



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL

**HELD MONDAY, NOVEMBER 21, 2011 AT 4:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Catherine Carlson
Brian Chapell
Bruce Clarke
Kathy Denton
Ron de Villa
Gretchen Goertz
Todd Harper
Maria Iaquina
Ted James (Ex-Officio)
Gail Johnson
Marina Kolar
Elizabeth McCausland (Chair)
Debbie McCloy
Wesley Snider
Gary Tennant
Cathy Tremblay
Robin Wylie
Kate Yoshitomi
Jo-Anne Bilquist (Secretary)

Regrets:

Jerin Mece
Scott McAlpine (Ex-Officio)

Guests:

Pam Cawley
Linda Pickthall
Meg Stainsby
Heather Tobe

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda.
Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF MINUTES

The October 17, 2011 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Academic Calendar 2012/2013

The Chair noted that comments about the Academic Calendar should have been forwarded to Ted by October 31st, but that Education Council can still offer advice.

There was discussion around the number of days between the end of the exam period and due date for grades, noting that 2 days would be a tight timeline.

It was also noted that the Calendar item should come to Education Council earlier, so that advice can be provided following the standard timeline.

The Chair will formulate advice that will be forwarded.

4.2 Curriculum Committee Recommendations

The Chair noted a side table item for committee members, indicating the Nursing Program course number changes, as outlined. She also noted that the updated chart for the nursing program foundation year and following years was included in the package for reference.

There being no further discussion,

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by D. McCloy; SECONDED by R. deVilla,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for: NURS 2111, NURS 2112, NURS 2113, NURS 2114, NURS 2116, NURS 2211, NURS 2212, NURS 2213, NURS 2215, NURS 2217, NURS 3311, NURS 3312, NURS 3313, NURS 3315, NURS 3316, NURS 3411, NURS 3412, NURS 3413, NURS 3417, NURS 4511, NURS 4512, NURS 4513, NURS 4515, NURS 4518, NURS 4611,

NURS 4613, PNUR 2401, PNUR 2421, PNUR 2430, PNUR 2461, SOSC 4301, MUSC 1157, MUSC 1257, MUSC 2357, MUSC 2457.

And that Council approve the withdrawal of: CRIM 1125, CRIM 1304, CRIM 2240, CRIM 2276, CRIM 2290, CRIM 2488.

The Motion was CARRIED.

4.3 Program Approval Policy Update

The Chair reminded members of the discussion to create a subcommittee to review concept papers and other submissions. She noted that it would be helpful to establish membership and a name, along with a sense of duties and structure, and the subcommittee can subsequently be tasked with creating detailed TORs.

Discussion of membership structure followed. It was noted that it is important to have faculty members with knowledge of degree structure and development.

Liz will tidy up the document.

5. NEW BUSINESS

5.1 Program Revision: Intercultural and International Studies Program

Heather Tobe was invited to speak to this item, along with Meg Stainsby.

Heather noted that the courses they are proposing to add are all existing courses relevant to the program. She indicated that they hoped the revisions could be implemented for the winter 2012 semester.

There was unanimous consent to Short-cycle the Motion to approve the proposed revisions.

MOVED by K. Yoshitomi; SECONDED by R. Wylie,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the requested revisions to the Intercultural and International Studies Program.

The Motion was CARRIED.

5.2 **Revisions to Grading Systems Policy**

Ted James was invited to speak to this item.

Ted noted that this item is being brought forward on behalf of students and others who feel the grading system is putting Douglas students at a disadvantage. The attached table outlines the discrepancies between DC and other institutions.

Members supported a suggestion to change the “P” grade to a “D” grade, to be more consistent with other institutions as well.

A concern was also noted that adjusting may have a negative impact on the middle grades.

There being no further discussion,

There was unanimous consent to short-cycle the motion to refer this item.

MOVED by T. Harper; SECONDED by M. Kolar,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the referral of the proposed Revisions to Grading Systems Policy to the Policy Sub Committee.

The Motion was CARRIED.

6. **REPORTS**

6.1 **Report from the Chair**

The Chair noted that the October Report to the Board is attached.

- a) September 2011 Report to the Board
- b) Education Council Advice on Draft Matrix Proposal

6.2 **Report from the President**

Kathy Denton, VP Academic, advised that the President is away. There was no report.

6.3 **Report from the Board Representative**

Bruce Clarke reported that the September submission to the Board, regarding the BBA in Marketing, was approved. There was no Board meeting in October.

6.4 **Report from the Secretary**

There was no report.

6.5 Report from the Curriculum Committee

There was no report.

6.6 Report from the Educational Excellence Committee

Maria Iaquinta and Debbie McCloy will be the liaisons for this committee. There was no report.

6.7 Report from the Standing Committee on Admissions and Language Competency Standards

There was no report.

6.8 Report from the Standing Committee on Educational Policies

Ted James reminded that any feedback regarding the Student Appeals Policy should be submitted to Jo by end of November.

ACTION: Please refer the Student Appeals Policy item to your constituency groups for information and direct any feedback to Jo-Anne Bilquist, Education Council secretary, by November 30, 2011.

7. OTHER BUSINESS

There was no other business.

8. NEXT MEETING

December 12, 2011 at 4:15pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

MOVED by C. Tremblay; SECONDED by W. Snider that the meeting be adjourned.

The meeting adjourned at approximately 5:10pm.

Chair

Secretary