

The Chair advised members that this is another area in which Council provides the Board with formal advice. She introduced Blaine Jensen to speak to this item.

Blaine Jensen advised Council of the consultation process to-date. He noted he was seeking advice regarding the specifics, tone and vision of the plan. Blaine advised members that he is hopeful that the plan will be presented to SMT in October and approved by the Board at the November meeting.

Many members expressed appreciation with the tone of the document i.e., dealing with students as students and as part of the community instead of dealing with students as “clients”.

In response to a question, Blaine advised members that the College needs to be more flexible in providing adequate services to students who take classes on Saturdays.

It was noted that the College currently provides several assessments of academic skills, Math and English, some of which are administered by Assessment Services and some of which are administered by local departments. It was noted that students often are asked to take more than one assessment which is frustrating to students. It was suggested that the College should be able to provide a more steam-lined assessment process leading to the development of a single College-wide assessment that provides students with advice on what courses they are cleared to take.

M. Brulhart referred to the “Coordinated Assessment and Advising” section of the document (page 6). She advised members that at the Foundation Forum on May 30th, a presentation was made against the College adopting a single College-wide assessment and, a request was made by a task force on assessment and advising that SMT further investigate the issue.

ACTION Please take this item to your constituency groups for feedback at the October meeting.

4.7 Credentials Awarded at Douglas College policy - Revision

There being no feedback:

There was unanimous consent to short-cycle the following two Motions:

MOVED by T. James; SECONDED by H. Taylor,

BE IT AND IT WAS RESOLVED:

THAT Education Council rescind the 2004 motion ‘THAT Education Council approve the revised *Credentials Awarded at Douglas College* policy’.

The Motion was CARRIED.

MOVED by M. Brulhart; SECONDED by T. James,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the addition of an Honours Diploma credential to the *Credentials Awarded at Douglas College* policy.

The Motion was CARRIED.

There was unanimous consent to short-cycle a motion to recommend the College Board approve the Honours Diploma and Bachelor’s Degree credentials.

MOVED by G. Gramozis; SECONDED by L. Marshall,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend that the Douglas College Board approve an Honours Diploma credential.

and,

THAT Education Council recommend that the Douglas College Board approve the Bachelor’s Degree credential.

The Motions were CARRIED.

Have I got it??????

4.9 Applied Degree Standards Committee
This item was deferred.

4.10 Admission and Language Competency Committee

4.11 Curriculum Committee Recommendations