# MINUTES OF THE REGULAR MEETING OF THE DOUGLAS COLLEGE BOARD Open Session

## November 19, 2009 David Lam Campus Boardroom

Open Meeting File No. 2009-11-19

Approved December 17, 2009

**ATTENDANCE** 

Board Members: B. Clarke, D. Guedes, M. Hwang\*\*, C. Jellinck, S. McAlpine (ex-officio),

E. McCausland (ex-officio), S. Tomchenko, P. Wates (Chair)

Regrets: G. Bowbrick, M. Hemmingsen, P. Kendrick, S. Meshwork (ex-officio),

M. Regan, M. Russell

Observers: M. Ferley\*, P. Wilkins; regrets from A. lachelli

Administration: J. Carrie, B. Jensen, K. Maynes, G. Ouyang, H. Postma, C. Worsley

Regrets from B. Barber, M. Exmann

Guests: H. Falconer\*, M. Falconer\*, M. Herbold\*, F. Milis\*

Recording: S. Donnelly

#### 1. CALL TO ORDER

Chair Paul Wates called the meeting to order at 6:07 p.m. and welcomed new Board members Caroline Jellinck, Elizabeth McCausland and Sydney Tomchenko. He thanked Elizabeth McCausland for stepping into the role of Acting Education Council Chair and, therefore, ex-officio Board member due to unforeseen circumstances, and expressed the Board's very best wishes for Susan Meshwork. The Chair welcomed student scholarship recipients Harris Falconer and Fiona Milis, and relayed regrets sent by Graeme Bowbrick, Mary Hemmingsen, Peter Kendrick, Susan Meshwork, Mike Regan, Mike Russell and Alessandro lachelli.

#### 2. APPROVAL OF AGENDA

It was moved by Bruce Clarke, seconded by David Guedes and unanimously resolved:

36/2009 THAT the agenda be approved as distributed.

### 3. WELCOME TO NEW BOARD MEMBERS: CAROLINE JELLINCK, SYDNEY TOMCHENKO, ACTING EDUCATION COUNCIL CHAIR ELIZABETH McCAUSLAND

The Chair administered the Oath of Office for Caroline Jellinck, Elizabeth McCausland and Sydney Tomchenko, each of whom then provided self-introductions.

#### 4. PRESENTATIONS

- 4.1 Irving K. Barber Scholarship
- 4.2 Millennium Excellence Awards

The Chair commended Irving K. Barber Scholarship recipient Maeghan Sheepwash and Millennium Excellence Award recipients Harris Falconer, Sara Mehmedi, Fiona Milis and Sarah Rosenthal, and made presentations to those in attendance.

#### 5. APPROVAL OF MINUTES OF OCTOBER 22, 2009

It was moved by Michael Hwang, seconded by Bruce Clarke and unanimously resolved:

37/2009

THAT the minutes of the October 22, 2009 meeting be approved as distributed.

#### 6. BUSINESS ARISING FROM MINUTES

There was no business arising.

#### 7. INFORMATION/COMMUNICATION

#### 7.1.1 BC Government and Service Employees' Union

Mark Ferley reported that his nomination for a two-year term as BCGEU Chair had recently been approved, and the Chair congratulated him on this news.

#### 7.1.2 Douglas College Faculty Association (DCFA)

The Chair acknowledged Peter Wilkins' report and invited questions; there were none. Peter Wilkins extended a welcome to the new Board members.

#### 7.1.3 Douglas Students' Union (DSU)

The Chair reported that DSU representative Alessandro lachelli was writing an exam rather than attending the evening's Board meeting, and acknowledged his written report.

#### 8. REPORTS

#### 8.1 Board Chair

The Chair reported on the October 23, 2009 meetings at the David Lam Campus with the Hon. Moira Stilwell, Minister of Advanced Education and Labour Market Development (ALMD), the Hon. Iain Black, Minister of Small Business, Technology and Economic Development, Coquitlam – Burke Mountain MLA Douglas Horne and Coquitlam Mayor Richard Stewart. These meetings coincided with a visit from His Excellency, the Vice President of Uganda, Prof. Gilbert Balibaseka Bukenya and His Excellency, George Abola, Ugandan High Commissioner to Canada, and all parties were able to meet.

The Chair updated Board members on College events such as *A Class Act*, the *Employee Retirement Dinner* and The Training Group's *Entrepreneur of the Year Awards*. He noted the generous accolades and presentations from the Centre for International Education during the *Board Recognition* evening.

#### 8.2 Education Council

#### 8.2.1 Acting Chair's Report

Elizabeth McCausland invited questions of her report; there were none.

#### 8.2.2 Education Council Advice to the Board: Mini Budget 2009/10

Elizabeth McCausland elaborated on the advice Education Council provided on the proposed budget.

#### 8.2.3 Board Liaison's Report

Board members looked forward to Liaison Peter Kendrick's return from travels the following week.

#### **8. REPORTS**, cont'd

#### 8.3 President

Scott McAlpine expanded on his written report, and highlighted the transformative nature of partnerships such as the *Douglas College / SFU Degree Partnership Program*, on which Jan Carrie, Acting Vice President, Education elaborated. This partnership will open opportunities for students to seamlessly study at both Douglas College and Simon Fraser University; they can work toward an SFU Bachelor of Arts degree by studying at both institutions, rather than studying solely at one institution and then another. The President credited Dr. Kathy Denton, Dean of the Faculty of Humanities and Social Sciences, for creating this partnership.

The President reported on his recent travel to China to visit partners Shanghai Administration Institute (SAI), the Shanghai Institute of Foreign Trade (SIFT) and Heilongjiang Institute of Science and Technology (HIST) with Dr. Guangwei Ouyang, Associate Vice President, International Education. He commended Guangwei Ouyang and his colleagues for the unique partnership models established in China.

#### 9. BOARD COMMITTEES AND LIAISON

#### 9.1 Audit and Finance Committee

The Chair reported that this committee had not met since October; it had scheduled a meeting for December 8, 2009.

#### 9.2 Human Resources Committee

The meeting scheduled for November was postponed due to a committee member's illness.

#### 9.3 Douglas College Foundation

The Chair noted Mary Hemmingsen's unanticipated absence, and Hazel Postma confirmed that the Foundation would meet again the following week.

#### 10. 2009/10 DOUGLAS COLLEGE "MINI" BUDGET: FOR APPROVAL

Clarification was sought, and provided, on the context of the "mini" budget for the remainder of the current fiscal period. The College received funding in 2009 for 190 additional student Full Time Equivalents (FTEs), as well as funding in recognition of the College's inability to increase support services over a period of years. Word of such funding arrived at a point in the year when it was impractical to create additional program offerings and otherwise appropriately allocate the monies. The College determined earlier in 2009 that it would defer allocation of such funding until after the post-election provincial budget had been presented and, at that point, direct some of the funds to only the highest priority items, reserving the balance for fiscal 2010/11. The proposed "mini" budget presented to the Board included three items:

- Sections of instruction (One Time Only ["OTO"] as required) based on student demand in the Winter 2010 semester; sections were already added for Summer and Fall
- A Dean position for the area of Adult Special Education, Developmental Studies and English as a Second Language, as per the Education Services realignment
- A Director position focusing on College safety, security, emergency preparedness and risk management

It was moved by Michael Hwang, seconded by Bruce Clarke and, subsequent to discussion, resolved:

38/2009 THAT the Douglas College Board approve the 2009/10 "Mini" budget as presented.

#### 11. ANNOUNCEMENTS AND GENERAL INFORMATION

The Chair reminded Board members of upcoming events: the December 3, 2009 Long Service and Employee Recognition evening, the December 6, 2009 5th Annual Envision Financial Light the Lake event and the December 17, 2009 New Westminster Campus Seasonal Social preceding the Board meeting.

#### 12. ISSUES ARISING FROM BOARD MEETING

At this point, Paul Wates sought inclusion of an additional agenda item, inviting Scott McAlpine to speak about the new Education Quality Assurance (*EQA*) designation. Launched by Minister Stilwell on November 17, 2009, this voluntary designation is intended to assure international students of the quality of education at institutions that secure the *EQA* designation. British Columbia's *EQA* brand will form part of a national system that is in development.

On invitation, Guangwei Ouyang reported on the rationale for development of such a designation. Canada's ability to recruit international students is hampered in that it is the only country within the Organisation for Economic Co-operation and Development (OCED) that does not have national educational accreditation. Provincial certification, supported by a national brand logo, will signify quality to international students and their families. Guangwei Ouyang noted that Douglas College will apply for the EQA designation as soon as the mechanism is in place.

#### 13. BOARD MEMBERS' REPORTS

**ADJOURNMENT** 

15.

The Chair explained, for the benefit of new Board members, that this standing agenda item had been incorporated so that Board members could update one another on matters of College or Board interest. While the question of whether or not to maintain this as an agenda item would be considered at a future meeting, he invited and received Board members' reports and observations.

#### 14. DATE AND LOCATION OF NEXT MEETING:

The next meeting was confirmed for Thursday, December 17, 2009, beginning at 6:00 p.m. in the New Westminster Campus boardroom. Board members were encouraged to attend the campus-wide seasonal social preceding the Board meeting.

# There being no further business, the meeting adjourned at 7:12 p.m. CHAIR PRESIDENT