



MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, OCTOBER 21, 2019 AT 9:00 AM
ROOM S4920, NW CAMPUS AND B2100 COQ CAMPUS

Members Present:	Regrets:
Andrews, Rachelle	Bansal, Harshit
Ataiza, Ariel*	Tang, Sherlyn
Barker, Jennifer	Lal, Nikiel (<i>Ex-officio</i>)
Borgford, Thor	
Bowbrick, Graeme	Guests:
Cavanagh, Bette	Comrie, Rod*
Cikes, Ivana (Chair)	Tannock, Michelle*
Costantino, Manuela	
Crisp, Joan	
Dench, Sarah*	Observers:
Denton, Kathy (<i>Ex-officio</i>)	Fraser, Ruth
Fong, Dorritta	
Gronsdahl, Karla	
Kinsley, John	
Newton, Rachael	
Ng, Rella (<i>Ex-officio</i>)	
Pacheva, Daniela	
Parry, Wendy	
Shin, Jenny*	
Smith, Trevor	
Westerman, Marni	

*attendance via video conference

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

2. ROLL CALL

3. APPROVAL OF THE AGENDA

The Chair advised of the following revisions to the agenda:

The Chair asked members to approve a fluid Agenda; Council agreed, and the Agenda was re-ordered, amended and approved by consensus.

4. APPROVAL OF MINUTES

The minutes of September 16, 2019 were approved as amended.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Program Revision: BA Applied Psychology (and BA Applied Psychology Honours) DABA Concentration Changes

M. Westerman spoke to the item on behalf of L. Dane.

R. Ng noted that the effective date of September 2020 should be indicated on the BA Applied Psychology Honours.

There being no further discussion,

MOVED by W. Parry; SECONDED by J. Kinsley, THAT Education Council approve the Program Revision: BA Applied Psychology (and BA Applied Psychology Honours) DABA Concentration Changes.

The Motion was CARRIED.

5.2 Education Council Bylaw Review: Draft Terms of Reference and Committee Membership Ratification

I. Cikes spoke to the item.

Council members reviewed and considered the draft Terms of Reference and the proposed Membership of the EdCo Bylaw Review Ad Hoc Committee. After a discussion of Committee representation, three faculty volunteers were identified for two positions. A vote was held to identify which two faculty members would serve on the Committee. The membership for the Ad Hoc Committee was then ratified as follows:

4 Faculty members, made up of:

- the EdCo Chair (Ivanna Cikes)
- the EdCo Vice-Chair (Rachael Newton)
- two other faculty members. (Graeme Bowbrick and Trevor Smith)

1 Student (Ariel Ataiza)

1 Staff member (John Kinsley)

2 Administrators (Manuela Costantino and Sarah Dench)

ACTION: The draft Terms of Reference will be reviewed by the Ad Hoc Committee and any alterations will be included for approval at the November 21, 2019 meeting.

5.3 2020-2021 Budget Guidelines

K. Denton spoke to the item.

The LLPA representative, D. Fong, offered some specific advice regarding the College budget, however, there was no feedback or recommended changes received from Education Council on the draft Budget Guidelines for 2020-2021.

The Chair advised that a budget feedback template is being developed to obtain specific budget feedback, which should be submitted prior to the Education Council Meeting of February 24, 2020.

ACTION: B. Cavanagh is developing a budget feedback template.

5.4 Education Council Standing Committee Membership 2019-2020

The Chair spoke to the item.

Referring to the list provided in the package, the Chair identified the outstanding member vacancies on the Standing Committees.

Council members agreed to ratify the list of the Standing Committee members as presented and that further updates will be brought forward for information and consensus.

ACTION: B. Cavanagh will circulate a finalized list of the Standing Committee members to confirm accuracy and post the updated information on the website.

6. NEW BUSINESS

6.1 Program Revision: Early Childhood Education

M. Tannock spoke to the item.

As a result of a program review completed in 2018, the ECE program has addressed issues related to redundant and repetitive course content. The credit offerings have also been equalized across all practicums to align with other BC post-secondary and ECE preparation programs.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the November 18, 2019 meeting.

6.2 Program Revision: Accounting Post-Degree Diploma

R. Comrie spoke to the item.

In June 2019 the Chartered Professional Accountants Canada announced that it is discontinuing the Advanced Certificate of Accounting and Finance (ACAF). The last offering of the ACAF national exam will be January 2021. The proposed program revisions remove the references and courses specific to the ACAF program with the effective date of September 2020. In answer to a question, R. Comrie remarked that the ACAF is a very niche certificate and that they do not foresee any decline in enrolments.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the November 18, 2019 meeting.

6.3 Program Revision: Accounting Diploma

R. Comrie spoke to the item.

Similar to the revisions of the PDD program revisions, the suggested changes include the removal of references to the ACAF stream, the addition of the minimum GPA of 2.0 Graduation requirement and other housekeeping changes.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the November 18, 2019 meeting.

6.4 Summary of K-12 Language Arts Curriculum Revisions

M. Costantino spoke to the item.

To simplify the information that was discussed at the September 2019 Education Council meeting, the summary provides the curriculum changes in British Columbia's K-12 education, specifically the new Language Arts curriculum and the recommendation of the LLPA Task Force recommendation

It was clarified for members that *Communications 12* in the old curriculum was discontinued and is not replaced in the new curriculum.

Discussion ensued with respect to the Graduation Literacy Assessment tool. Several members expressed concern with adopting the GLA as a tool for assessing admissions requirements due to it not having been fully vetted nor implemented by any other post-secondary institution to date.



At the November meeting, Council members will be asked to approve two separate motions on the English Language Proficiency Requirements, which will constitute advice to the College Board:

- 1) Approval to adopt the English Studies 12 or English First Peoples 12 with an increase from a “C” to a “C+” (67%) grade, effective Fall 2021
- 2) Approval to adopt the score of 2 on the Graduation Literacy Assessment (GLA)

ACTION: Please refer this item to your constituency groups for consideration of approval of two separate motions at the November 18, 2019 meeting.

7. STANDING COMMITTEE ITEMS

7.1 Curriculum Items

a) **Curriculum Committee Recommendations**

M. Westerman spoke to the Curriculum Committee’s submission and review of 61 curriculum guidelines and approval of 57: 2 new curriculum guidelines, 10 revised curriculum guidelines and 45 withdrawn curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Crisp; SECONDED by R. Newton, THAT Education Council approve the submitted new guidelines for: HIST 3390 and GSWS 1102, the revised guidelines for CFCS 3040, THRT 2407, ACCT 3310, 3410, 4080, 4180, HIST 3325, CHEM 1110, 1120, SPSC 3399 and the withdrawal of PNUR 1101, 1121, 1130, 1140, 1141, 1144, 1170, 1201, 1221, 1230, 1240, 1244, 1250, 1261, 1340, 1344, 2301, 2321, 2410, 2421, 2430, 2440, 2444, 2461, 2540, 2541, 2544, 2540, 2644, 3272, 3501, 4511, 4644, 4646; CHDA 1107, 1108, 1109, 1111, 1118, 1212, 1214, 1215, 1216, 1217, 1360.

The Motion was CARRIED.

8. REPORTS

8.1 Report from the Chair

I. Cikes referred to her written report included in the agenda package.

8.2 Report from the President

K. Denton spoke about the Board retreat held on Friday afternoon and all day Saturday this past weekend. Concentrating on the planning process for the College’s 2020-2025 Strategic Plan, it is a productive opportunity for Board members to

engage with members of the Senior Management Team on the College's future objectives, and vision.

The President also noted other upcoming opportunities for faculty, staff, administrators and students to engage in planning process of the Strategic Plan 2020-2025.

8.3 Report from the Vice President, Academic & Provost

No report.

8.4 Report from the Board Liaison

No report.

8.5 Report from the Secretary

B. Cavanagh pointed out that the 2019-2020 EdCo Meeting schedule has been revised to reflect an updated Board meeting of March 19, 2020.

B. Cavanagh reminded council members to send all Education Council agenda submissions to the edco@douglascollege.ca email.

The next deadline for Agenda submissions for the **November 18, 2019** meeting is Wednesday, November 6, 2019 at 3:00 p.m.

8.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, November 6, 2019 at 9:00 a.m. Please remind your FECs of this date and time.

8.7 Report from the Educational Excellence Committee

T. Smith advised that the Committee's first meeting date is October 28, 2019.

8.8 Report from the Committee on Admissions & Language Competency Standards

No report.

8.9 Report from the Committee on Educational Policies

No report. I. Cikes advised that the committee did not have quorum to elect the Policy Chair at their last meeting.

8.10 Report from the Committee on International Education

No report.

9. OTHER BUSINESS

There was no other business.



10. NEXT MEETING

Monday, November 18, 2019 at 9:00 am, New Westminster Campus, Room S4920.

11. ADJOURNMENT

MOVED by M. Westerman; **SECONDED** J. Crisp, that the meeting be adjourned.

The Motion was **CARRIED**.

The meeting adjourned at approximately 10:14 a.m.

Chair

Secretary