

**EDUCATION COUNCIL
AGENDA
TO BE HELD MONDAY, NOVEMBER 16, 2009 AT 4:15 P.M.
PLEASE NOTE: ROOM 5220**

1. ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE SEPTEMBER 21 AND OCTOBER 19, 2009 MINUTES
4. BUSINESS ARISING FROM THE MINUTES
 - 4.1 Policy Items
 - a) *Credentials Awarded at Douglas College Policy – **Notice of Motion) (T. James) (postponed)***
 - b) *Transfer Credit Policy (**Motion to Approve) (Pls. b/f item 4.1b from the October meeting) (T. James)***
 - 4.2 Budget Consultation
 - 4.2 a) 2010/2011 Budget Guidelines (**for advice) (Pls. b/f item 5.1a from the October package) (S. McAlpine)**
 - 4.2 b) Consultation on 2009/2010 Mini Budget (**for advice) (Pls. b/f item 5.1b from the October package) (S. McAlpine)**
 - 4.3 Hotel Restaurant Management (HORM) Diploma - Program Revision (**Motion to Approve) (Pls. b/f item 5.5 from the October package) (Mark Elliott)**
 - 4.4 Animal Health Technician - Program Revision (**Motion to Approve) (Pls. b/f item 5.6 from the October package) (Diane Boyle)**
 - 4.5 Curriculum Committee Recommendations (**Motion to Short-cycle; Motion to Approve) (E. McCausland)**
 - 4.6 Admissions and Language Competency Committee Recommendations (**Motion to Short-cycle; Motion to Approve) (B. Walton) (no report)**
5. NEW BUSINESS
 - 5.1 Administrative Policy - Draft Program and Service Review Policy (**Discussion and Advice) (B. Cowin)**

- 5.2 Revision of the Education Council Policy Review Approval Process
 - 5.2 a) Revision of the Education Council Policy Review Group's Terms of reference (**Notice of Motion**) (**E. McCausland**)
- 5.3 Stagecraft Program Revision (**Notice of Motion**) (**Ross Nichol**)
- 5.4 Revision to the Academic Schedule (**Discussion and Request for Short Cycle Advice**) (**B. Walton**)
- 5.5 **Request for Program Revision** - Change in Passing Grade for Health Information Management (HIM) (**Notice of Motion**) (**Laurie Kenward**)
- 5.6 Bachelor of Therapeutic Recreation Program Revision (**Notice of Motion**) (**Geri Paterson**)
- 5.7 Educational Excellence Committee – Recommendation to Revise Criteria for Educational Excellence Award (**Motion to Short-cycle; Motion for Approval**) (**G. Gramozis**)
- 6. REPORTS
 - 6.1 Report from the Chair
 - 6.1a) Post October Council meeting - Advice to SMT Regarding the Academic Schedule
 - 6.2 Report from the President
 - 6.3 Report from the Board Representative (**P. Kendrick**)
 - 6.4 Report from the Secretary
 - 6.5 Report from the Curriculum Committee (**E. McCausland**)
 - 6.6 Report from the Educational Excellence Committee (**G. Gramozis**)
 - 6.7 Report from the Standing Committee on Admissions and Language Competency Standards (**B. Walton**)
 - 6.8 Report from the Standing Committee on Educational Policies (**T. James**)
 - 6.9 Report from the Academic Signature Committee (**E. McCausland**)
- 7. OTHER BUSINESS – **For Information and Circulation**
 - 7.1 Research Ethics Board Information – Student Research and REB Application (**K. Denton**)
- 8. NEXT MEETING

December 14, 2009 at 4:15 pm in the Boardroom New Westminster Campus
- 9. ADJOURNMENT