

BACHELOR OF PHYSICAL EDUCATION & COACHING
SPSC 2101 FIELDWORK PLAR
EMPLOYER/SUPERVISOR REFERENCE FORM (4 Pages) – Page 1

Student Information: This PLAR Fieldwork 'Professional Skills Evaluation' is to be completed by your PLAR referee and/or supervisor. The person that you ask to complete this reference form should be a person who observed you during your work duties, so they can evaluate your professional skills and abilities.

SECTION I:

Name of Student Applicant

Applicant's Phone:

Applicants Email:

Employer/School/Club:

Employer/ School/Club Address:

Employer/ School/Club Phone:

Supervisor Name:

Supervisor Phone:

Supervisor Email:

Work/Volunteer Start Date and End Date:

Number of Hours per Week:

Total Hours Completed:

Job Title of Applicant:

Description of Duties (brief)

SECTION II:

Please check **one line**, in each of the 14 categories, that best describes the applicant’s performance during the work/volunteer time. To calculate total marks at the end, simply add all of the marks (marks identified in brackets) for each of your 14 assigned check marks.

<p>1. Attitude - Application to Work</p> <p><input type="checkbox"/> __ Outstanding in enthusiasm (4)</p> <p><input type="checkbox"/> __ Very interested and industrious (3)</p> <p><input type="checkbox"/> __ Average in diligence and interest (2)</p> <p><input type="checkbox"/> __ Somewhat indifferent (1)</p> <p><input type="checkbox"/> __ Definitely not interested (0)</p>	<p>2. Ability to Learn</p> <p><input type="checkbox"/> __ Learned work exceptionally well (4)</p> <p><input type="checkbox"/> __ Learned work readily (3)</p> <p><input type="checkbox"/> __ Average in understanding work (2)</p> <p><input type="checkbox"/> __ Rather slow in learning (1)</p> <p><input type="checkbox"/> __ Very slow to learn (0)</p>	<p>Communication Skills</p> <p>3. Oral 4. Written</p> <p><input type="checkbox"/> __ Very good (2) <input type="checkbox"/> __ Very good (2)</p> <p><input type="checkbox"/> __ Satisfactory (1) <input type="checkbox"/> __ Satisfactory (1)</p> <p><input type="checkbox"/> __ Need improve(0) <input type="checkbox"/> __ Need improve(0)</p>
<p>5. Initiative</p> <p><input type="checkbox"/> __ Self-starter – seeks work (4)</p> <p><input type="checkbox"/> __ Starts independently at times (3)</p> <p><input type="checkbox"/> __ Does all assigned work (2)</p> <p><input type="checkbox"/> __ Hesitates (1)</p> <p><input type="checkbox"/> __ Lacks motivation (0)</p>	<p>6. Sense of Responsibility</p> <p><input type="checkbox"/> __ Exceptionally responsible (4)</p> <p><input type="checkbox"/> __ More responsible than average (3)</p> <p><input type="checkbox"/> __ Adequate (2)</p> <p><input type="checkbox"/> __ Rarely accepts responsibility (1)</p> <p><input type="checkbox"/> __ Irresponsible (0)</p>	<p>7. Quality of Work</p> <p><input type="checkbox"/> __ Excellent (4)</p> <p><input type="checkbox"/> __ Good (3)</p> <p><input type="checkbox"/> __ Average (2)</p> <p><input type="checkbox"/> __ Below average (1)</p> <p><input type="checkbox"/> __ Very poor (0)</p>
<p>8. Relations with Others</p> <p><input type="checkbox"/> __ Exceptionally well accepted (4)</p> <p><input type="checkbox"/> __ Works well with others (3)</p> <p><input type="checkbox"/> __ Gets along satisfactorily (2)</p> <p><input type="checkbox"/> __ Has difficulty working with others (1)</p> <p><input type="checkbox"/> __ Works very poorly with others (0)</p>	<p>9. Judgement</p> <p><input type="checkbox"/> __ Exceptionally mature in judgement (4)</p> <p><input type="checkbox"/> __ Above average in making decisions (3)</p> <p><input type="checkbox"/> __ Usually makes the right decision (2)</p> <p><input type="checkbox"/> __ Often displays poor judgement (1)</p> <p><input type="checkbox"/> __ Consistently displays bad judgement (0)</p>	<p>10. Organization and Planning</p> <p><input type="checkbox"/> __ Excellent ability to manage time and schedule tasks (4)</p> <p><input type="checkbox"/> __ Good ability to organize (3)</p> <p><input type="checkbox"/> __ Adequate (2)</p> <p><input type="checkbox"/> __ Inconsistent organization & planning(1)</p> <p><input type="checkbox"/> __ Disorganized; fails to plan (0)</p>
<p>11. Attendance 12. Grooming 13.Punctuality</p> <p><input type="checkbox"/> __ Regular (1) <input type="checkbox"/> __ Appropriate(1) <input type="checkbox"/> __ Good (1)</p> <p><input type="checkbox"/> __ Irregular (0) <input type="checkbox"/> __ Inappropriate (0) <input type="checkbox"/> __ Poor (0)</p>		<p>14. Safety Procedures</p> <p><input type="checkbox"/> __ Satisfactory (1)</p> <p><input type="checkbox"/> __ Unsatisfactory (0)</p>

<p>Total Marks: _____ / 40 marks (24/40 required to pass)</p>

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SECTION III:

Describe the applicant's ability to lead as a practitioner.

What would you identify as the applicant's particular strengths?

Did you perceive any particular areas of difficulty with this applicant? (Please specify.)

Signature of Employer/Supervisor

Date

Relationship to Applicant

Employer/Supervisor Contact Phone Number

